

UNC Charlotte

Union Deck Expansion

Pre-Submittal Conference

June 21, 2016, 2:00 PM

CHHS- Room 147

Meeting Agenda

PART I - General

- Welcome
- Introductions
- **Questions:**
dschauble@uncc.edu
- **Updates:**
facilities.uncc.edu/advertisements
- Last date to submit questions June 22. A final addendum will be posted no later than June 23.
- HUB and Small Business Enterprise are not considerations for designer selection

PART II - Submittal

- Schedule
- Submittal Format
- Selection Criteria

PART III - Project

- Budget
- Project Size
- General Project Information
- Project Challenges
- Design Team Qualifications
- Project Timeline
- Designer Questions
- Optional Site Visit

Submittal Schedule

- Proposal Due Date June 30 at **2:00 PM**
- Shortlisting to be completed in mid-July
Interviews for selected firms will be toward the end of July
- Projected Notice to Proceed Date August 1, 2016
- Projecting combined SD/DD completion in September 2016
- Projecting CD Completion in December 2016

Submittal Format

- No larger than 12 ½” in height x 9 ½” in width
- Provide 5 printed copies & 1 digital copy
- 40 page limit (20 double sided)
- Page limit includes all printed pages, but not covers, tabs, clear covers, blank pages, cardstock backs, etc.
- Page count will be derived from digital copy, so omit all blank pages from the digital version

Submittal Organization

- Provide Information in the following Order:
 - A. Required Submittal Cover Sheet
 - B. Designer's Supplemental Information Form (or Designer's Staffing Information Form)
 - C. Cover letter (optional)
 - D. SF330 Part I & II (Make sure to fully complete and submit both parts!)
 - **Note: please list square foot cost for projects shown in bold print!**
 - E. Supplemental Information organized into 10 categories with subheadings matching the 10 Designer Selection Criteria

Selection Criteria

Submittals must clearly provide information for each category below utilizing the numbering system and categories for the submittal subtitles.

- (1) Specialized or appropriate expertise in this type of project.
- (2) Past performance on similar projects, preferably Higher Education Parking Structures.
- (3) Adequate staff and proposed design or consultant team for the project.
- (4) Current workload and State projects awarded.
- (5) Proposed design approach for the project including design team and consultants.
- (6) Recent experience with project costs and schedules.
- (7) Construction administration capabilities.
- (8) Proximity to and familiarity with the area where project is located.
- (9) Record of successfully completed projects without major legal or technical problems.
- (10) Other factors that may be appropriate for the project.

LESS IS MORE

Project Overview

Project Budget

- Total Project – \$12M incl. soft costs
- Construction Cost – around \$10M

Project Size

- Approximately 195,000 GSF
- 5 Levels and an infill component on the existing Union Deck Level 5 with 4 bays
- Gain of approximately 627 parking spaces in the deck
- Net gain with elimination of existing lots 18 and 19 for the campus will be approximately 270 spaces

General Project Information

- Parking Alternates were proposed by Walker Parking Consultants in May 2016
- The selected design team should be able to build on the University's preferred Alternate and commence with Schematic Design immediately
- The addition will be built on the West side of the existing Union Deck eliminating existing parking Lot 18
- The addition should match or complement the existing deck to achieve a uniform appearance

Project Challenges

- Fast track design and construction.
- An 8 month Construction duration from May 2017- January 2018.
- Simultaneous construction of the new Health and Wellness Center on the adjacent site to the North will require contractor collaboration for site access and construction staging.
- Maintaining access to the existing Union Deck during construction.

Design Team Qualifications

- **Experience designing parking structures and additions to parking structures**
- **Experience with fast track design and construction delivery methods and appropriate staff availability to meet the University's schedule**
- **Track record in meeting budgets and schedules**

