



Space Planning Advisory Committee (SPACe)

September 29, 2021 (Rev 1)

Agenda

Members: Stephanie Cooper, Kathryn Horne, Jay Raja, Tammie Boyd, Darin Spease, Lee Gray, Steve Coppola, Richard LaLiberté, Sujit Chemburkar, Rich Steele, Casey Tullos, Clay Andrews, Karen Shaffer

Consent Agenda

The intent of the consent agenda is to approve all recommendations in one vote. Please review the attached information and contact Space Management with any questions or concerns. To vote on this consent agenda please respond to the original email to which this document is attached.

Minutes from the August 26, 2021 meeting are attached for review and approval.

A. Space Requests Recommended at Last Meeting

1. Cameron 246 - CTL/AISLE Stream Station
2. McEniry 112/113 Suite – CHARP relocation
3. McEniry Lower Level – Geography Storage

B. Space Requests Received and Under Review

1. Academic Affairs
 - i. College of Computing and Informatics – 6 offices
 1. Status: end user to make presentation to Jay Raja. *No current action required.*
 - ii. Communication Studies – Office Space
 1. Status: Donia Schauble reviewing. *No current action required*
 - iii. Aerospace – Storage request
 1. Status: Donia Schauble reviewing. *No current action required*
2. Chancellor
 - i. UNC Ombuds Office Suite
 1. Status: *Space Management reviewing*

C. Space Requests for Review and Approval

** please see attachment for additional graphical information*

1. **Chancellor Office - Chief Diversity Officer Office Suite**
 - i. The current CRES space in Cone 369 will be allocated to the Office of the Chancellor for Chief Diversity Officer office suite .

- ii. The following additional space moves are also part of this request and summarized below:
 - 1. Five (5) Niner Central call center staff in Cone Gallery 310 will move to space in Cone 265/268 on the 2nd floor vacated by the Center for Graduate Life.
 - 2. Seven (7) CRES staff offices currently located in Cone 369 future CDO offices - will move to the Cone Gallery 310.
 - 3. Three (3) vacant office/workstation formerly occupied by Business Affairs staff in Cone 310 will be allocated to Student Affairs
 - 4. OneIT staff will remain in Cone Gallery 310 - the layout of cubicles allocated to OneIT may be rearranged.
 - 5. Relocating external auditors to Hickory or Cedar should be considered.

2. Academic Affairs - Temporary Location for Enrollment Management

- i. This is a temporary, approximately 4-6 week move, to Cameron while the space renovation occurs in Cato.

3. Academic Affairs- Temporary Location for Tutoring Space

- i. This is a temporary request for space through the end of May 2022 for the University Center for Academic Excellence.

Attachments: August 26,2021 meeting minutes
Sept 29, 2021 SPACe meeting PPT (Rev 1)

A wide-angle photograph of a university campus at dusk. The scene is dominated by large, multi-story brick buildings with arched walkways and numerous windows. In the center, a prominent tower with a blue-tinted top stands out against the twilight sky. The foreground features a well-maintained lawn with several small, rounded bushes and young trees. People are seen walking along the paths, and streetlights are illuminated, casting a warm glow. The overall atmosphere is serene and academic.

Space Management: Supporting the Mission of UNC Charlotte

AGENDA

- Review Previous Minutes
- SPACe Recommendations
- Space Requests Received and Under Review
- Space Requests for Review & Approval
- Discussion



SPACe RECOMMENDATIONS

SPACe RECOMMENDATIONS

August 27, 2021

- Cameron 246 - CTL/AISLE Stream Station
- McEniry 112/113 Suite – CHARP relocation
- McEniry Lower Level – Geography Storage



SPACE REQUESTS – RECEIVED

SPACE REQUESTS RECEIVED & UNDER REVIEW

- Academic Affairs CCI – request for 6 offices
- Academic Affairs College of Arts & Sciences ROTC requesting an outdoor area for a new Physical Training field
- Academic Affairs Engineering Dean’s Suite Reception Area Offices – submitted by dept
- Academic Affairs Communication Studies – submitted by department
- Academic Affairs Aerospace Studies – storage request – submitted by dept
- Chancellor UNC Ombuds



SPACE REQUESTS – FOR REVIEW

SPACE REQUESTS FOR REVIEW & APPROVAL

- Diversity & Inclusion Chief Diversity Officer
- Academic Affairs Temporary location for Enrollment Management during renovation Cato 1st floor
- Academic Affairs Temporary location for tutoring space in Colvard – University Center for Academic Excellence

