



Space Planning Advisory Committee (SPACe)
Meeting Minutes
Monday, April 13, 2020
2:30 – 3:30 PM
Teleconference

Attendees: Joe Bace, Jay Raja, Kathryn Horne, Sujit Chemburkar, Lee Gray, Richard LaLiberte, Rich Steele, Jon Varnell, Steve Coppola, Clay Andrews, Casey Tullos, Karen Shaffer, Donia Schauble, Michelle Embry

Absent: Tammie Boyd, Darin Spease

1. General

With teleworking being encouraged at UNC Charlotte at this time, the meeting was held via Google Hangouts Meet (the presentation was shared and copies were emailed prior to the start of the meeting). The meeting was called to order at 2:34 PM.

2. SPACe Recommendations (recommended by SPACe on 3/16/20, to be reviewed by the Space Steering Committee on 4/29/20)

3/16/20

CAB 110	Academic Affairs Senior Engineering Projects Computer Room
Belk Gym 024	Academic Affairs Human Physiology Lab
Cameron Hall 189	Academic Affairs Research Lab, vacate McEniry 213
Belk Gym 011	Shared, scheduled use Kinesiology/U Rec/ Venture and 3 associated Athletics offices through 12/31/2022
Colvard 1st floor	Academic Affairs Active Learning Classroom (AISLE)
CHHS 330	Academic Affairs - CHHS Simulation Lab
Woodward 2nd floor	Academic Affairs Kinesiology lab space to move from Cameron Hall 2 nd Floor

3. Space Requests Received and Under Review

Academic Affairs	AISLE – Faculty/Staff Recording Studio
Facilities Management	Denny – Area/ room for recycle carts
Facilities Management	Temporary space for BES to vacate McEniry for HVAC project work
Academic Affairs	Space for Systems Engineering to vacate from Cameron 2 nd floor
Academic Affairs	Expansion of Niner Central into current Title IX Cone suite
Student Affairs	SASS move from King into current Title IX Cone suite

4. Space Requests for Review and Action

The following requests were presented for review and action:

Center City Building (CCB) – Student Affairs in conjunction with CCB request to add a Family Style Accessible Unisex Restroom (FSAUR) at Center City Building. This project will be funded by the Chancellor and must be completed by the end of the fiscal year.

Several locations were considered and CCB has identified the location adjacent to Einstein Bagels (currently an exterior corridor that ends at the access to the storefront display area at the 9th street side of the building) as the best given the concern about building security and the future installation of a security system on the first floor. UNC Charlotte Planning is concerned that this location sets it apart from the other restrooms and does not promote the inclusiveness these restrooms are designed to promote. Kathryn Horne had many conversations with Jerry Coughter at CCB, and though the proposed location is not ideal, it has been determined to be the best location option for CCB's existing and future security concerns.

A new access door into the display area from the storage area of the food service venue will be needed to provide access to the existing display area along Ninth Street. Rich Steele explained that Dining Services has met with the designer and a new location for the door is acceptable. Mr. Steele also expressed concerns regarding the ability for users of the building to be able to easily locate the new restroom, this would have to be remedied with wayfinding signage. The proposed location also requires that three existing storefront glass panels fronting on Brevard Street be replaced with an opaque, spandrel panel. This will change the exterior appearance of the building at the intersection of Ninth Street and Brevard.

Jay Raja moved that the request be approved with the understanding that Facilities Management will review the final design prior to construction (which would include the execution of an acceptable solution for the curtain wall clear glass panels at the new restroom location). Sujit Chemburkar seconded, there was no opposition, the motion passed.

CAB – Academic Affairs on behalf of College of Engineering would like to expand the space currently allocated to rooms 111, 112, 114, 116, 116A, 124, 125 and 127 for the Engineering Senior Projects Program. Currently the space use is allocated through Spring 2020. Engineering is also requesting use of the space through spring semester of 2021. These rooms house food service equipment. Academic Affairs will initiate a project through FM to remove the equipment and modify utility connections as required in coordination with Business Services. Business Services will retain rooms 107, 117 and 118 for storage.

