

# NOTICE TO BIDDERS

Sealed proposals from licensed General Contractors will be received by the University of North Carolina Charlotte, at 9201 University City Boulevard, Charlotte, NC 28223, up to **2:00 p.m. on Thursday, November 14, 2024** and will be immediately publicly opened and read in Room 123A of the Facilities Operations/Transportation & Parking Services building (#92 on the campus map – <http://facilities.charlotte.edu/maps>) located at 9643 Poplar Lane, Charlotte, NC 28223 for the furnishing of labor, material and equipment entering into the construction of:

**Esports Game and Lounge Space Renovation  
Popp Martin Student Union, 8845 Craver Rd., Charlotte, NC 28223 (building number 69)  
SCO ID# 23-27406-01**

The scope of work includes renovations to approximately 1,600 SF of space on the mezzanine level of Popp Martin Student Union and other work indicated in the Contract Documents.

Bids will be received for Contract type – Single Prime. All proposals shall be lump sum.

## Pre-Bid Meeting

A non-mandatory Pre-bid Meeting will be held for all interested bidders on **Tuesday, October 8, 2024 at 11:00 a.m.** on the second floor of Popp Martin Student Union, Room 261 (#69 on the campus map <http://facilities.charlotte.edu/maps>). The meeting will address project specific questions, issues, bidding procedures, and bid forms. A site visit will be conducted immediately following the Pre-bid Meeting for all interested parties.

Bidders' questions will be entertained in writing until **5:00 pm on October 31, 2024**. Address all questions to Allison Trittschuh; Perkins&Will, [allison.trittschuh@perkinswill.com](mailto:allison.trittschuh@perkinswill.com).

Final Addendum will be issued by **5:00 pm on November 7, 2024**.

Complete plans, specifications and contract documents will be open for inspection at offices of:

Perkins&Will, 128 S. Tryon Street, Suite 500, Charlotte, NC 28202

Electronic plans, specifications and contract documents are available at the following:

1. By contacting Allison Trittschuh at [allison.trittschuh@perkinswill.com](mailto:allison.trittschuh@perkinswill.com) or by telephone (704) 972-5667.
2. Construct Connect at [content@constructconnect.com](mailto:content@constructconnect.com), (800) 364-2059
3. North Carolina Offices of Dodge Data & Analytics (formerly McGraw-Hill Construction) – Customer Service – <http://dodgeprojects.construction.com>, (800) 393-6343
4. Metrolina Minority Contractors Association (MMCA) – [mmca@mmcaofcharlotte.org](mailto:mmca@mmcaofcharlotte.org), (877) 526-6205

Hard copies of the design documents can also be obtained for a refundable deposit of one-hundred fifty dollars (\$150) in cash or by certified check per set. Deposit fee will be returned upon receipt of a clean set of documents in good condition within ten (10) days after bid date. Contact Allison Trittschuh at [allison.trittschuh@perkinswill.com](mailto:allison.trittschuh@perkinswill.com) or by telephone (704) 972-5667 for instructions to obtain hard copies.

**NOTE:** Provide with the bid – under GS 143-128.2(c) the undersigned bidder shall identify **on its bid** (Identification of Minority Business Participation Form) the minority businesses that it will use on the project with the total dollar value on the bids that will be performed by the minority businesses. **Also** list the good faith efforts (Affidavit **A**) made to solicit minority participation in the bid effort.

**NOTE :** A contractor that performs all the work with its own workforce may submit an Affidavit (**B**) to that effect in lieu of Affidavit (**A**) required above. The MB Participation Form must still be submitted even if there is zero participation.

All contractors are hereby notified that they must have proper license as required under the state laws governing their respective trades.

General contractors are notified that Chapter 87, Article 1, General Statutes of North Carolina, will be observed in receiving and awarding general contracts. General contractors submitting bids on this project must have license classification for Building as set forth the license classification required by the NC General Contractors Licensing Board under G.S. 87-1.

**NOTE--SINGLE PRIME CONTRACTS:** Under GS 87-1, a contractor that superintends or manages construction of any building, highway, public utility, grading, structure or improvement shall be deemed a “general contractor” and shall be so licensed. Therefore a single prime project that involves other trades will require the single prime contractor to hold a proper General Contractors license. **EXCEPT:** On public buildings being bid single prime, where the total value of the general construction does not exceed 25% of the total construction value, contractors under GS87- Arts 2 and 4 (Plumbing, Mechanical & Electrical) may bid and contract directly with the Owner as the SINGLE PRIME CONTRACTOR and may subcontract to other properly licensed trades. GS87-1.1- Rules .0210

Each proposal shall be accompanied by a cash deposit or a certified check drawn on some bank or trust company, insured by the Federal Deposit Insurance Corporation, of an amount equal to not less than five percent (5%) of the proposal, or in lieu thereof a bidder may offer a bid bond of five percent (5%) of the bid executed by a surety company licensed under the laws of North Carolina to execute the contract in accordance with the bid bond. Said deposit shall be retained by the owner as liquidated damages in event of failure of the successful bidder to execute the contract within ten days after the award or to give satisfactory surety as required by law.

A performance bond and a payment bond will be required for one hundred percent (100%) of the contract price.

Payment will be made based on ninety-five percent (95%) of monthly estimates and final payment made upon completion and acceptance of work.

No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of 45 days.

The owner reserves the right to reject any or all bids and to waive informalities.

Bidders who will not attend the Bid Opening need to ensure their sealed bids are delivered **no later than 1:00pm Thursday, November 14, 2024** to the following:

**Mailed Proposals:**

Attn: Lisa Lanier – Planning, Design and Construction  
The University of North Carolina at Charlotte  
Facilities Management  
9201 University City Blvd.  
Charlotte, NC 28223-0001  
(704) 687-0534

OR

**Hand-Delivered:**

Attn: Lisa Lanier – Planning, Design and Construction  
The University of North Carolina at Charlotte  
Facilities Management/Campus Police Building  
(#55a/b on the campus map – <http://facilities.charlotte.edu/maps>)  
2nd Floor – Planning, Design and Construction  
9151 Cameron Blvd.  
Charlotte, NC 28223  
(704) 687-0527

Designer:

Perkins&Will  
128 S. Tryon Street, Suite 500  
Charlotte, NC 28202  
(312) 755-4663

Owner:

University of North Carolina Charlotte  
Facilities Management  
Planning, Design & Construction  
9201 University City Blvd  
Charlotte, NC 28223-0001  
(704) 687-0527