DIVERSITY & INCLUSION

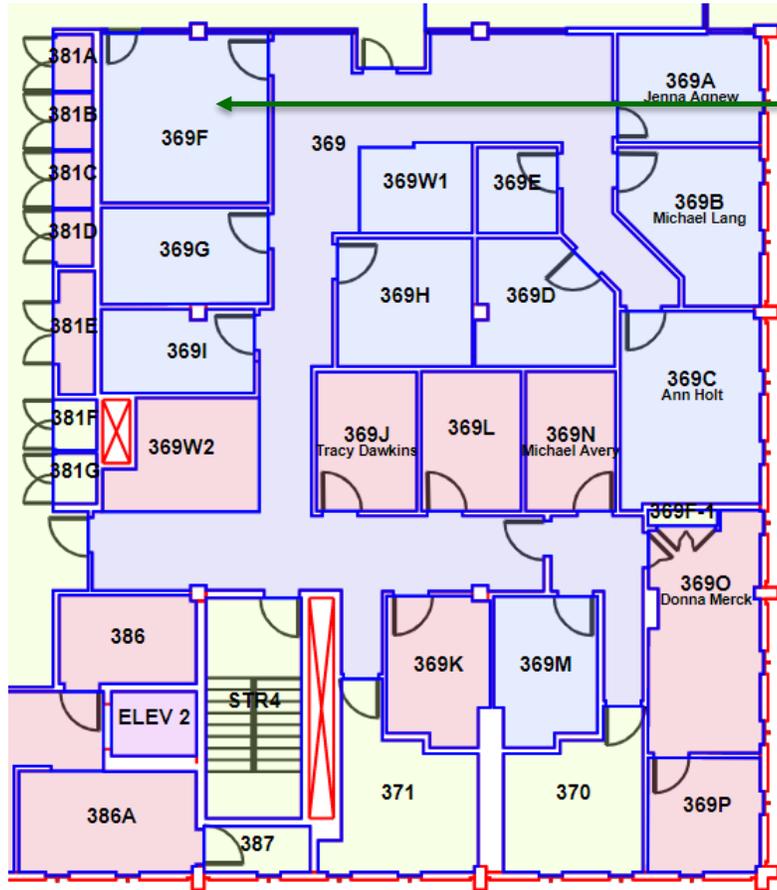
Needs:

- (1) Office – Chief Diversity Officer
- (1) Admin/Reception
- (2-3) Fellows (office or workstation)
- (1) Conf (seat 6-8)

Multiple locations have been considered throughout campus

- Location needs to be easily accessible by faculty, staff, and students
- The Office needs to have good visibility (not hidden)
- Space for growth is desirable
- Location should be used regularly by students

CRES/CONE ADMIN- EXISTING

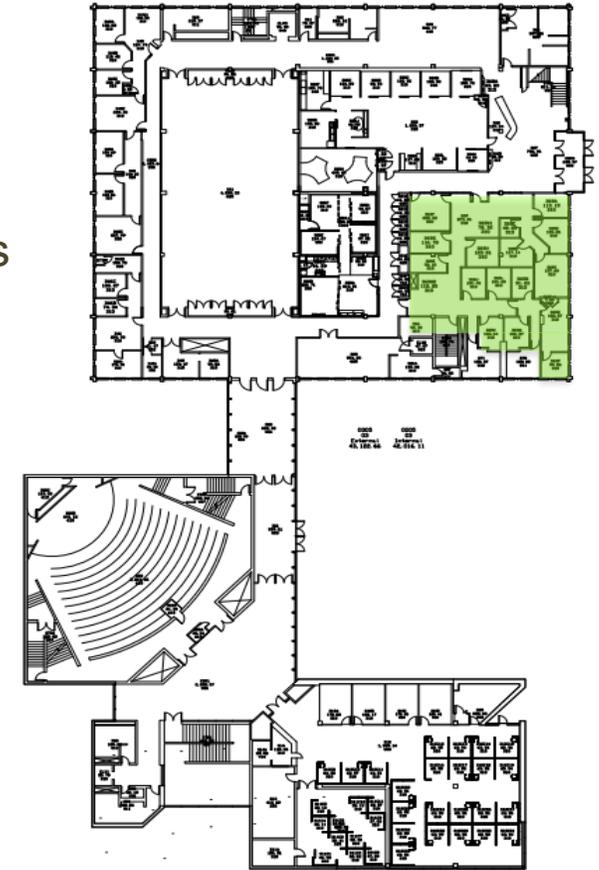


Shared Conf. Room

- Cone 3rd floor – space currently allocated to Cone Center Conferenes (CRES) and Cone Administration – proposing they be relocated to the Gallery – 1,886 SF

