

NOTICE TO BIDDERS

Sealed proposals will be received by the University of North Carolina at Charlotte, Facilities Management (Building #55 – Room 206), 9151 Cameron Bv, Charlotte, NC 28223, up to 2:00pm on October 31st, 2023 and immediately thereafter publicly opened and read for the furnishing of labor, material and equipment entering into the construction of

UNC Charlotte Duke Building HVAC Controls Upgrade

Upgrade the existing pneumatic control devices to electric. Upgrade the existing LON network control devices to BACnet. Provide full-building, waterside and airside test and balance.

Bids will be received *for single prime*. All proposals shall be lump sum.

Please note that any bids delivered by mail to the UNC Charlotte Facilities Management must be received by 8:00am on bid day. After that time, all bids will need to be delivered to the bid opening location in the office of Facilities Management Building #55.

Visitor parking for the bid opening is available in Lot 26 in front of the Facility Management Building #55. (<https://facilities.charlotte.edu/our-services/maps>).

Pre-Bid Meeting

An open pre-bid meeting will be held for all interested bidders on October 10th at 9:00am at the UNCC Duke Centennial Hall (Building #57) located at 9330 Robert D Snyder Rd, Charlotte, NC 28223. The meeting will address project specific questions, issues, bidding procedures and bid forms. A walk-through at Duke Centennial Hall will take place afterwards.

Visitor parking for the pre-bid meeting is available at CRI Deck 1. (<https://facilities.charlotte.edu/our-services/maps>).

Bidder questions will be entertained in writing until 5:00pm on October 19th, 2023. Address all questions to RMF Engineering, Inc., Sean Rask (sean.rask@rmf.com). Emails shall have a subject line as follows: "UNC Charlotte Duke Building HVAC Controls Upgrade – Bidder Question – (your company name)". Include your company name, contact information, e-mail addresses, and phone numbers in the body of your e-mail.

A final addendum will be issued no later than October 23rd, 2023.

Complete plans, specifications and contract documents will be open for inspection in the office of RMF Engineering, Inc. and in the plan rooms of the Associated General Contractors, Carolinas Branch, in the local North Carolina offices of McGraw-Hill Dodge Corporation, and in the Eastern Regional Office of Reed Construction Data in Norcross, GA and in Minority Plan Rooms in

Metrolina Minority Contractors Association, 3124 W. Trade Street, Unit A, Charlotte, NC 28202. Ph. 704-332-5746 Fax: 704-332-5990

or may be obtained by those qualified as prime bidders, upon deposit of fifty dollars (\$50) in cash or certified check. The full plan deposit will be returned to those bidders provided all documents are returned in good, usable condition within ten (10) days after the bid date.

If a contractor is bidding under the dual system both as a single prime contractor and as a separate prime contractor, he must submit the bids on separate forms and in separate envelopes. Bidders should clearly indicate on the outside of the bid envelope which contract(s) they are bidding.

NOTE: The bidder shall include with the bid proposal the form *Identification of Minority Business Participation* identifying the minority business participation it will use on the project and shall include either Affidavit A or Affidavit B as applicable. Forms and instructions are included within the Proposal Form in the bid documents. Failure to complete these forms is grounds for rejection of the bid. (GS143-128.2c Effective 1/1/2002.)

All contractors are hereby notified that they must have proper license as required under the state laws governing their respective trades.

General contractors are notified that Chapter 87, Article 1, General Statutes of North Carolina, will be observed in receiving and awarding general contracts. General contractors submitting bids on this project must have license classification for (set forth the license classification required by the NC General Contractors Licensing Board under G.S. 87-1)

NOTE--SINGLE PRIME CONTRACTS: Under GS 87-1, a contractor that superintends or manages construction of any building, highway, public utility, grading, structure or improvement shall be deemed a "general contractor" and shall be so licensed. Therefore a single prime project that involves other trades will require the single prime contractor to hold a proper General Contractors license. **EXCEPT:** On public buildings being bid single prime, where the total value of the general construction does not exceed 25% of the total construction value, contractors under GS87- Arts 2 and 4 (Plumbing, Mechanical & Electrical) may bid and contract directly with the Owner as the SINGLE PRIME CONTRACTOR and may subcontract to other properly licensed trades. [GS87-1.1- Rules .0210](#)

Each proposal shall be accompanied by a cash deposit or a certified check drawn on some bank or trust company, insured by the Federal Deposit Insurance Corporation, of an amount equal to not less than five percent (5%) of the proposal, or in lieu thereof a bidder may offer a bid bond of five percent (5%) of the bid executed by a surety company licensed under the laws of North Carolina to execute the contract in accordance with the bid bond. Said deposit shall be retained by the owner as liquidated damages in event of failure of the successful bidder to execute the contract within ten days after the award or to give satisfactory surety as required by law.

A performance bond and a payment bond will be required for one hundred percent (100%) of the contract price.

Payment will be made based on ninety-five percent (95%) of monthly estimates and final payment made upon completion and acceptance of work.

No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of 30 days.

The owner reserves the right to reject any or all bids and to waive informalities.

Designer:
RMF Engineering, Inc. _____

8720 Red Oak Blvd Suite 370
Charlotte, NC 28217 _____

704.909.6612 _____

Owner:
University of North Carolina Charlotte _____

9201 University City Blvd.
Charlotte, NC 28223 _____

704.687.8622 _____