

Meeting Agenda



Date: 02-08-2024
Sheet 1 of 2

Topic: Prebid Meeting - UNC Charlotte Greek Village HVAC and Kitchen Renovations
Meeting Date: 02-08-2024
Time: 2:00P – 3:00P
Location: UNC Charlotte
Attendance: UNCC

- Bill Finley – wfinley@charlotte.edu

DeVita

- Michael Rogers – mrogers@devitainc.com

Agenda:

1. Project Information

- a. Project Location: UNC Charlotte, 1836 Darryl McCall Circle, Charlotte, NC 28223
- b. Owner: UNC Charlotte, 9201 University City Blvd., Charlotte, NC 28223
 - i. Owner's Representative: Mr. William Finley, Project Manager, 704.687.0531 wfinley@charlotte.edu
- c. Designers:
 - i. Engineers Representative: Mr. Michael Rogers, Project Manager, 980-335-0396 mrogers@devitainc.com
 - ii. Architect's Representative: Mr. Chris Coleman, Project Manager, 980.270.9100 ccoleman@beckermorgan.com
- d. Single Prime Contract

2. General Project Scope

- a. Replacing the existing heat pump systems with a new VRF systems with zoning at the bedroom level.
- b. 12 housing units with the same floor plan (2 mirrored orientations) with 28 bedrooms and one housing unit that has 14 bedrooms.
- c. All buildings are three story wood frame construction.
- d. All buildings have a kitchen and dining area, a chapter meeting space, and an office space on the ground floor. The 28 bed buildings also have 4 bedrooms on the ground floor.
- e. The twelve 28 bed buildings all have 12 bedrooms on each of the 2nd and 3rd floors. The 14-bed building has 7 bedrooms on each of the 2nd and 3rd floors.
- f. There are 3 separate VRF systems on the 28 bed buildings and 2 separate VRF systems on the 14 bed buildings.
- g. Each bedroom has its own indoor fan coil.
- h. The ground floor common areas are served by a vertical air handler on the second floor.

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- i. The 2nd and 3rd floor corridors are served by a vertical air handler on the third floor. (Alternate M-3)
 - j. Upgrade electrical to support the new HVAC systems.
 - k. Architectural cutting and patching as required for the installation of the new HVAC systems and electrical modifications.
- 3. Alternates**
- a. Alternate M-1 - Replace Existing Split Systems Serving Elevator and Electrical Rooms
 - b. Alternate M-2 - Add Split Systems for Stairs
 - c. Alternate M-3 - Add VRF Systems for Hallways
 - d. Alternate M-4 - Integrate the Greek Village to the Campus BMS
 - e. Alternate G-1 - All work to be completed in Summer 2024
- 4. Questions**
- a. We cannot provide responses to specific questions at this time by state bidding procedure.
 - b. Any questions will be gathered and responded to in an addendum to the project documents.
- 5. Project Schedule**
- a. Base Bid
 - i. Consecutive Calendar Days from the NTP (anticipated March 25, 2024) is Five Hundred Eight (508).
 - ii. On site access –
 - 1. **PHASE 1** Buildings 1, 2, 3, 4, 5 and 6 starting on May 10, 2024, through August 15, 2024,
 - 2. **PHASE 2** Buildings 7, 8, 9, 10, 11, 12, and 13 starting on May 9 2025, through August 14, 2025,
 - 3. Contractor shall complete all work on **PHASE 1** Buildings 1, 2, 3, 4, 5 and 6 on or prior to August 22, 2024, and shall complete all work on **PHASE 2** Buildings 7, 8, 9, 10, 11, 12, and 13 on or prior to August 21, 2025.
 - b. Alternate G-1
 - i. Consecutive Calendar Days from the NTP (anticipated March 25, 2024) is One Hundred Fifty-One (151).
 - ii. On site access –
 - 1. Starting on May 10, 2024, through August 15, 2024.
 - 2. Contractor shall complete all work on or prior to August 22, 2024
- 6. Bidding Forms**
- a. Sealed bid will be accepted at 9151 Cameron Boulevard. Room FMPPS 206 Charlotte, NC 28223 up until 2:00P on February 28th, 2024.
 - b. Provide the appropriate HUB forms as part of the bid package.
 - c. Provide bid bond as part of the bid package.
- 7. Owner Comments**
- 8. Site Visit**