CRES
 Cone Administration

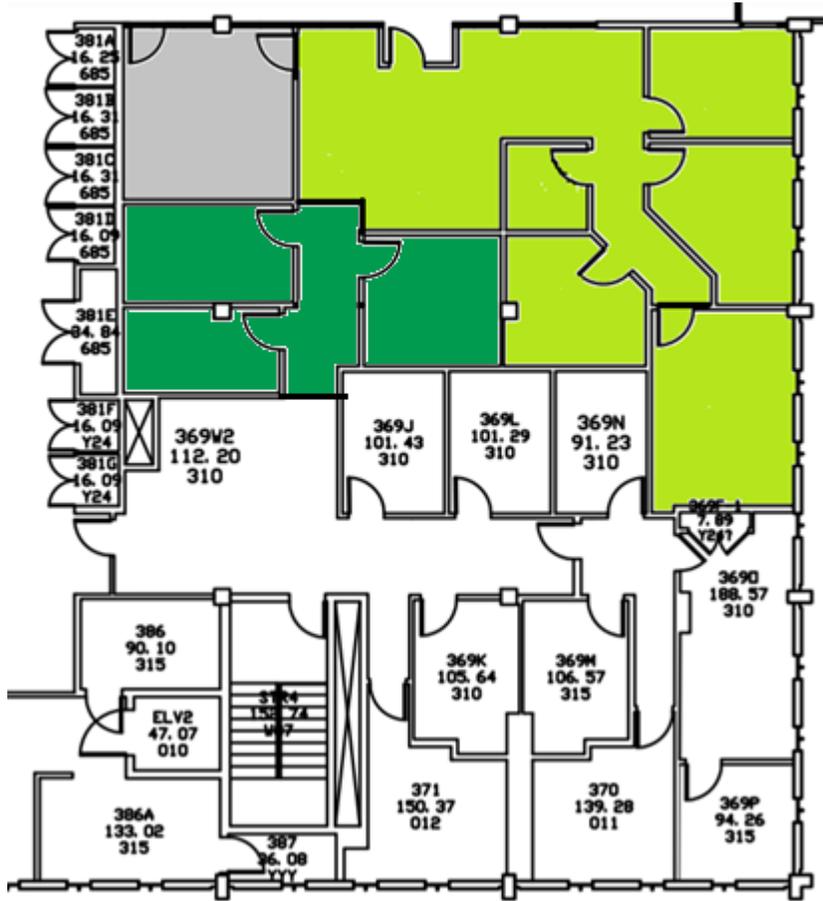
Cone 3rd Floor – Partial Suite 369



Cone 3rd Floor 3rd Floor

SR # 4380

DIVERSITY & INCLUSION



Cone 3rd Floor – Partial Suite 369

Chief Diversity Officer Suite

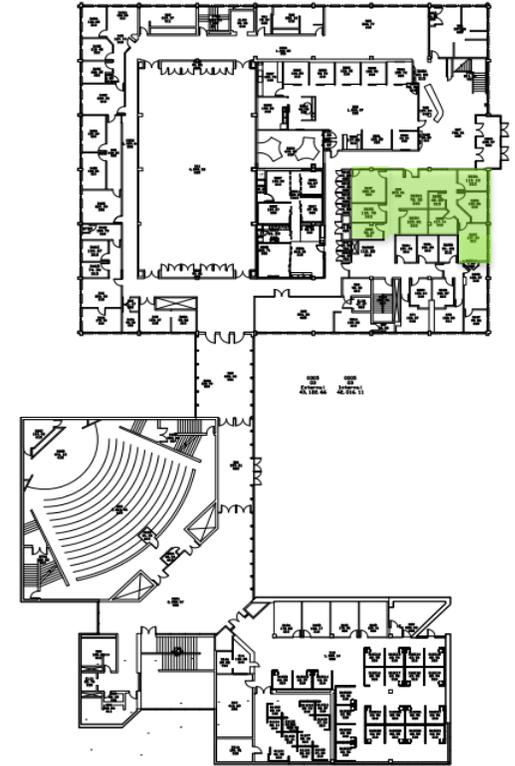
Room	Quantity	ASF
Recep/Admin	1	72
Office	4	562
Conf (Shared)	1	205
Storage	1	50
Circulation		365
Total		1,254

