

## **ADDENDUM I**

**January 30, 2019**

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**Project: UNC Charlotte – Open End Design Service Agreements FY2020**

**Information contained herein supersedes previously issued information and shall become part of the above referenced RFP and shall alter the requirements accordingly.**

### **QUESTIONS AND ANSWERS**

#### **Question 1:**

Do we need to attend a pre-proposal meeting prior to submitting our proposal?

#### **Answer 1:**

No. There will be no pre-proposal meeting.

#### **Question 2:**

What category does “structural” service fall into? Also, “building envelope / forensic”?

#### **Answer 2:**

Civil/Site Engineering. At this time we have no category for “building envelope/forensic”

#### **Question 3:**

If we submit under Civil/Site do we need to include environmental, landscape design, structural, land planning, water/sewer and survey mapping, or are each of those separate submittal packages?

#### **Answer 3:**

You do not need to include all the disciplines listed.

#### **Question 4:**

Will there be an informational meeting or specific SOQ requirements in writing? I could not find the info in UNCC's [advertisements page](#).

**Answer 4:**

No. There will be no pre-proposal meeting.

**Question 5:**

In reference to Bid #287-41826OE [UNC Charlotte Open End Design Service Agreements], will a firm submitting under the Civil/Site Engineering category need to be capable of providing (via in-house/subcontractor) ALL of the Civil/Site Engineering services listed (i.e. environmental, landscape design, structural, land planning, water/sewer and survey mapping)?

**Answer 5:**

You do not need to include all of the disciplines listed.

**Question 6:**

You list categories including areas within the subcategories. If we submit for the category, must provide qualifications for all areas included therein? In other words, if we want to submit for **Structural** under the **Civil/Site Engineering** Category, can we submit for JUST Structural Engineering, or must we also include environmental, landscape, etc. in our submittal?

**Answer 6:**

You do not need to include all of the disciplines listed.

**Question 7:**

We offer building envelope consulting services. Can you tell me where these services would fall?

**Answer 7:**

At this time, we have no category for building envelope-consulting services

**Question 8:**

Is the University looking for Civil-led teams, or would a Landscape Architect-led team be acceptable?

**Answer 8:**

Landscape Architect led team is acceptable.

**Question 9:**

Is Geotechnical Engineering included in the scope of the Civil/Site Engineering category?

**Answer 9:**

Geotechnical Engineering is included in the Construction Services category.

**Question 10:**

Is there additional information of the above subject other than what was posted in the IPS website? The link to the Facilities Department did not provide any information.

**Answer 10:**

The listing posted and this response to inquiries information is all that is available.

**Question 11:**

Can you clarify if **Surveying** services are requested as a stand-alone category for submittals?

**Answer 11:**

Surveying services are included in the Civil/Site Engineering category.

**Question 12:**

Commissioning/Retro commissioning is listed; does this include building enclosure/envelope commissioning?

**Answer 12:**

No. At this time, we do not have a category for building enclosure/envelope commissioning.

**Question 13:**

I visited the web address listed in the Designer Solicitation, but there was nothing posted there. Is there additional information?

**Answer 13:**

There is no additional information. The RFP can be found at <http://facilities.uncc.edu/advertisements>.

**Question 14:**

Can you clarify how many copies you would like and what the page limit is?

**Answer 14:**

Three hard copies and one digital. Limit package to 30 pages, 8-1/2" X 11" printed one side.

**Question 15:**

I have a question regarding the 30 one-sided page limit for the attached Open End Design Agreements RFP, are tabs required and will that count toward the page limit? In addition, does the Supplemental Information Sheet count toward the 30 pages?

**Answer 15:**

Tabs are not required and will not be counted toward the page limit if used. The Supplemental Sheet does not count toward the 30-page limit.

**Question 16:**

Is "Mechanical/Electrical/Plumbing" considered one category or three categories?

**Answer 16:**

One category.

**Question 17:**

You list categories including areas within the subcategories. If we submit for the category, must provide qualifications for all areas included therein? In other words, if we want to submit for **Structural** under the **Civil/Site Engineering** Category, can we submit for JUST Structural Engineering, or must we also include environmental, landscape, etc. in our submittal?

**Answer 17:**

You do not need to include all of the disciplines listed.

**Question 18:**

We offer building envelope consulting services. Can you tell me where these services would fall?

**Answer 18:**

At this time, we do not have a category for building enclosure/envelope commissioning.

**Question 19:**

Could you please clarify the following for me: Under Civil/Site Engineering, it includes environmental, landscape design, structural, land planning, water/sewer and survey mapping? Are those categories submitted in one package under Civil/Site Engineering? If so, does every service need to be covered?

**Answer 19:**

You do not need to include all of the disciplines listed.

**Question 20:**

Can a firm win a contract for environmental/geotechnical engineering services without being awarded the civil/site category?

**Answer 20:**

No. Environmental/geotechnical engineering is not a category.

**Question 21:**

My firm has interest in assisting UNC Charlotte with this RFQ however; some confusion exists in how this posting would classify our services. My firm provides services within the Fire Protection Engineering Discipline. The RFQ does not call this discipline out as a specific entity. I understand that engineers within Mechanical and Electrical complete many times some of these services. However, I do notice that there is a Special Design Service listed. So in short, can my firm propose our services as a special Design Service or should we be lumped into a specialty of Mechanical/Electrical?

**Answer 21:**

You should submit under Plumbing, Mechanical and Electrical Engineering. There is no actual Design Services category, as it appears to be in the announcement. Two new categories are Food Service and Lab consultants.

**Question 22:**

The purpose of this correspondence is that our firm is submitting on the referenced RFQ, but there was no mention of the number of copies you all would like to have. Is it one or would you prefer more? Thank you in advance to responding back.

**Answer 22:**

Three hard copies and one digital. Limit package to 30 pages: 8-1/2" X 11" printed one side.

**END OF ADDENDUM I**