



Prospector Upper Level Dining Renovation ADVANCE PLANNING

PRE-SUBMITTAL CONFERENCE

MEETING AGENDA

PART I: GENERAL INFORMATION

PART II: PROJECT OVERVIEW

PART III: SUBMITTAL REQUIREMENTS

PART IV: QUESTIONS

GENERAL INFORMATION

WELCOME

INTRODUCTIONS

QUESTIONS

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UPDATES

[FACILITIES.UNCC.EDU/ADVERTISEMENTS](https://facilities.uncc.edu/advertisements)

SUBMITTAL

SCHEDULE

- QUESTION PERIOD ENDS: December 14, 2022
- RESPONSES POSTED: December 16, 2022
- SUBMITTAL DUE: December 21, 2022 - 2pm
- SHORTLISTING COMPLETE: January 3, 2023
- INTERVIEWS : January 13, 2023 - 1-4pm

UNC CHARLOTTE HAS THE OPTION TO RETAIN SELECTED FIRM FOR FULL DESIGN SERVICES AFTER COMPLETION OF ADVANCE PLANNING

PROJECT SCOPE

Advance Planning for the comprehensive renovation of dining facilities in the 200 level of the Prospector building.

- 1) The project will include interior demolition and new interior construction of approximately 16,700 square feet.
- 2) The project includes a new layout with new food venues, seating areas, finishes, lighting, replacement of food service equipment, replacement of mechanical, electrical distribution and exhaust systems.
- 3) All other operations in the Prospector building will remain in operation during the construction. The contractor's access to the building, lay-down areas and space for storing materials is a critical consideration in the planning of the project.
- 4) The construction will take place beginning March 2024 and be completed by July 31, 2024. The contract delivery method will be construction manager at risk.

PROJECT SCOPE, cont.

Advance Planning for the comprehensive renovation of dining facilities in the 200 level of the Prospector building.

- 5) Informal project study will be shared with (3) shortlisted firms ahead of interviews.
- 6) Current dining platforms 4 – post renovation dining platforms 5.
- 7) Engage outdoor space.