Jon Varnell shared that the Early College High School will not be moving and space will not be available for Engineering. Jon Varnell and Jay Raja agreed that they will come up with an exit strategy for the Engineering Program from the CAB when a new use and associated

timeline for the building is identified. Alternate locations for the Engineering Senior Projects Program will also have to be identified.

FM and Academic Affairs will work together to develop a plan for cleaning and minor maintenance issues in the CAB building. Kathryn Horne noted that the HVAC in CAB is not in the best of shape, and that if there is failure, there may not be funds to repair it.

Jon Varnell moved to approve the request, Jay Raja seconded, there was no opposition, the motion passed.

Facilities Management – Facilities Management requested committee approval for renovations of the entry area on the first floor of the FM building. The renovation will relocate two workstations from the entry area and relocate an existing conference-room and construct a new file room.

Rich Steele moved to approve the request, Jay Raja seconded – the motion passed.

Macy 106E – Academic Affairs requests reallocation of room 106E (57 sf) from FM to CoAA to be used to house printers. Lee Gray noted that the adjacent lab space, where the printers will be used, is available outside of class time, the equipment needs to be kept in a secure location.

Room 106E had a dedicated HVAC unit in it which has been fully removed. The room has since been tied into the main building HVAC system. FM no longer has a use for the room.

Jay Raja moved to approve the request, Rich Steel seconded. The motion passed.

5. Review Previous Minutes

Cassey Tullos moved to approve the meeting minutes from the March 16, 2020 SPACe meeting. Rich Steele seconded the motion. The motion passed.

6. Discussion

No additional discussion

The meeting adjourned at 3:10 PM.

The next SPACe meeting will be May 18, 2020 at 3:00 PM

Space Management: Supporting the Mission of UNC Charlotte



AGENDA

- Review Previous Minutes
- SPACe Recommendations
- Space Requests Received and Under Review
- Space Requests for Review & Approval
- Discussion



SPACe RECOMMENDATIONS

SPACe – SSC RECOMMENDATIONS

March 16, 2020

- CAB 110 Academic Affairs – Senior Engineering Projects
Computer Room
- Belk Gym 024 Academic Affairs – Human Physiology Lab
- Cameron Hall 189 Academic Affairs – Research Lab, vacate McEniry 213
- Belk Gym 011 Shared, scheduled use - Kinesiology/U Rec/Venture and 3 associated Athletics offices through 12/31/2022
- Colvard 1st Floor Academic Affairs – AISLE – Active Learning Classroom
- CHHS 330 Academic Affairs – CHHS – Simulation Lab
- Woodward 2nd floor Academic Affairs – Kinesiology lab space to vacate
Cameron Hall, 2nd floor



SPACE REQUESTS – RECEIVED

SPACE REQUESTS RECEIVED & UNDER REVIEW

- Academic Affairs – AISLE Faculty/ Staff Recording Studio
- Facilities Management Office of Waste Reduction & Recycling needs exterior space outside of Denny Building to store the recycling containers used for servicing the complex.
- Academic Affairs – AISLE Active Learning Classroom, Fretwell 1st floor
- Facilities Management Temporary space for BES to vacate McEniry for HVAC work in the building
- Academic Affairs Space for Systems Engineering to vacate from Cameron 2nd floor for planned comprehensive renovation