Averages

250 asf / person

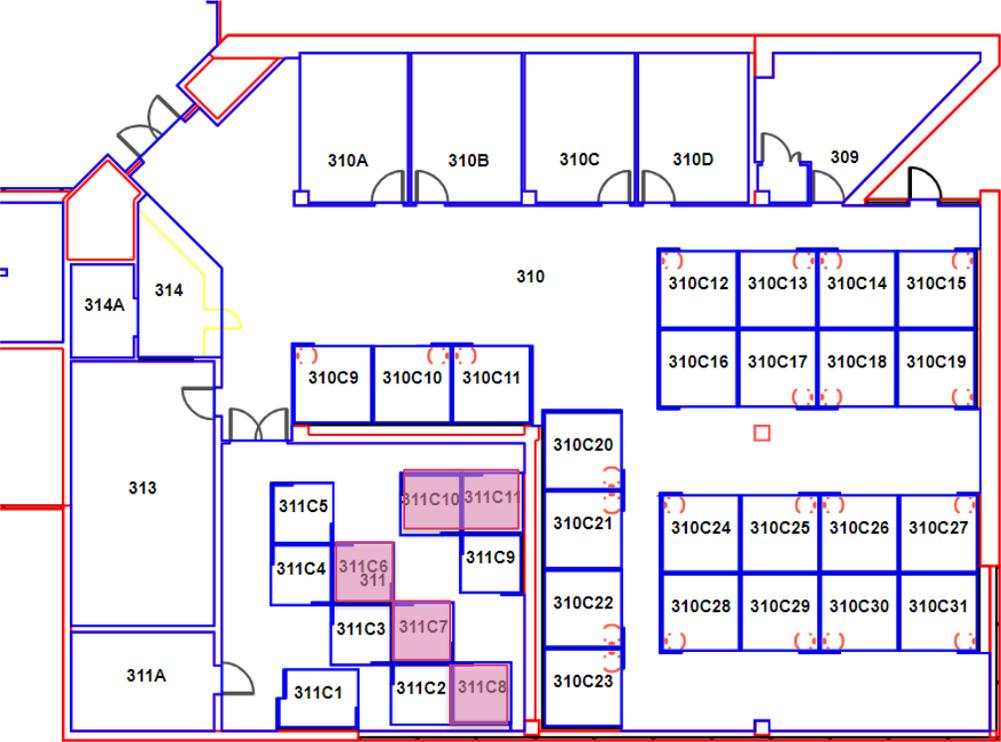
126 asf / office/workstation

- Diversity & Inclusion – 1,087 SF
- Shared Conf. Rm. – 205 SF
- Growth – 333 SF



Cone 3rd Floor 3rd Floor

NINER CENTRAL | CALL CENTER- EXISTING



Cone Gallery 3rd Floor

(5) Cubicles in Suite 311 are currently assigned to Niner Central for 2 staff and 3 students