General Design Team Qualifications

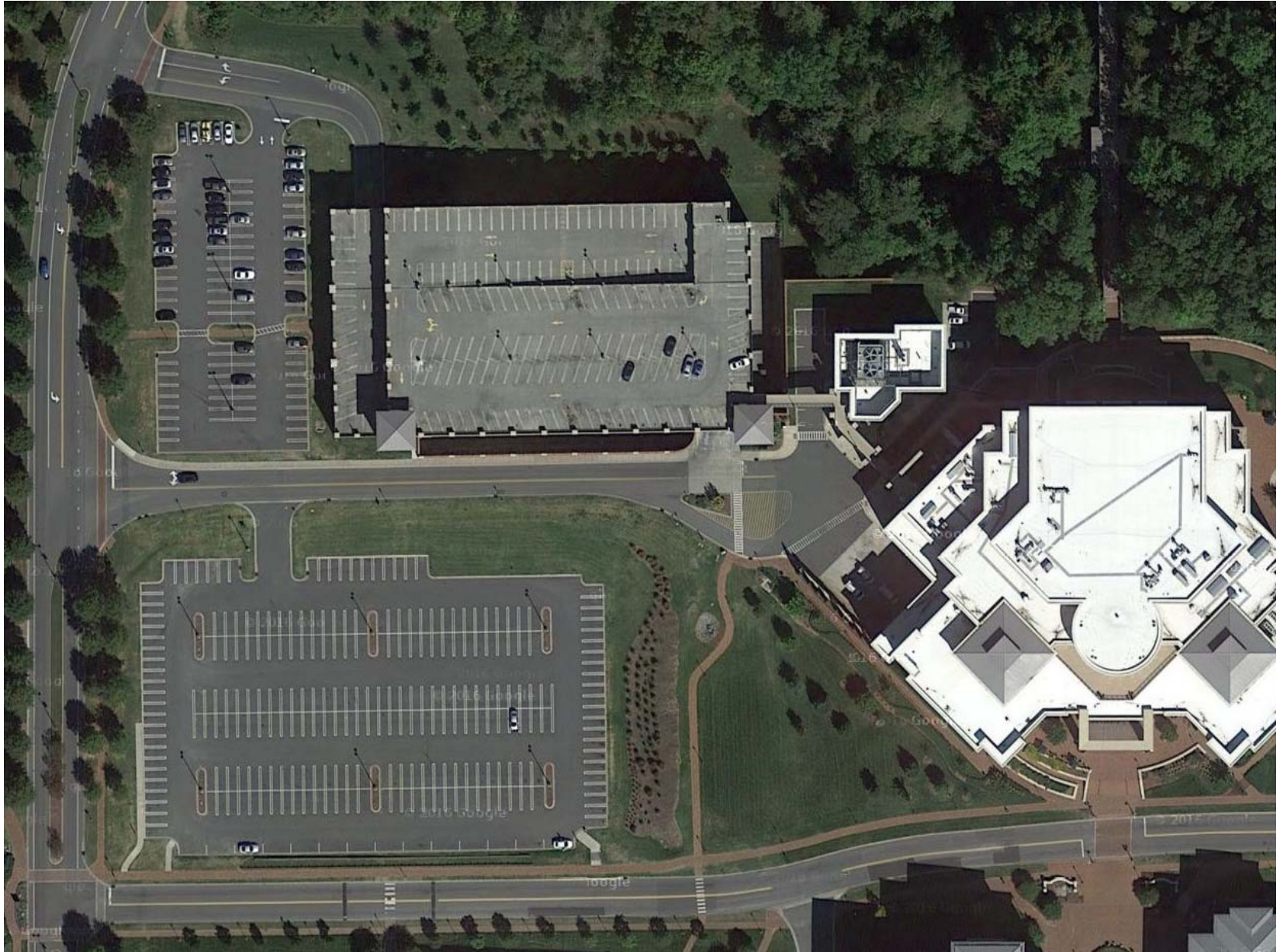
- Show us **Sample Projects and Details that were designed by the proposed project team**
- Firm experience is much less relevant if the individuals on the design team did not participate in the project
- Show us Sample Projects that demonstrate prior collaboration of the entire design team –
TEAM EXPERIENCE
- **SF330-Section G Matrix**