SPACE REQUESTS – FOR REVIEW

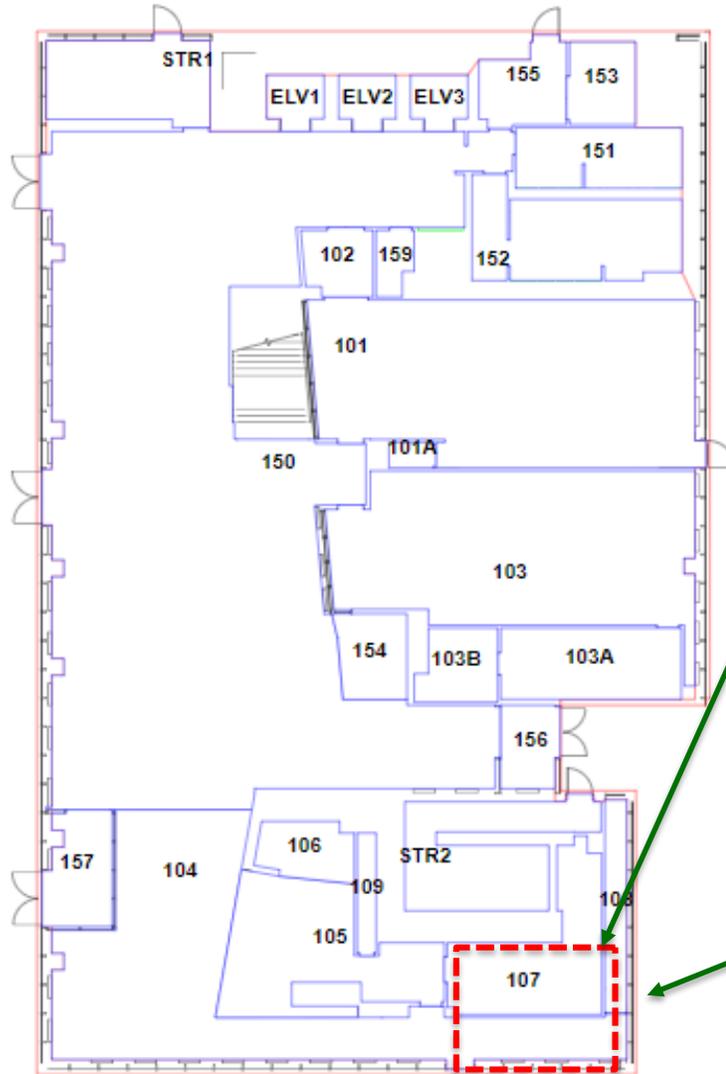
SPACE REQUESTS FOR REVIEW

- Center City Building Single use restroom – 1st floor
- CAB Senior Engineering Projects space expansion and extension of program through Spring '21
- Macy 106E Abandoned HVAC closet for a CoAA printer
- Facilities Management Renovate FM entry area on the 1st floor

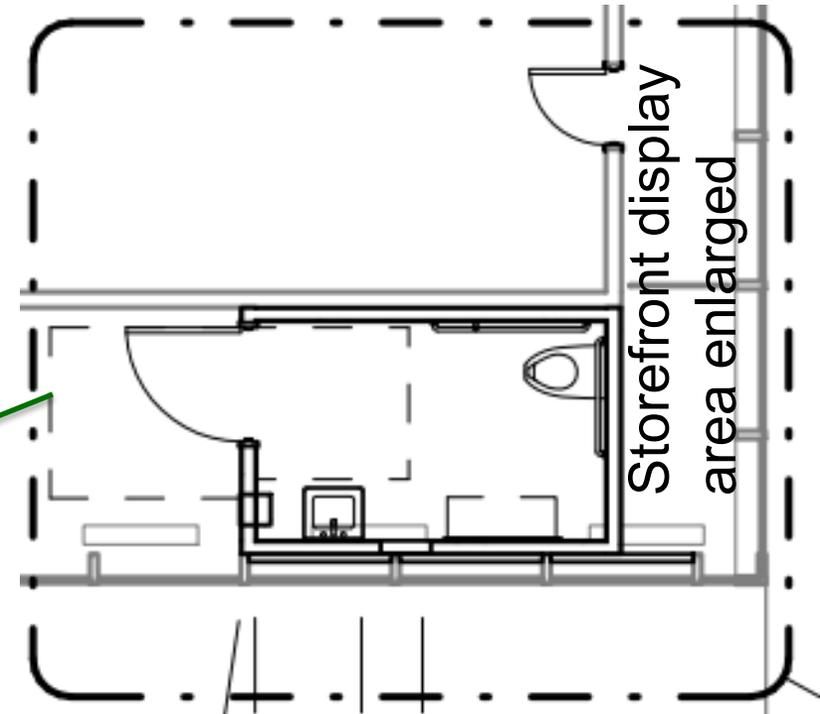
FAMILY STYLE ACCESSIBLE UNISEX RESTROOM (FSAUR)