Room	Quantity	ASF
Workstation	5	320

Averages
64 asf / person

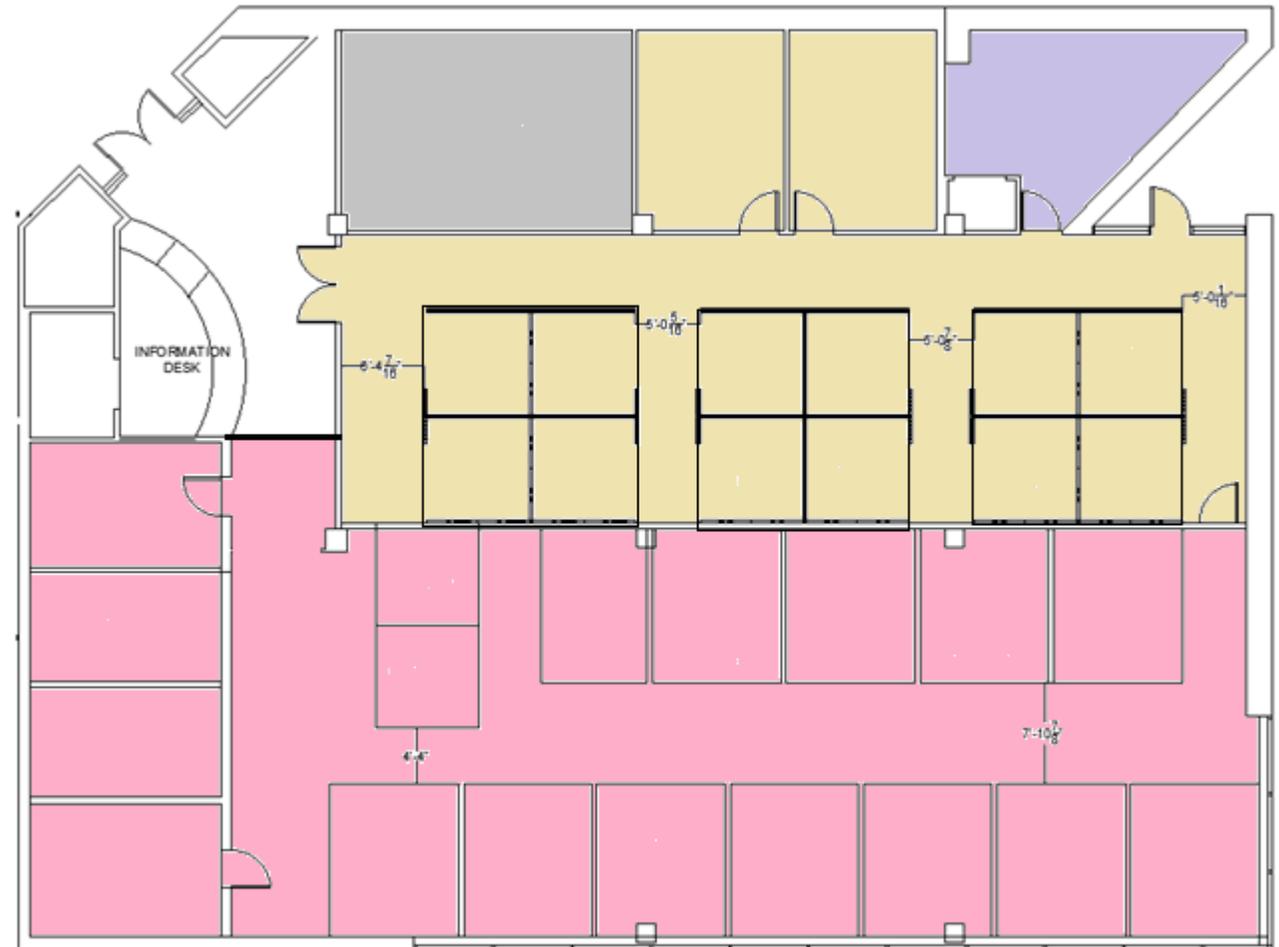
CONE GALLERY - PROPOSED

- OneIT
2 Offices, 11 workstations, 1 copy WS

- Student Affairs
 - Student Venues & Engagement
 - (3) Offices, Exec Admin
 - Cone Administration
 - 4 Staff Offices, 1 shared office,
 - CRES
 - 7 Offices

Copy/Work Rm & Reception (shared)

