UNC Charlotte
Smith Comprehensive Renovation
Pre-Submittal Meeting Questions
October 3, 2024

Questions and Responses:

Q: **Can you confirm that the ADA compliance scope is to include both interior and exterior access?**
R: Assume that both interior and exterior non-ADA compliant conditions will be addressed and corrected as part of the comprehensive renovation.

Q: **Does the Smith building have stand-alone utilities or is it tied into the central plant?**
R: Response Per the UNC Charlotte Engineering team, Chilled water is served from McEniry Plant. Hot water is served from RUP-5

Q: **Under the section titled "Submittal Requirements" on page 4, Item 7.B. Is the "Designer's Supplemental Information Form". Is this referring to the "Designer's Staffing Information" found on Pages 6-8 of the RFP document?**
R: Yes, this is the Designer's Staffing Information (it directly follows the cover sheet).

Q: **Under the section titled "Submittal Requirements" on page 4, it states "E. Supplemental information organized into 10 categories with subheadings matching the 10 Designer Selection Criteria outlined above" as the last item in the submission. Can this information be placed in Section H. Additional Information of the SF-330 forms ahead Section II of the SF-330**
R: Follow the FS 330 Form, Parts I and II.
        In Part I, Section H is where you provide <u>additional information</u> (any relevant information you deem important to highlighting your qualifications) **PLUS** <u>your responses to the 10</u> Designer Selection Criteria.

For clarification: Summary of Order of the Proposal
1.   UNC Charlotte Submittal Cover Sheet
2.   Designer's Staffing Information Sheet
3.   Cover Letter (Optional)
4.   SF 330 Parts I & II (List square foot costs for all projects shown on SF 330 Part I within the project description).
5.   Supplemental information, provide this under SF 330 Section H, plus subheadings 1-10 matching the 10 Designer Selection Criteria outlined above.
6.   SF 330 Form Part II – General Qualifications

END OF QUESTIONS AND RESPONSES