

**UNC Charlotte Athletic Facilities Master Plan
Request for Proposals
July 30, 2018**

The following information is being provided to clarify the information provided in the Athletic Facilities Master Plan Request for Proposals dated July 3, 2018. The questions below were submitted via email prior to July 26, 2018.

1. Is there a Pre-Proposal Meeting sign in sheet?

The sign in sheets from the pre-proposal meeting are attached.

2. Are we allowed to use the UNCC logo in our submission?

Yes.

3. Are CAD drawings available of the existing athletic facilities? If not, do PDF's exist?

PDF floor plans and AutoCad drawing files are available for most of the UNC Charlotte athletic facilities. These are typically the original design documents and do not reflect subsequent renovation improvements. Documents, including drawings, for subsequent renovations may be available. Drawings and other building information will be provided to the selected consultant.

4. Is an equipment listing and retirement schedule available for the equipment housed within the existing athletic facilities?

A list of equipment, age and condition is available for some buildings. The information may not be complete or up-to-date. This information will be provided to the selected consultant.

5. Has the university identified individuals who will be the key stakeholders?

The executive/steering committee members and other key stakeholders will be identified by the university prior to the start of the project.

6. Has UNCC completed any benchmarking in comparison to other schools, either within the conference or region? We presume this will be part of the project scope, please confirm.

No.

7. Has UNCC identified the desired level of crossover between the campus master plan and the athletic master plan? We also presume this will be part of the scope, please confirm.

The UNC Charlotte 2010 Master Plan provides a framework for campus development. Since its adoption, changes have been made to the development of the campus that differ from the original master plan. The Athletic Facilities Master Plan will be informed by the Campus Master Plan and will in turn inform the future development of the campus. If new facilities are identified as part of the Athletic Facilities Master Plan, the location will be coordinated with the Campus Master Plan.

8. The cover sheet (attached) has two lines for each firm. One asks for the name of the firm/consultant and we want to be clear on what the second line is asking for. On other submittals UNC Charlotte has requested the headquarters location and office(s) serving a project. Please confirm if that is the intent here or if you are looking for something else.

Please use the second line to indicate the location of the firm.