

## NOTICE TO BIDDERS

Sealed proposals from licensed General Contractors will be received by the University of North Carolina Charlotte, at 9201 University City Boulevard, Charlotte, NC 28223, up to **2:00 p.m. on Tuesday, April 19, 2022** and will be immediately publicly opened and read in Room 123A of the Facilities Operations/Transportation & Parking Services building (#92 on the campus map – <http://facilities.uncc.edu/maps>) located at 9643 Poplar Lane, Charlotte, NC 28223 for the furnishing of labor, material and equipment entering into the construction of:

**Atkins Cafe Renovations**  
**SCO ID Number 21-23940-01A**  
**Code: 42126 Item: 301**

The scope of work includes renovations to an approximately 2,600 SF space on the ground floor of the Atkins Library and other work indicated in the Contract Documents.

Bids will be received for Contract type – Single Prime. All proposals shall be lump sum.

### Pre-Bid Meeting

A non-mandatory Pre-bid Meeting will be held for all interested bidders on **Tuesday, April 5, 2022 at 2:00 p.m.** in Room 111A of the Cone University Center (#5 on the campus map <http://facilities.uncc.edu/maps>). The meeting will address project specific questions, issues, bidding procedures, and bid forms. A site visit will be conducted immediately following the Pre-bid Meeting for all interested parties. Visitor parking is available for purchase in the adjacent Cone Deck.

The meeting will also identify the owner preferred alternates for the project. In accordance with GS133-3 and SCO procedures, the following preferred brand items are being considered as Alternates by the Owner for this project:

- Alternate No. 1: Owner preferred Paint.
- Alternate No. 2: Owner preferred Door Hardware.

Justification of any approvals will be made available to the public in writing no later than seven (7) days prior to bid date.

Bidders' questions will be entertained in writing until **5:00 pm on April 6, 2022**. Address all questions to Ian Patrick; Biloba Architecture, PLLC, [ianpatrick@biloba.co](mailto:ianpatrick@biloba.co)

Final Addendum will be issued by **5:00 pm on April 7, 2022**.

Complete plans, specifications and contract documents will be open for inspection at offices of:

Biloba Architecture, PLLC  
8801 JM Keynes Drive, Suite 365  
Charlotte, NC 28262

Electronic plans, specifications and contract documents are available at the following:

1. By contacting Ian Patrick at [ianpatrick@biloba.co](mailto:ianpatrick@biloba.co) or by telephone 704.248.2922.
2. Construct Connect at [content@constructconnect.com](mailto:content@constructconnect.com), (800) 364-2059
3. North Carolina Offices of Dodge Data & Analytics (formerly McGraw-Hill Construction) – Customer Service – <http://dodgeprojects.construction.com>, (800) 393-6343
4. Metrolina Minority Contractors Association (MMCA) – [mmca@mmcaofcharlotte.org](mailto:mmca@mmcaofcharlotte.org), (877) 526-6205

Hard copies of the design documents can also be obtained for a refundable deposit of one-hundred fifty dollars (\$150) in cash or by certified check per set. Deposit fee will be returned upon receipt of a clean set of documents in good condition within ten (10) days after bid date. Contact Ian Patrick at [ianpatrick@biloba.co](mailto:ianpatrick@biloba.co) or by telephone 704.248.2922 for instructions to obtain hard copies.

**NOTE:** The bidder shall include with the bid proposal the form *Identification of Minority Business Participation* identifying the minority business participation it will use on the project and shall include either *Affidavit A* or *Affidavit B* as applicable. Forms and instructions are included within the Proposal Form in the bid documents. Failure to complete these forms is grounds for rejection of the bid. (GS143-128.2c Effective 1/1/2002.)

All contractors are hereby notified that they must have proper license as required under the state laws governing their respective trades.

General contractors are notified that Chapter 87, Article 1, General Statutes of North Carolina, will be observed in receiving and awarding general contracts. General contractors submitting bids on this project must have license classification for Building as set forth the license classification required by the NC General Contractors Licensing Board under G.S. 87-1.

**NOTE--SINGLE PRIME CONTRACTS:** Under GS 87-1, a contractor that superintends or manages construction of any building, highway, public utility, grading, structure or improvement shall be deemed a “general contractor” and shall be so licensed. Therefore a single prime project that involves other trades will require the single prime contractor to hold a proper General Contractors license. **EXCEPT:** On public buildings being bid single prime, where the total value of the general construction does not exceed 25% of the total construction value, contractors under GS87- Arts 2 and 4 (Plumbing, Mechanical & Electrical) may bid and contract directly with the Owner as the SINGLE PRIME CONTRACTOR and may subcontract to other properly licensed trades. GS87-1.1- Rules .0210

Each proposal shall be accompanied by a cash deposit or a certified check drawn on some bank or trust company, insured by the Federal Deposit Insurance Corporation, of an amount

## ATKINS CAFÉ RENOVATION

equal to not less than five percent (5%) of the proposal, or in lieu thereof a bidder may offer a bid bond of five percent (5%) of the bid executed by a surety company licensed under the laws of North Carolina to execute the contract in accordance with the bid bond. Said deposit shall be retained by the owner as liquidated damages in event of failure of the successful bidder to execute the contract within ten days after the award or to give satisfactory surety as required by law.

A performance bond and a payment bond will be required for one hundred percent (100%) of the contract price.

Payment will be made based on ninety-five percent (95%) of monthly estimates and final payment made upon completion and acceptance of work.

No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of 60 days.

The owner reserves the right to reject any or all bids and to waive informalities.

Bidders who will not attend the Bid Opening need to ensure their sealed bids are delivered **no later than 1:00pm Tuesday, April 19, 2022** to the following:

**Mailed Proposals:**

Attn: Amanda Caudle – Planning, Design and Construction  
The University of North Carolina at Charlotte  
Facilities Management  
9201 University City Blvd.  
Charlotte, NC 28223-0001  
(704) 687-0534

OR

**Hand-Delivered:**

Attn: Amanda Caudle – Planning, Design and Construction  
The University of North Carolina at Charlotte  
Facilities Management/Campus Police Building  
(#55a/b on the campus map – <http://facilities.uncc.edu/maps>)  
2nd Floor – Planning, Design and Construction  
9151 Cameron Blvd.  
Charlotte, NC 28223  
(704) 687-0534

Designer:

Biloba Architecture, PLLC  
8801 JM Keynes Drive, Suite 365  
Charlotte, NC 28262  
(704) 248-2922

Owner:

University of North Carolina Charlotte  
Facilities Management  
Planning, Design & Construction  
9201 University City Blvd  
Charlotte, NC 28223-0001  
(704) 687-0534