Project Timeline

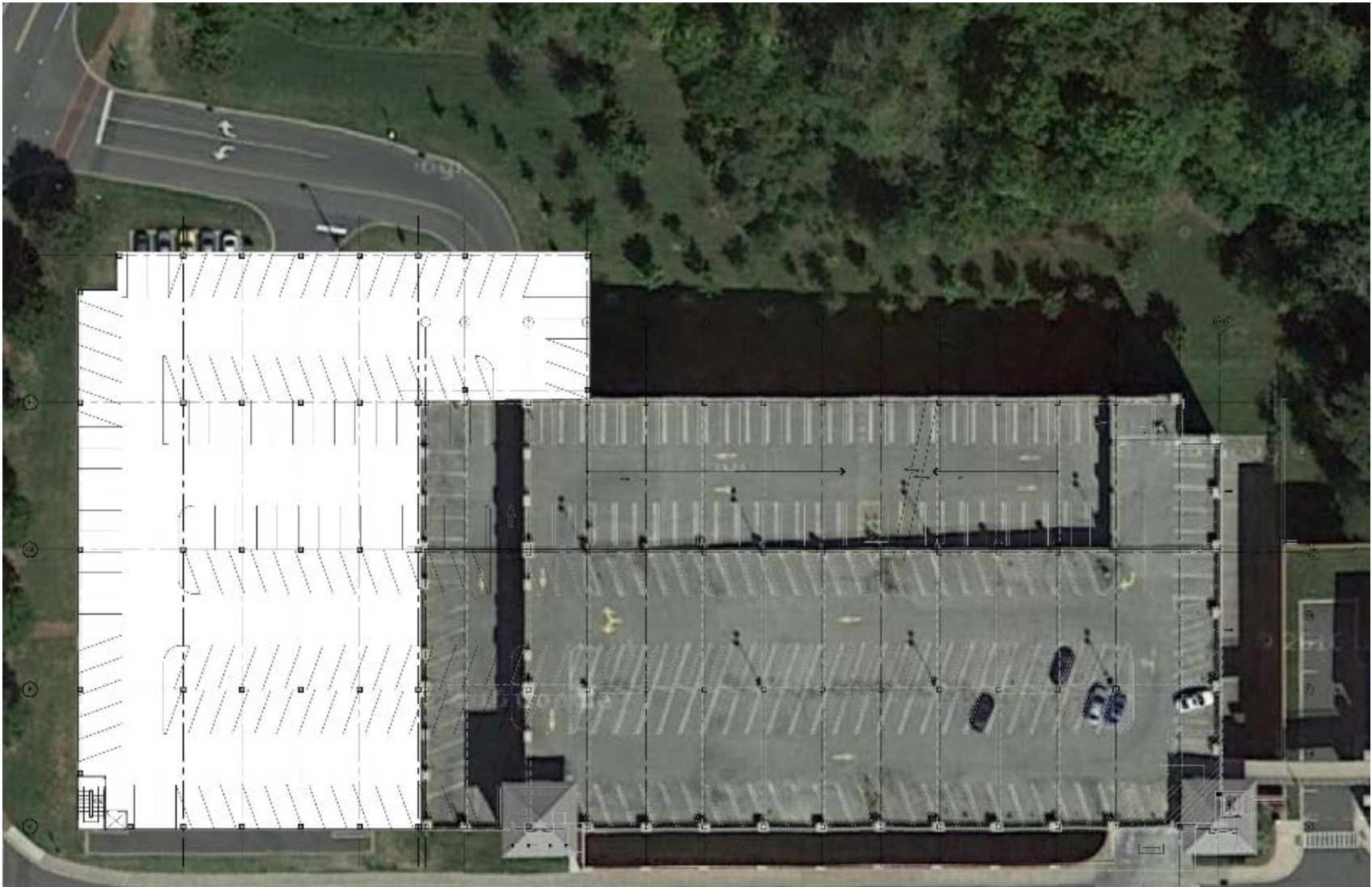
- Combined SD/DD completion by September 15, 2016
- CD Completion by December 23, 2016
- SCO Review Complete by February 23, 2017
- Re-submittal to SCO March 5, 2017
- SCO Approval March 20, 2017
- Bid Period March 6 – April 5, 2017
- Bid Opening April 5, 2017
- Construction May 5, 2017-January January 5, 2015

- **Confirm your Team availability for the Projected timeline**

Existing Project Site



Proposed Addition Location



**Proposed 3D View of North West Corner with
future Health and Wellness Center in Foreground**



Proposed 3D View of South West Corner



Questions Received to date

- Do all Lead Firm team members and all consultants have to fill out an SF330 Part I Section E?
 - Yes
- In addition to the Lead Firm do all consulting firms have to fill out an SF 330 Part II?
 - No

QUESTIONS ?

Map