- Additional
 - Break Room (Gallery Shared)
 - Community Conf. Room



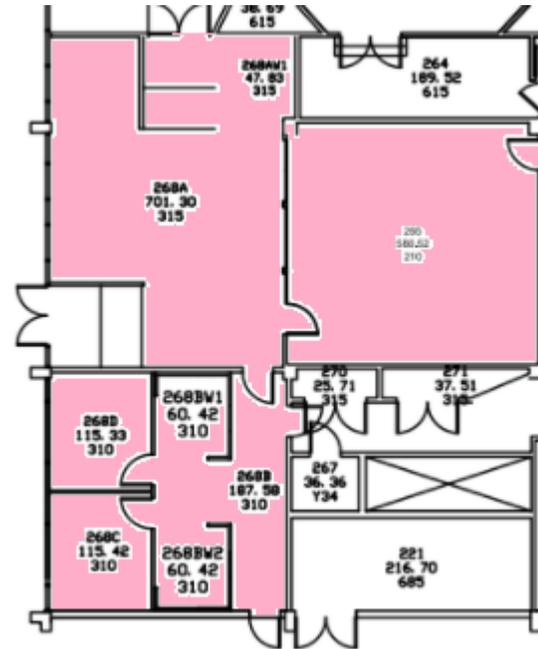
Cone Gallery 3rd Floor

ENROLLMENT MANAGEMENT - PROPOSED

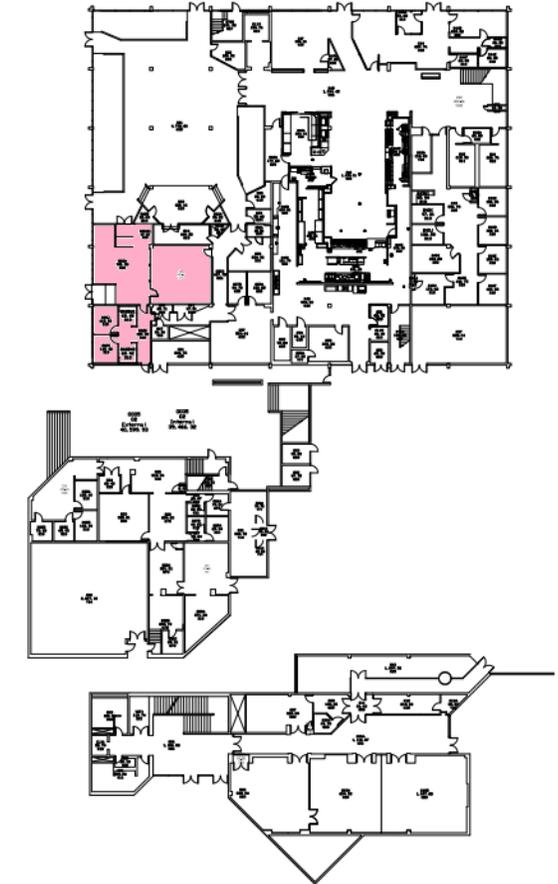
– Proposing to relocate Niner Central to these spaces at the former Graduate Center location in Suite 268 – 2 offices and 3 workstations

Room	Quantity	ASF
Workstation	3	168
Office	2	230
Open Area/Cir		888
Room 265		580
Total		1,866

