

McEniry HVAC and IT Infrastructure Upgrades Construction Manager at Risk

The University of North Carolina at Charlotte

CMR PRE-SUBMITTAL CONFERENCE 02.14.2020



UNC CHARLOTTE

MEETING AGENDA

PART I: GENERAL INFORMATION

PART II: SUBMITTAL REQUIREMENTS

PART III: PROJECT OVERVIEW

PART IV: QUESTIONS



GENERAL

- WELCOME
- INTRODUCTIONS

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- UPDATES & THIS PRESENTATION WILL BE POSTED AT THIS WEBSITE -

[HTTP://FACILITIES.UNCC.EDU/ADVERTISEMENTS](http://facilities.uncc.edu/advertisements)



SCHEDULE

- **SUBMITTAL DUE:** February 25, 2020 at 2:00 pm
- **SHORTLISTING COMPLETE:** early MARCH 2020
- **INTERVIEWS SCHEDULED:** mid MARCH 2020
- **PRECONSTRUCTION SERVICES BEGIN:** APRIL 2020



SUBMITTAL FORMAT

- NO LARGER THAN 12 ½" HEIGHT X 9 ½" WIDTH
 - PROVIDE **FIVE (5)** PRINTED COPIES & **ONE (1)** DIGITAL
 - **40 PAGE LIMIT** (OR 20 DOUBLE SIDED PAGES)
 - DOES NOT INCLUDE: COVERS, TABS, BLANK PAGES, CARDSTOCK BACKS, ETC.
 - PAGE COUNT DERIVED FROM DIGITAL COPY, OMIT ALL BLANK PAGES FROM DIGITAL VERSION
 - SF 330 IS REQUIRED FOR PORTIONS OF THE SUBMITTAL
DOWNLOAD AT [HTTP://WWW.GSA.GOV/PORTAL/FORMS/DOWNLOAD/116486](http://www.gsa.gov/portal/forms/download/116486)
-

SUBMITTAL FORMAT (con't)

I. OPTIONAL COVER LETTER

II. TABLE OF CONTENTS

III. QUALIFICATIONS QUESTIONNAIRE

✓ PROFILE OF PROPOSER

✓ PROJECT EXPERIENCE

✓ KEY PERSONNEL – USE SF 330

✓ PROJECT PLANNING

✓ ATTACHMENTS – PROVIDE IN THE FOLLOWING
ORDER;



SUBMITTAL FORMAT (con't)

ATTACHMENT A – COPY OF NC CONTRACTOR'S LICENSE

ATTACHMENT B – LETTER FROM SURETY COMPANY

ATTACHMENT C – SWORN STATEMENT (LISTED PERSONNEL WILL BE EXCLUSIVELY ASSIGNED TO THIS PROJECT FOR THE DURATION)

ATTACHMENT D – RESUMES (USE SF 330)

ATTACHMENT E – ORGANIZATIONAL CHART

FINANCIALS – TO BE SUBMITTED SEPARATELY IN A SEALED ENVELOPE AS A SINGLE COPY



CMR REQUIREMENTS

SUB-CONTRACTOR PRE-QUALIFICATION – TWO (2) FORM PROCESS -

[HTTPS://NCADMIN.NC.GOV/BUSINESSES/CONSTRUCTION/FOR
MS-DOCUMENTS](https://ncadmin.nc.gov/businesses/construction/form-process)

- APPEALS PROCEDURE REQUIRES PRE-QUALIFICATION TO BE MOVED FURTHER AHEAD IN THE SCHEDULE (TO ALLOW ADEQUATE TIME FOR APPEALS PRIOR TO BIDDING)

HUB PARTICIPATION

- CMR WILL ESTABLISH THE GOAL FOR THIS PROJECT PER THEIR ASSESSMENT OF THE SUBCONTRACTOR MARKET AND AVAILABILITY (MINIMUM IS 10%)



PROJECT OVERVIEW

BUDGET – \$10,000,000 INCLUDES DESIGN FEES, UNIVERSITY SUPPORT COSTS AND CONSTRUCTION COSTS

SCOPE –

The project is for the renovation of the HVAC and IT Infrastructure of the McEniry building. The building is a four story classroom and lab building of approximately 100,000 square feet. The HVAC component includes the removal and replacement of the dual duct system with a single duct system and the replacement of all variable air volume terminal units.

New finishes will be applied in all classrooms, labs and corridors. This project will be designed and constructed in accordance with provisions of SL 2007-546.

The IT component will include the installation of new CAT6A cabling and new equipment and racks.



QUESTIONS?



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