

# NOTICE TO BIDDERS

Sealed proposals from 1<sup>st</sup> Tier Pre-qualified Subcontractors only (See Attached List) will be received by The University of North Carolina at Charlotte, at 9201 University Boulevard, Charlotte, NC 28223, until **1:30 p.m. on Thursday, April 30, 2020.**

## **NOTE: BID SUBMITTAL PROCEDURES DURING COVID-19 CRISIS**

All hand delivered bids shall be dropped in the white Drop Box located next to the Motor Fleet parking spaces (<https://goo.gl/maps/KGphwNRyaFCBFxtj8>) in Lot 25 (second left entrance on Poplar Lane) in front of the Facilities Operations & Parking Services building (#92 on the campus map – <http://facilities.uncc.edu/maps>).

Bidders may also submit bids via USPS/UPS/FEDEX to the attention of Kathy Fisher, Facilities Operations & Parking Services building, 9643 Poplar Lane, Charlotte, NC 28223. It is the bidder's responsibility to ensure that the bid arrives before the bid closing time of 1:30 PM.

**Bidders shall sign across the sealed flap on the envelope to ensure no tampering prior to the bid opening.**

Bidders who are interested in observing the bid opening via video conference can go to <https://shielsexton.zoom.us/j/737817734?pwd=dWVxRkZhZ0l4K1FhaFdwYlpiMGp5dz09>. Meeting ID: 737 817 734 Password: 464761 or join by phone: 1(312) 636-6799 same meeting ID. Access to the video conference will begin at 2:00 PM and it is the responsibility of the bidder to access the video conference. In-person attendance at bid opening will be limited to one (1) Contractor firm representative and two UNC Charlotte Facilities representatives. Masks are required for anyone visiting the UNC Charlotte campus.

Bids will be publicly opened at the times listed below and read in Room 123A of the Facilities Management & Parking Services building located at 9643 Poplar Lane, Charlotte, NC 28223 for the furnishing of labor, material and equipment entering into the construction of:

## **IT Infrastructure Upgrades (Storrs, Rowe & Reese) The University of North Carolina at Charlotte SCO Project Number 18-19671-02A**

The scope of work for this project is to replace the existing ITS cabling and infrastructure in Storrs, Rowe and Reese buildings. Existing ITS systems in each building will be replaced in their entirety with a new system utilizing Cat 6A infrastructure throughout. A new parallel system will be installed with the existing system to minimize downtime at conversion to new system. New MDF and IDF equipment will be provided with 20% future expansion capability. New cooling and power systems will be provided for new ITS room.

**2:00 p.m. – 01A General Trade Package** (includes scopes of work covered under the following construction divisions: 3A Concrete, 4A Masonry, 5A Metals, 6A Wood & Plastics, 7A Thermal/Moisture Protection, 8A doors/Windows, 9A Drywall (Finishes), 10A Specialties, and 12A Furnishings)

**2:30 p.m. – 23A HVAC Trade Package**

**3:00 p.m. – 26A Electrical Trade Package**

### 3:30 p.m. – 27A Telecommunications Trade Package

All proposals shall be lump sum.

### Pre-Bid Meeting during COVID-19 Crisis

A non-mandatory Pre-bid meeting will be held for all interested bidders on Tuesday, April 14, 2020 at 2:00 p.m. via a Zoom video conference hosted by Shiel Sexton Company, Inc. The meeting will address project specific questions, issues, bidding procedures, and bid forms. Site visits will be limited and by request only. Please contact Tim Marsh for details.

If you intend to attend the pre-bid, please email Tim Marsh, Shiel Sexton Company, Inc., [tmarsh@shielsexton.com](mailto:tmarsh@shielsexton.com), Office phone (704) 679-6058 or Mobile phone (317) 522-3505, by 5:00 p.m. Monday, April 13, 2020 with the following information:

Company Name  
Contact name  
Contact Telephone number  
Contact Email address

We will send out an invitation with the link to join a Zoom virtual pre-bid meeting by **10:00 a.m. Tuesday, April 14, 2020** for the pre-bid meeting scheduled for 2:00 p.m.

The Pre-bid meeting will be recorded and available to the public immediately after the event. A link will be posted to the Facilities Management website – <http://facilities.uncc.edu/advertisements>.

The meeting is also to identify preferred brand alternates and their performance standards that the owner will consider for approval on this project.

In accordance with General Statute GS133-3, specifications may list one or more preferred brands as an alternate to the base bid in limited circumstances. Specifications containing a preferred brand alternate under this section must identify the performance standards that support the preference. Performance standards for the preference must be approved in advance by the owner in an open meeting. Any alternate approved by the owner shall be approved where (i) the preferred alternate will provide cost savings, maintain or improve the functioning of any process or system affected by the preferred item or items, or both, and (ii) a justification identifying these criteria is made available in writing to the public.

In accordance with GS133-3 and SCO procedures the following preferred brand items are being considered as Alternates by the owner for this project:

- A. **Alternate No. 1:** Owner preferred alternate – Door Closures: Provide LCN 4011/4111 Series Closures as specified in Section 08 71 00 “Door Hardware”
- B. **Alternate No. 2:** Owner preferred alternate - Locksets: Provide Schlage Locksets as specified in Section 08 71 00 “Door Hardware”

C. **Alternate No. 3:** Owner preferred alternate – Access Control: Provide Open Options

Justification of any approvals will be made available to the public in writing no later than seven (7) days prior to bid date.