Averages
 373 asf / person
 115 asf / office



Cone 265 & Suite 268

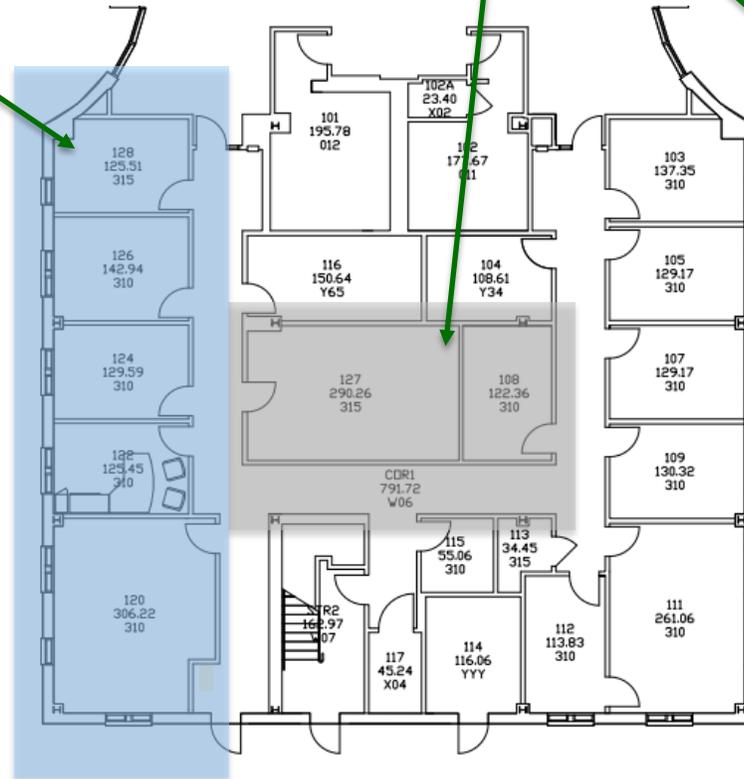


Cone 2nd Floor

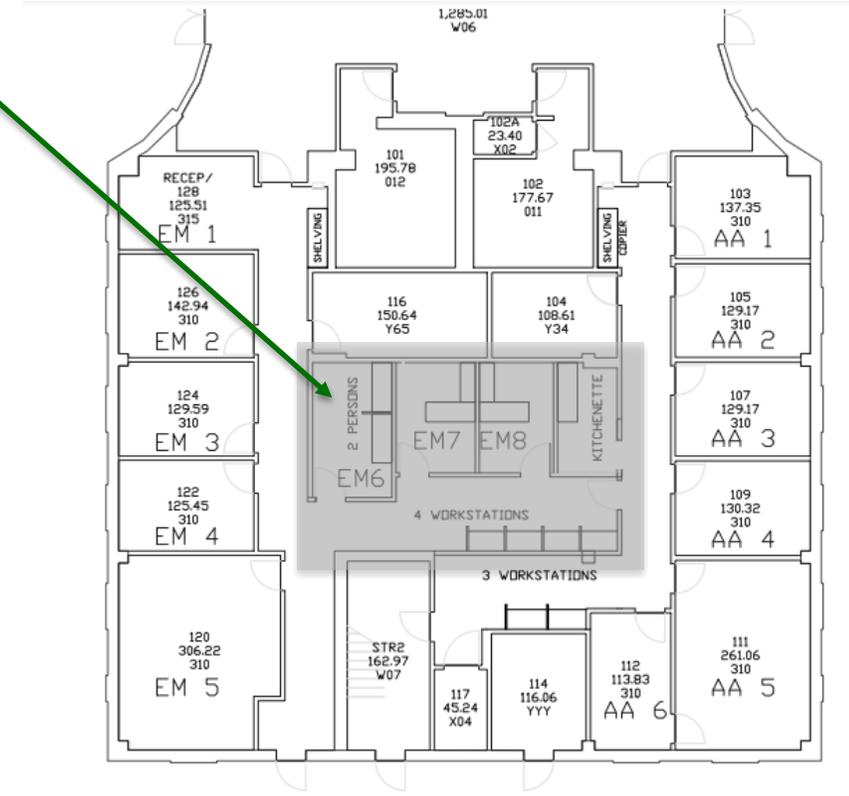
ENROLLMENT MANAGEMENT- RENOVATION

Individuals to be temporarily relocated

Area of work



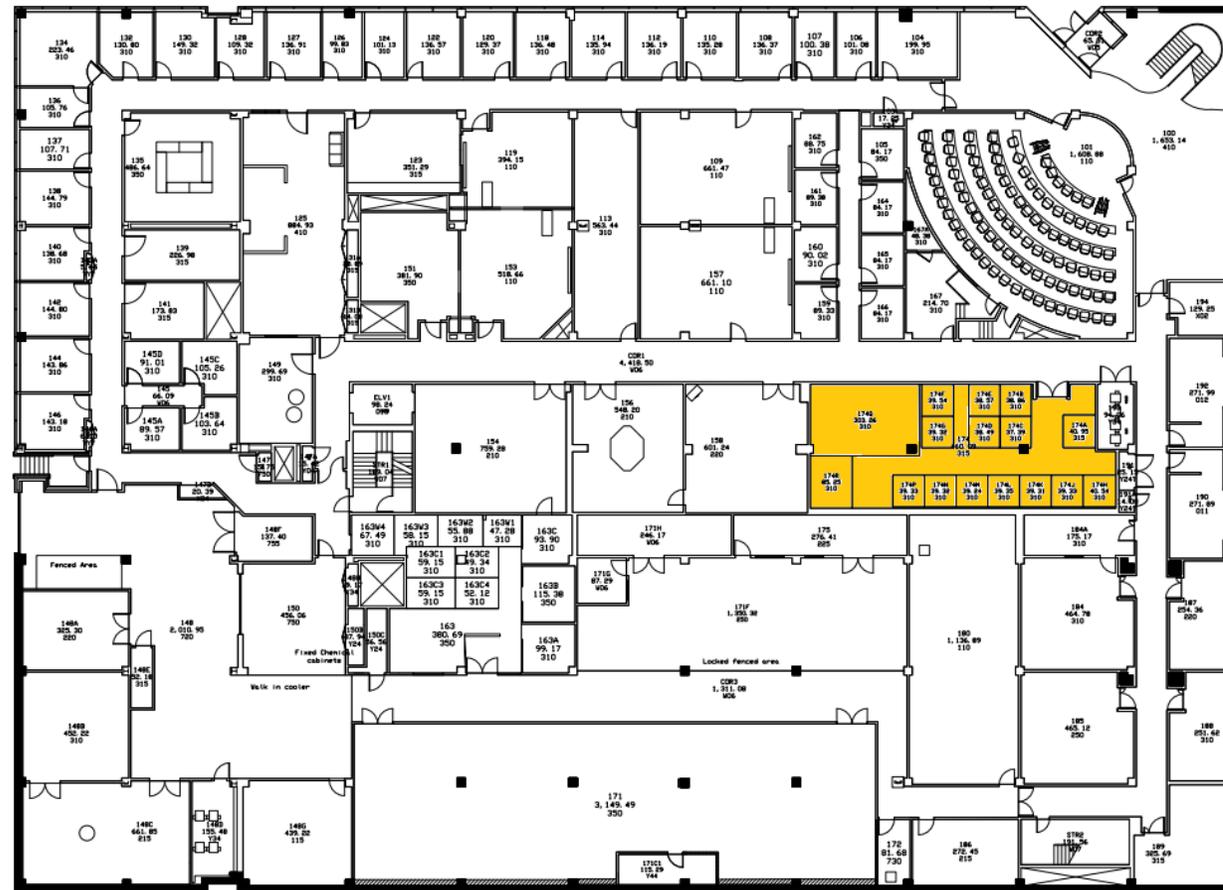
Cato 1st Floor – Existing Layout