- Student Affairs in conjunction with the Center City Building has identified the Center City Building as a building in need of a Family Style Accessible Unisex Restroom (FSAUR)
- Several locations were looked at and CCB has identified the location adjacent to Einstein Bagels (as shown in following plans) as the best regarding their building security concerns. CCB's position is that the future installation of a security system on the first floor precludes the restroom from being located beyond the proposed security system location.
- UNC Charlotte Planning's position on the CCB single use restroom location is that this location sets it apart from the other restrooms.

CCB - FSAUR



CCB proposed location for Family Style Accessible Unisex Restroom



CCB 1ST FLOOR

ENGINEERING – SENIOR DESIGN SPACE



INDUSTRIAL SOLUTIONS LAB
The William States Lee College of Engineering

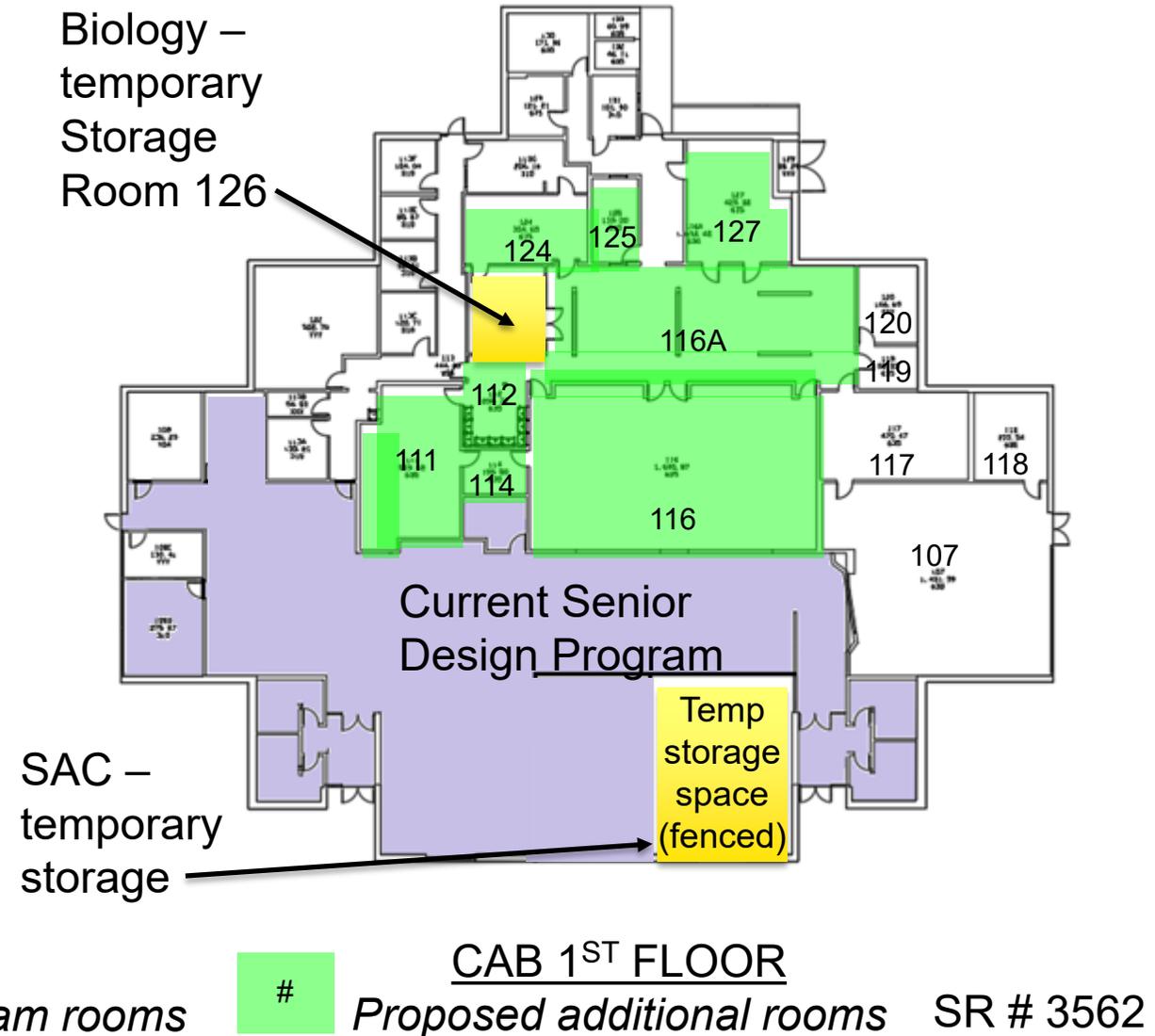
**SENIOR DESIGN
PROGRAM**

The Lee College of Engineering's Senior Design Program:

- Currently in CAB through the Spring '20 semester.
