

## NOTICE TO BIDDERS

Sealed proposals will be received from contractors only by UNC CHARLOTTE FACILITIES MANAGEMENT at the Facilities Management (Building #55 Room 206) 9151 Cameron Blvd Charlotte NC 28223 up to **2:00 PM** on **Wednesday, October 25, 2023** and immediately thereafter publicly opened and read for the furnishing of labor, material and equipment entering into the construction of:

**Atkins AHU-3 Repair**  
**University of North Carolina Charlotte**  
410 Library Lane, Charlotte, NC 28223

1. Replace supply fans.
2. Replace Fan VFDs.
3. Replace unit controls.
4. Replace dampers.
5. Replace cooling coils and pipe.
6. Repair floor of AHU fan/coil sections.

Bids will be received for a single prime – all categories. The proposal shall be lump sum.

### Pre-Bid Meeting

A pre-bid conference is scheduled for **9:00 AM** (local time) on **Wednesday, October 11, 2023** at

**Atkins Building, Room 271**  
University of North Carolina Charlotte  
410 Library Lane  
Charlotte, NC 28223

The meeting will address project specific questions, issues, bidding procedures and bid forms. At that time, a site visit will be conducted. *Contractor is encouraged to bring all sub-contractors to tour site.*

Justification of any approvals will be made available to the public in writing no later than three (3) days prior to bid date.

Complete plans, specifications and contract documents will be open for inspection at:

- 1) Designer: CMTA, Inc., 8801 J.M. Keynes Drive, Suite 240, Charlotte, North Carolina, 28262, Phone: 704-376-7072.
- 2) Owner: UNC Charlotte, Facilities Management/Police Building, 2<sup>nd</sup> floor – Capital Projects (#55 on the campus map) , 9151 Cameron Blvd, Charlotte, NC 28223, Phone: (704) 687-0615.

Digital (Electronic) plans, specifications and contract documents are available at the following:

- 1) Designer: CMTA, Inc., 8801 J.M. Keynes Drive, Suite 240, Charlotte, North Carolina, 28262, Phone: 704-376-7072, [jcurrie@cmta.com](mailto:jcurrie@cmta.com); [cltsupport@cmta.com](mailto:cltsupport@cmta.com)
- 2) Construct Connect at [content@constructconnect.com](mailto:content@constructconnect.com), (800) 364-2059
- 3) North Carolina Offices of Dodge Data & Analytics (formerly McGraw-Hill Construction) – Customer Service – (800) 393-6343
- 4) Metrolina Minority Contractors Association (MMCA) – [mmca@mmcaofcharlotte.org](mailto:mmca@mmcaofcharlotte.org), (877) 526-6205

**NOTE:** The bidder shall include with the bid proposal the form *Identification of Minority Business Participation* identifying the minority business participation it will use on the project and shall include either *Affidavit A* or *Affidavit B* as applicable. Forms and instructions are included within the Proposal Form in the bid documents. Failure to complete these forms is grounds for rejection of the bid. (GS143-128.2c Effective 1/1/2002.)

All contractors are hereby notified that they must have proper license as required under the state laws governing their respective trades.

Mechanical single-prime contractors are notified that Chapter 87, Articles 2 & 4, General Statutes of North Carolina, will be observed in receiving and awarding mechanical contracts.

**NOTE – SINGLE PRIME CONTRACTS:** On public buildings being bid single prime, where the total value of the general construction does not exceed 25% of the total construction value, contractors under GS87 – Articles 2 and 4 (Plumbing, Mechanical & Electrical) may bid and contract directly with the Owner as the SINGLE PRIME CONTRACTOR and may subcontract to other properly licensed trades. GS87-1.1-Rules .0210

Each proposal shall be accompanied by a cash deposit or a certified check drawn on some bank or trust company, insured by the Federal Deposit Insurance Corporation, of an amount equal to not less than five percent (5%) of the proposal, or in lieu thereof a bidder may offer a bid bond of five percent (5%) of the bid executed by a surety company licensed under the laws of North Carolina to execute the contract in accordance with the bid bond. Said deposit shall be retained by the owner as liquidated damages in event of failure of the successful bidder to execute the contract within ten days after the award or to give satisfactory surety as required by law.

A performance bond and a payment bond will be required for one hundred percent (100%) of the contract price for all contracts.

Payment will be made based on ninety-five percent (95%) of monthly estimates and final payment made upon completion and acceptance of work.

No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of 60 days.

The owner reserves the right to reject any or all bids and to waive informalities.

Bidders who will not attend the Bid Opening need to ensure their sealed bids are delivered no later than **1:00 PM**, on **October 25, 2023** to the following:

**Mailed Proposals:**

Attn: La'Keya Hewlin  
University of North Carolina Charlotte  
Facilities Management & Police Building (#55 on the campus map)  
9151 Cameron Boulevard Charlotte, NC 28223  
(704-687-0615)

Or

**Hand Delivered:**

Attn: La'Keya Hewlin  
University of North Carolina Charlotte  
Facilities Management & Police Building (#55 on the campus map)  
9151 Cameron Boulevard Charlotte, NC 28223  
(704-687-0615)

**Designer:**

CMTA, Inc.  
8801 J.M. Keynes Drive, Suite 240  
Charlotte, NC 28262

**Owner:**

University of North Carolina Charlotte  
Charlotte, NC