

# UNC Charlotte Belk Plaza Revitalization Pre-Bid Meeting

## AGENDA

**Thursday**

**August 17, 2017**

**2:00pm**

**UNCC – Cone  
University Center  
Room 112**

- **Introductions**
- **Project Scope**
- **Project Manual**
- **Project Plans**
- **Questions**
- **Optional Site Walk**

**SCO ID# 16-12864-02A**

**CODE 41526**

**ITEM 307**

## **I. Introductions**

### **A. UNC-Charlotte**

- Ms. Elizabeth Frere – UNC Charlotte Project Manager
- Ms. Jennifer Price – UNC Charlotte Construction Manager
- Ms. Dorothy Vick – UNC Charlotte HUB Coordinator

### **B. McAdams**

- Ms. Kristen Mansfield, RLA
- Mr. Brandon Plunkett, PE

### **C. RMF Engineering**

- Mr. David DeLoach, PE

### **D. Sign-in Sheet**

## **II. Project Scope**

**A.** The Belk Plaza is a prominent quadrangle in the oldest part of campus. It is the center of campus life and an important outdoor gathering space for students, faculty, and staff. Previously, the central feature in the plaza was the Belk Tower, an iconic landmark for UNC Charlotte for over 40 years. Removal of the tower sparked revitalization efforts for the entire plaza to create a dynamic outside environment for rest, study, reflection, and conversation. Revitalization efforts focus on improving campus pedestrian and bike circulation, creating defined spaces within the plaza, constructing a new iconic water feature and gathering lawn, and updating the area with plant materials that will be easier and less costly to maintain. Work includes the demolition associated with only the areas to be improved and should account for necessary measures to tie improvement areas into existing site elements. Improvement areas (both base bid and alternates) generally include the sloped lawn, water fountain feature, paver walkways around the sloped lawn, pavers and site walls at the Event plaza, an enhanced performance space, site lighting, and associated above and below ground utilities.

### **B. Budget**

- Construction Budget: \$1,200,000
- Overall Project Budget, including soft costs: \$1,500,000

### **C. Construction Schedule:**

- 130-day construction schedule from Notice to Proceed
- Estimated start date: mid to late September
- Estimated completion date: end of January 2018
- Liquidated damages at \$500/day

### III. Project Manual

#### A. Notice to Bidders

- Bidding Timeline (noted in Notice to Bidders):
  - i. Bidders' questions - will be entertained in writing until **5:00 pm on Thursday, August 24, 2017**
  - ii. Final addenda - will be issued **Thursday, August 31, 2017** to all plan holders/bidders of record
  - iii. Sealed proposals received & bid opening – sealed bids opened **2:00 pm on Thursday, September 7, 2017**. Bidders who do not attend the Bid Opening need to ensure their sealed bids are delivered no later than **12:00 pm on Thursday, September 7, 2017**
- Single Prime Contract
- All General Contractors must have license classification for Building Contractor with unlimited license
- Forms required ~~in Contract~~ **for Bid**
  - i. Bid/Acceptance Form
  - ii. Identification of HUB Certified / Minority Business Participation and Affidavit A **or B** ~~C, D~~
  - iii. Bid Bond - Cash or certified check or Surety Bond for 5% of the proposal
  - ~~iv. Form of Construction Contract~~
  - ~~v. Form of Performance Bond – Performance Bond will be required for 100% of the contract price~~
  - ~~vi. Form of Payment Bond – Payment Bond will be required for 100% of the contract price~~

#### B. Minority Business Enterprise Guidelines – Dorothy Vick, UNC Charlotte HUB Coordinator

### IV. Project Plans

#### A. Access to the Site - Jennifer Price University Construction Manager

- Truck Traffic
- Parking Permits – to be coordinated through University Construction Manager

#### B. Laydown Area

#### C. Base Bid

#### D. Bid Alternates

- **Alternate No. 1: Seat Wall at Sloped Lawn**  
Description – Work to include the upgrade to brick masonry planter/seat wall around the perimeter of the sloped lawn in lieu of the paver curb edge treatment
- **Alternate No. 2: Event Plaza**  
Description: Work to include the addition of hardscape, brick masonry seat walls, and electrical components at the Event Plaza
- **Alternate No. 3: Performance Space**  
Description: Work to include the addition of hardscape and electrical components at the Performance Space
- **Alternate No. 4: Winningham Entry Renovations**  
Description: Work to include renovation to the entry of Winningham to provide ADA access
- **Alternate No. 5: Rowe Paver Replacement**  
Description: Work to include replacement of the yellow pavers in front of Rowe with clay pavers as used elsewhere in the project

#### F. Owner Preferred Brands / Materials

- Clay Paver – **Pine Hall Brick**
  - i. Paver Field: English Edge – Full Range
  - ii. Paver Border: English Edge - Red
- Brick Freestanding and Retaining Seat Walls – **Pine Hall Brick**
  - i. Face Brick: Wire Cut – Full Range
  - ii. Cap: Pathway Modular – Full Range
- Concrete Pavers – **Tectura Designs**
  - i. Paver Field: Sand Series 24" SQ. – SS-50
  - ii. Paver Border/Band: Sand Series 18"x24" – SS-50
- Fountain veneer – Natural Stone
  - i. Veneer: 1 ½" Shawnee Mountain Squared and XL Rustic LedgeStone
  - ii. Cap: 2" Lincoln Creek slab – saw cut top, light chiseled face
- Skate Stopper – **Skate Stoppers**
  - i. Potomac T Insert Series – Bronze
- Pedestrian Light Standard – Match CRI campus pedestrian light standard

#### G. Unit Prices:

- Unit Price A – Site Rock Excavation
- Unit Price B – Import Backfill

#### V. Questions

#### VI. Optional site walk