- Brings together students and industrial partners in a collaborative research environment.
- Real-world engineering projects, afforded unlimited possibilities for learning and achievement.
- Engineering and engineering technology students develop critical skills while working in multi-disciplinary teams tackling problems in Electrical, Computer, Mechanical, Systems and Civil engineering technologies.

ENGINEERING – SENIOR DESIGN SPACE

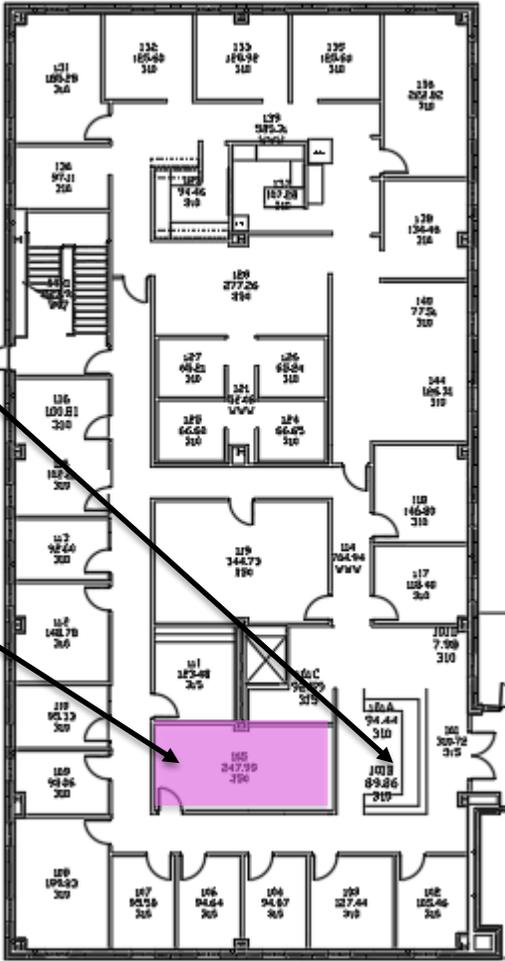
- Currently the program has been allocated the violet spaces through the Spring '20 semester. Request is to extend use through Spring '21
- Additional space is needed to accommodate additional student project groups. Rooms 111, 112, 114, 116, 116A, 124, 125 & 127.
- Rooms 107, 117, & 118 will be retained by Business Services and other storage areas in CAB will have access to the loading dock.
- The College of Engineering will address operational and safety requirements
- No modifications can be made to MEP systems and new walls cannot be built
- All work will be via projects managed by FM Project Management and coordinated with Business Services.