Cato 1st Floor – New Layout

ENROLLMENT MANAGEMENT- TEMP LOCATION

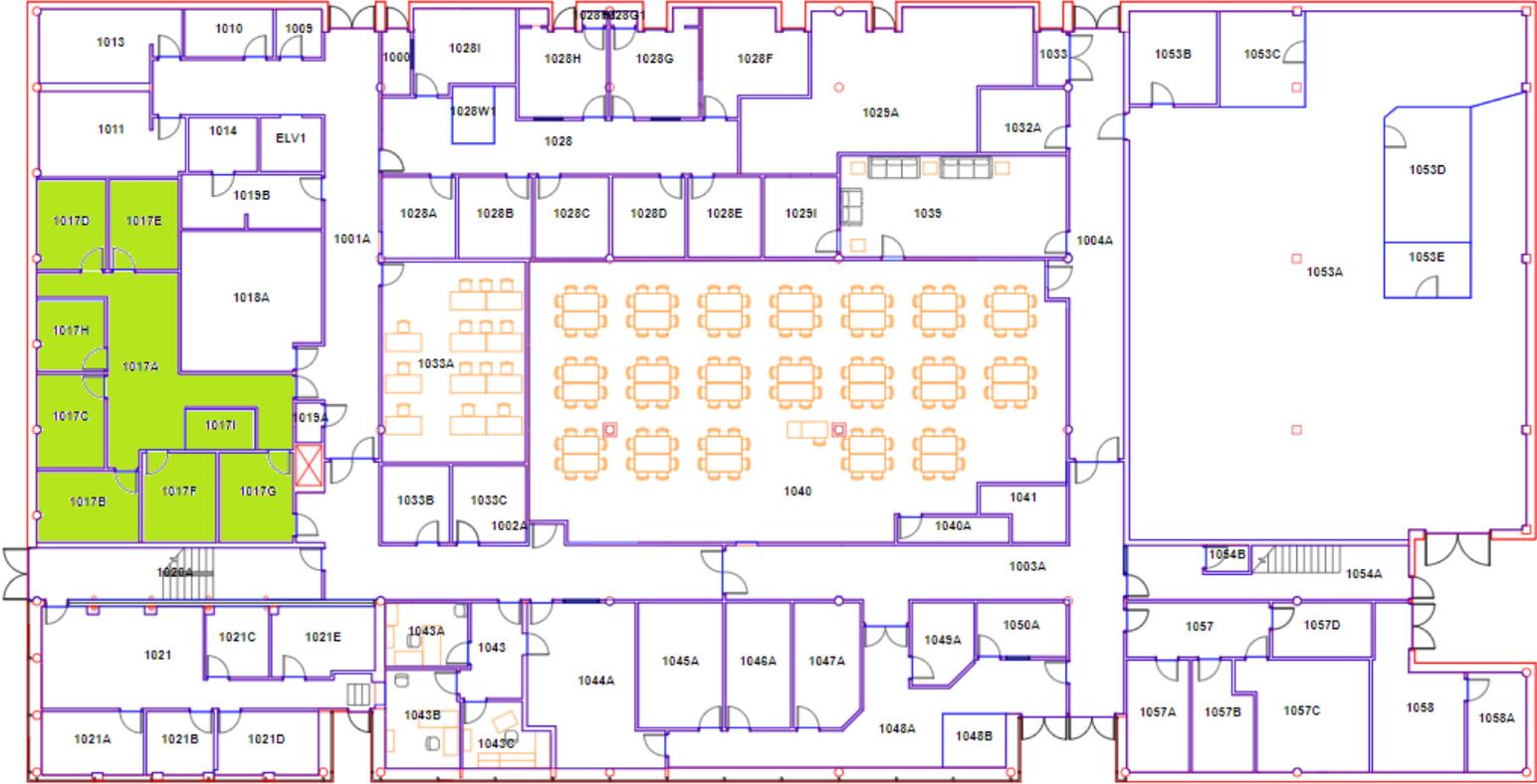
– Temporary location during construction (4-6 weeks) for 5-7 people



Cameron 1st Floor

UC FOR ACADEMIC EXCELLENCE- TEMP LOCATION

– Temporary allocation for tutoring – through end of school year, May 2022 – 1,335 sf



Colvard 1st Floor



DISCUSSION