Bidders' questions will be entertained in writing until **5:00 pm on Tuesday, April 21, 2020**. Address all questions to the Construction Manager, Shiel Sexton Company, Inc. – Tim Marsh – [tmarsh@shielsexton.com](mailto:tmarsh@shielsexton.com).

Final Addendum will be issued Thursday, April 23, 2020.

Complete plans, specifications and contract documents will be open for inspection:

Accent Imaging, 920 Blairhill Road, Suite B115, Charlotte, NC 28217 (980) 237-6922. Hard copy plans and specifications may be obtained by those qualified bidders, upon deposit to One Hundred and Eighty-Five Dollars (\$185.00) in cash or certified check. The full plan deposit will be returned to those bidders provided all documents are returned to those bidders provided all documents are returned in good, usable condition within ten (10) days after the bid date.

Electronic plans, specifications and contract documents are available at the following:

1. Shiel Sexton Company, Inc. website – [www.shielsexton.com](http://www.shielsexton.com)  
Click “Subcontractor” at the bottom of the page – click “Shiel Sexton BuildingConnected Plan Room”. Please contact Tim Marsh ([tmarsh@shielsexton.com](mailto:tmarsh@shielsexton.com)) if you need assistance with the plan room.
2. Construct Connect at [content@constructconnect.com](mailto:content@constructconnect.com), (800) 364-2059; representing Associated General Contractors (AGC) Carolinas Branch, Eastern Regional Office of Reed Construction Data in Norcross, GA, and Hispanic Contractors Association of the Carolinas (HCAC).
3. North Carolina Offices of Dodge Data & Analytics (formerly McGraw-Hill Construction) – Customer Service – <http://dodgeprojects.construction.com>, (800) 393-6343
4. Metrolina Minority Contractors Association (MMCA) – [mmca@mmcaofcharlotte.org](mailto:mmca@mmcaofcharlotte.org), (877) 526-6205

**NOTE:** The bidder shall include with the bid proposal the form *Identification of Minority Business Participation* identifying the minority business participation it will use on the project and shall include either *Affidavit A* or *Affidavit B* as applicable. Forms and instructions are included within the Proposal Form in the bid documents. Failure to complete these forms is grounds for rejection of the bid. (GS143-128.2c Effective 1/1/2002.)

All contractors are hereby notified that they must have proper license as required under the state laws governing their respective trades.

General contractors are notified that Chapter 87, Article 1, General Statutes of North Carolina, will be observed in receiving and awarding general contracts. General contractors submitting bids on this project must have license classification for Unlimited General Contractor (set forth the license classification required by the NC General Contractors Licensing Board under G.S.87.1).

**NOTE--SINGLE PRIME CONTRACTS:** Under GS 87-1, a contractor that superintends or manages construction of any building, highway, public utility, grading, structure or improvement shall be deemed a “general contractor” and shall be so licensed. Therefore, a single prime project that involves other trades will require the single prime contractor to hold a proper General Contractors license.

**EXCEPT:** On public buildings being bid single prime, where the total value of the general construction does not exceed 25% of the total construction value, contractors under GS87- Arts 2 and 4 (Plumbing, Mechanical & Electrical) may bid and contract directly with the Owner as the SINGLE PRIME CONTRACTOR and may subcontract to other properly licensed trades. GS87-1.1- Rules .0210

Each proposal shall be accompanied by a cash deposit or a certified check drawn on some bank or trust company, insured by the Federal Deposit Insurance Corporation, of an amount equal to not less than five percent (5%) of the proposal, or in lieu thereof a bidder may offer a bid bond of five percent (5%) of the bid executed by a surety company licensed under the laws of North Carolina to execute the contract in accordance with the bid bond. Said deposit shall be retained by the owner as liquidated damages in event of failure of the successful bidder to execute the contract within ten days after the award or to give satisfactory surety as required by law.

A performance bond and a payment bond will be required for one hundred percent (100%) of the contract price.

Payment and Performance bonds are waived for trade packages under \$500,000. If submitting on multiple trade packages and the aggregate of the packages meets or exceeds \$500,000, a Bid, Payment and Performance bond will be required for each trade package.

Payment will be made based on ninety-five percent (95%) of monthly estimates and final payment made upon completion and acceptance of work.

No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of 60 days.

The owner reserves the right to reject any or all bids and to waive informalities.

Please note that any bid delivered to UNC Charlotte Facilities Management – Facilities Operations must be received no later than **1:30 p.m. on bid day** at the location noted below;

**Mailed Proposals:**

Attn: Ms. Fisher – Facilities Operations  
The University of North Carolina at Charlotte  
Facilities Management – Facilities Operations  
9201 University City Boulevard  
Charlotte, NC 28223-0001  
(704) 687-0596

Or

**Hand Delivered: SEE BID SUBMITTAL PROCEDURES DURING COVID-19 CRISIS on page 1.**

**Envelope should be marked “sealed bid included” and addressed as follows:**

Attn: Ms. Kathy Fisher– Facilities Operations

Facilities Operations & Parking Services  
9643 Poplar Lane  
Charlotte, NC 28223  
(704) 687-0596

**Bidders shall sign across the sealed flap on the envelope to ensure no tampering prior to the bid opening.**

**NOTE BID OPENING:** Not more than one (1) representative per company will be allowed to attend. Masks are required for anyone visiting the UNC Charlotte campus

Designer:  
Optima Engineering  
1927 South Tryon Street, Suite 300  
Charlotte, North Carolina 28203  
(704) 338-1292

Owner:  
UNC Charlotte  
9201 University City Boulevard  
Charlotte, NC 28223-0001  
(704) 687-0615