FACILITIES MANAGEMENT – ENTRY RENOVATIONS

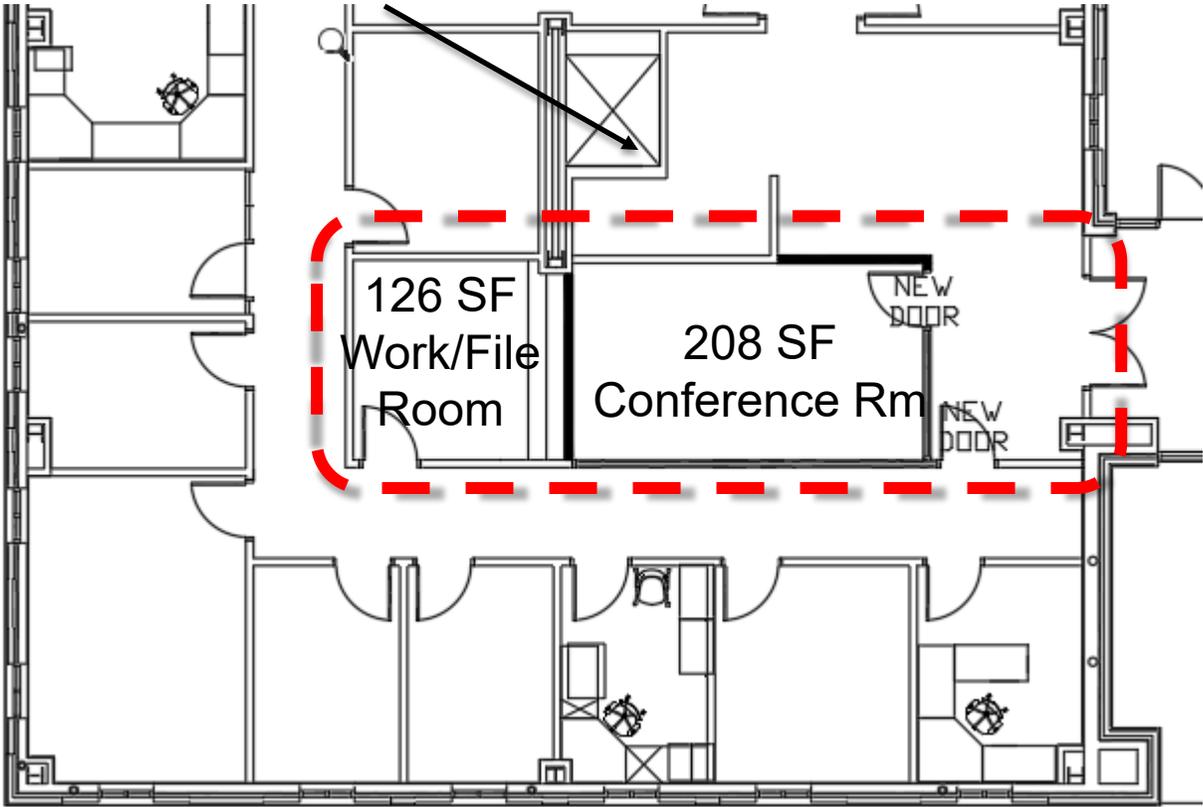
(2) existing,
Vacant 90 SF
Cubicles to be
removed