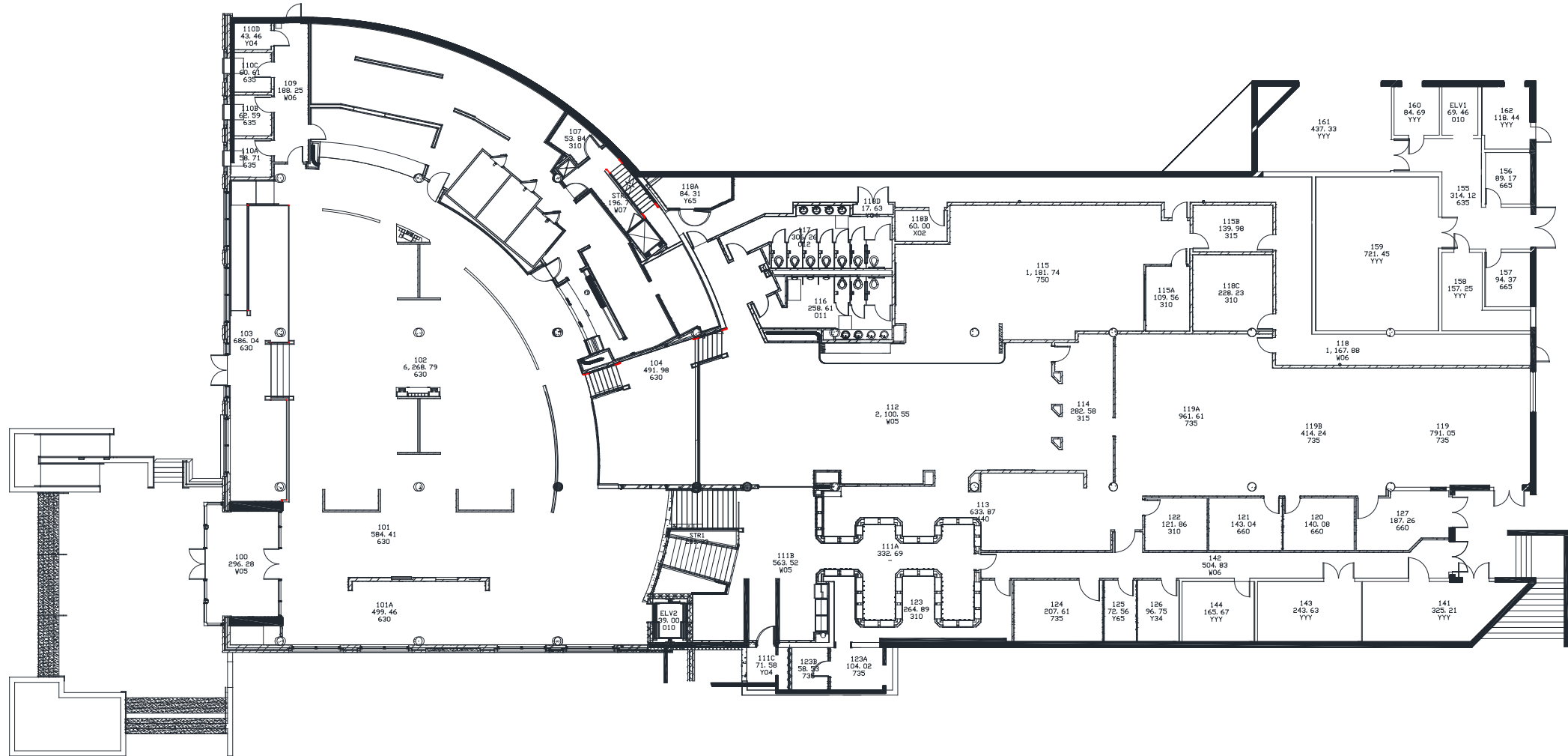
CAMPUS PLAN/SITE PLAN



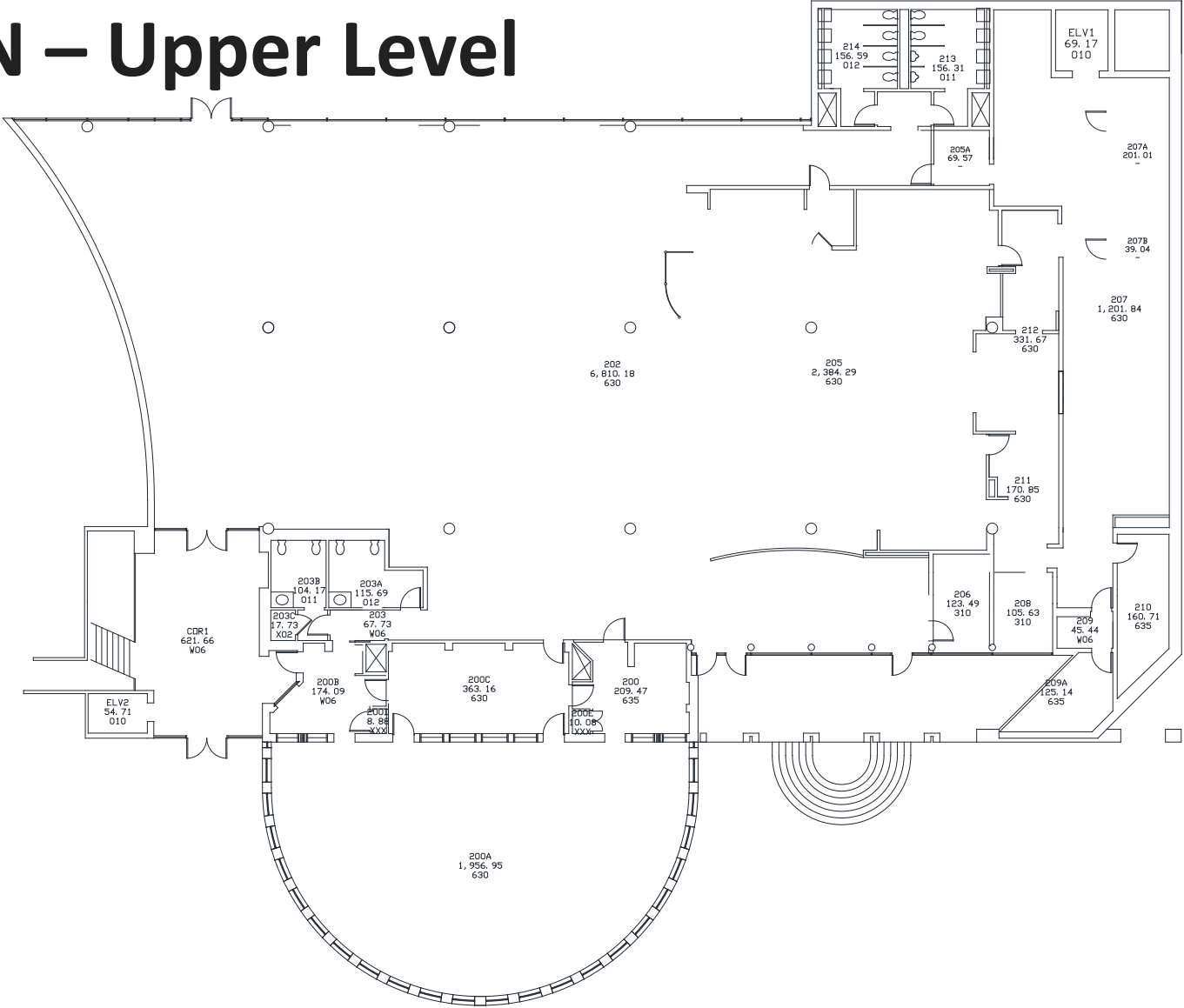
CAMPUS PLAN/SITE PLAN



FLOOR PLAN – Lower Level



FLOOR PLAN – Upper Level



PROJECT OVERVIEW

TOTAL BUDGET IS \$11.0 M WHICH INCLUDES

- (1) DESIGN FEES
- (2) FURNISHINGS (FUNITURE, AV & FIXED EQUIPMENT)
- (3) IT INFRASTRUCTURE
- (4) CONSTRUCTION
- (5) SOFT COSTS
- (6) OFF-SITE UTILITY INFRASTRUCTURE

SUBMITTAL

SELECTION CRITERIA

NC ADMINISTRATIVE CODE (01 NCAC 30d.0303)

SUBMITTALS MUST CLEARLY PROVIDE INFORMATION FOR TEN CATEGORIES

1. Specialized or appropriate expertise in the programming and design of renovation and additions on a constrained site with possible phasing.
2. Past performance on similar projects.
3. Adequate staff for the proposed project design team.
4. Current workload and State projects awarded.
5. Proposed design approach for the project.
