

# NOTICE TO BIDDERS

Sealed proposals will be received by the **UNC CHARLOTTE FACILITIES MANAGEMENT** at the **Facilities Management Building, #55, Room 206, 9151 Cameron Blvd., Charlotte, NC 28223**, up to **2:00 pm January 30, 2025** and immediately thereafter publicly opened and read for the furnishing of labor, material and equipment entering into the construction of

## Elevator Upgrades – Fretwell Building University of North Carolina at Charlotte

The project scope for the Elevator Upgrades – Fretwell project consists of the modernization of the existing (3) hydraulic elevators and includes the replacement of obsolete and end of life components of the elevator including the cab, cab finishes, pumps, motors, and other components that impact the life safety and comfort of occupants. This project will modernize the elevators to current codes and standards. The work will be phased to always maintain two elevators in operation.

Bids will be received for **Single Prime Contract**. All proposals shall be lump sum.

### Pre-Bid Meeting

An open pre-bid meeting will be held for all interested bidders on 9:00am on January 12, 2025 at the **Fretwell Building, Room 405, 9203 Mary Alexander Rd., Charlotte, NC 28223**. The meeting will address project specific questions, issues, bidding procedures and bid forms. *At that time a site visit will be conducted. Contractor is encouraged to bring all sub-contractors to tour the site.*

Digital (Electronic) plans, specifications and contract documents may be available at the following locations:

Construct Connect at (800) 364-2059; email [contentcase@constructconnect.com](mailto:contentcase@constructconnect.com)

North Carolina Office of Dodge Data & Analytics (formerly McGraw-Hill Construction) –  
Customer Service at (800) 393-6343; email: [sarah.cossette@construction.com](mailto:sarah.cossette@construction.com)

Hispanic Contractors Association of the Carolinas (HCAC) in Winston-Salem, Charlotte and Raleigh Areas at 877-227-1680; email: [info@hcacarolinas.org](mailto:info@hcacarolinas.org)

Metrolina Minority Contractors Association, 1115 N Brevard St, ste d, Charlotte, NC 28206.  
Ph. 877-526-6205 Fax: 704-332-5990 email: [mmca@mmcaofcharlotte.org](mailto:mmca@mmcaofcharlotte.org)

C Design Inc.: email: [mpanko@cdesigninc.com](mailto:mpanko@cdesigninc.com)

**NOTE:** The bidder must identify on its bid (by using the *Identification of Minority Business Participation* form provided in the bid document), the minority businesses that will be utilized on the project with corresponding total dollar value of the bid and affidavit (Affidavit A) listing good faith efforts **and**, if applicable, affidavit (Affidavit B) of self-performance of work, if the bidder will perform work under contract by its own workforce, as required by G.S. 143-128.2(c) and G.S. 143-128.2(f).

All contractors are hereby notified that they must have proper license as required under the state laws governing their respective trades.

General contractors are notified that Chapter 87, Article 1, General Statutes of North Carolina, will be observed in receiving and awarding general contracts. General contractors submitting bids on this project

must have license classification for Commercial Unlimited (set forth the license classification required by the NC General Contractors Licensing Board under [G.S. 87-1](#))

**NOTE--SINGLE PRIME CONTRACTS:** Under GS 87-1, a contractor that superintends or manages construction of any building, highway, public utility, grading, structure or improvement shall be deemed a "general contractor" and shall be so licensed. Therefore a single prime project that involves other trades will require the single prime contractor to hold a proper General Contractors license. **EXCEPT:** On public buildings being bid single prime, where the total value of the general construction does not exceed 25% of the total construction value, contractors under GS87- Arts 2 and 4 (Plumbing, Mechanical & Electrical) may bid and contract directly with the Owner as the SINGLE PRIME CONTRACTOR and may subcontract to other properly licensed trades. [GS87-1.1-Rules .0210](#)

Each proposal shall be accompanied by a cash deposit or a certified check drawn on some bank or trust company, insured by the Federal Deposit Insurance Corporation, of an amount equal to not less than five percent (5%) of the proposal, or in lieu thereof a bidder may offer a bid bond of five percent (5%) of the bid executed by a surety company licensed under the laws of North Carolina to execute the contract in accordance with the bid bond. Said deposit shall be retained by the owner as liquidated damages in event of failure of the successful bidder to execute the contract within ten days after the award or to give satisfactory surety as required by law.

A performance bond and a payment bond will be required for one hundred percent (100%) of the contract price.

Payment will be made based on ninety-five percent (95%) of monthly estimates and final payment made upon completion and acceptance of work.

No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of 30 days.

The owner reserves the right to reject any or all bids and to waive informalities.

**Bidders who will not attend the Bid Opening need to ensure their sealed bids are delivered no later than 2:00 PM on January 30, 2025 to the following:**

Facilities Management 1st Floor, 9151 Cameron Blvd. Charlotte, N.C. 28223-0001  
All hand delivered bids should be delivered to the address written above and placed in the brown bid/proposals drop box located in the 1st floor lobby of FMPPS building 55. Any questions about the project should be directed via email to Patrick Jones at [pajones@charlotte.edu](mailto:pajones@charlotte.edu). Please do not contact other UNC Charlotte staff.

**Designer:**  
C Design Inc.  
1000 W. Morehead St. Suite 170  
Charlotte, NC 28208

**Owner:**  
University of North Carolina at Charlotte  
Charlotte, NC