Existing
248 SF
Conference
Room



FM 1st Floor Existing Partial Plan

Facilities Management Finance Department



FM 1st Floor Proposed Partial Plan

SR # 3600

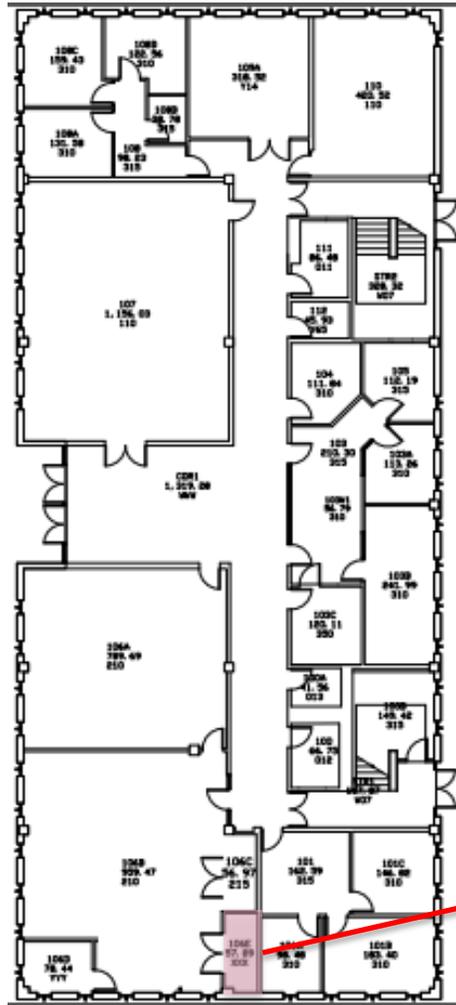
MACY – ART & ART HISTORY

Art and Art History is requesting room Macy 106E (57 sf) - it would be utilized as a printer room to support graphic design classes – this room was allocated as Mechanical Space for FO, HVAC unit has been removed and it is no longer needed in this capacity.

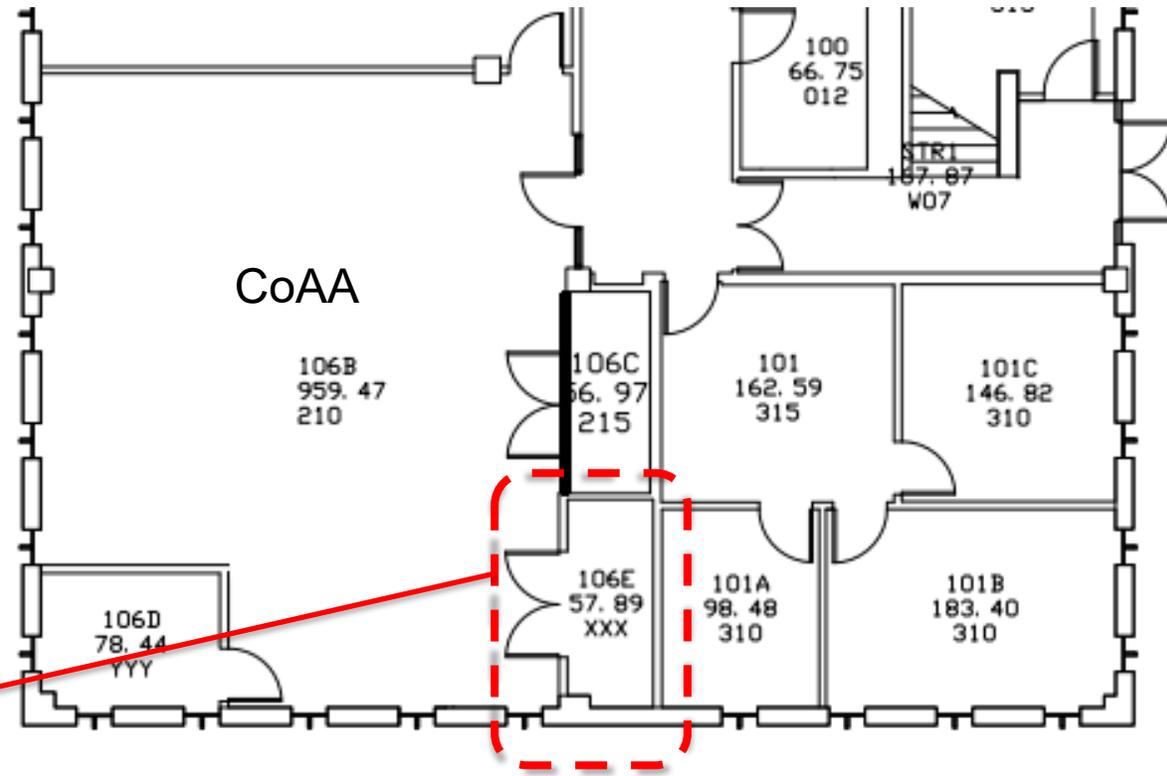
Grant funding was received and two high-speed screen-printing machines have been purchased, they would like to keep this equipment secure and have them used by students under faculty supervision to lessen the opportunity for machine failure.

Additional equipment would also be would also be housed in 106E.

MACY – ART & ART HISTORY



Macy 1st Floor Plan



Macy 1st Floor Partial Plan



DISCUSSION