6. Recent experience with project costs and schedules.
7. Construction administration capabilities.
8. Proximity to and familiarity with the area where project is located.
9. Record of successfully completed projects without major legal or technical problems.
10. Other factors that may be appropriate for the project.

* FIRMS MUST INDICATE STAFF, PRIME PROJECT MANAGER, AND TEAM WHO WILL WORK ON ADVANCE PLANNING

SUBMITTAL

FORMAT REQUIREMENTS

PAPER SIZE: 12 ½ INCHES X 9 ½ INCHES MAXIMUM

COPIES: 1 HARDCOPY AND 1 DIGITAL COPY

PAGE LIMIT: 40 PAGES SINGLE SIDED (20 PAGES DOUBLE SIDED)

- INCLUDES ALL PRINTED PAGES (EXCLUDES COVERS, TABS, CLEAR COVERS, BLANK PAGES, CARDSTOCK BACKS)

PAGE COUNT IS DERIVED FROM DIGITAL COPY

SUBMITTAL

ORGANIZATION

COVER SHEET

TEAM QUALIFICATIONS

OPTIONAL COVER LETTER

SF330 PART I & II

* PLEASE USE **BOLD FONTS** FOR ALL PROJECT COSTS

SUPPLEMENTAL INFORMATION

QUESTIONS