



Space Planning Advisory Committee (SPACe)
Meeting Minutes
Monday, March 16, 2020
3:30 – 5:00 P.M.
Teleconference

Attendees: Joe Bace, Jay Raja, Darin Spease, Kathryn Horne, Sujit Chemburkar, Lee Gray, Richard LaLiberte, Rich Steele, Jon Varnell, Steve Coppola, Clay Andrews, Casey Tullos, Karen Shaffer, Donia Schauble, Michelle Embry

Absent: Tammie Boyd

1. General

With teleworking being encouraged at UNC Charlotte at this time, the meeting was held via WebEx (the presentation was shared and copies were emailed prior to the start of the meeting). The meeting was called to order at 3:33.

2. Review Previous Minutes

Jay Raja moved to approve the meeting minutes from the January 29, 2020 SPACe meeting. Rich Steele seconded the motion. The motion passed.

3. SPACe Recommendations

- 1/29/20
Belk Gym 130/139A University Advancement/Constituent Early Voting for Spring and Fall 2020
Jamil Niner Student Pantry Memorandum of Understanding (MOU) for building use through 12/31/2020
CAB (exterior parcel) Relocation of the current Biological Sciences greenhouse from McEniry
Belk Gym Offices Revised allocation of office space
Atkins 147E Reallocation of Academic Affairs offices space from CLAS to Library

4. Space Requests Received and Under Review

- | | |
|----------------------------|--|
| Academic Affairs – AISLE – | Faculty/Staff Recording Studio |
| Facilities Management – | Denny – Area/Room for recycle carts |
| Academic Affairs – AISLE – | Active Learning Classroom, Fretwell 1 st Floor |
| Facilities Management – | Temporary space for BES to vacate McEniry |
| Academic Affairs – | Space for Systems engineering to move from Cameron 2 nd floor |

5. Space Requests for Review and Action

The following requests were presented for review and action:

Atkins 146 & suite 149 – Academic Affairs requested relocating the center for Graduate Life (CGL) from the 2nd floor of Cone to Atkins Library, suite 149 and meeting room 146.

Jay Raja explained the history of how CGL came to be in Cone. Though the building was primarily a student services building, it was the only space available at the time. The intention for some time has been to relocate CGL from Cone to a space that is better suited to CGL needs. The Atkins space can provide that space, however, Academic Affairs would like to eventually recover the Veteran Services space in Barnard (an academic building), and would like to see them relocate from Barnard into the space to be vacated by CGL in Cone, freeing up the space vacated in Barnard for Academic Affairs.

Space Management has met with Student Affairs regarding the possible relocation of Veteran Services to the CGL suite in Cone. Discussions are ongoing. While the CGL space in Cone is a good location for Veteran Services, Sujit Chemburkar submitted that one of the issues is the recent Student Affairs funding that went towards the renovation of the Veteran Services Lounge in Barnard.

Jay moved that the request be tabled until an agreement can be reached between Academic Affairs and Student Affairs for the Cone and Barnard spaces prior to SPACe consideration of the CGL move to Atkins. Clay Andrews seconded the motion. The motion passed.

CAB 110 – Senior Engineering Projects was previously allocated use of portions of CAB and have asked to allocate an additional adjacent room, 110 as a computer room through the end of the Spring 2020 semester.

Rich Steele moved to approve the request, Jay Raja seconded – the motion was passed.

Belk Gym 024 – Academic Affairs requested to relocate the Kinesiology Human Physiology Lab from Cameron 265 & 265A to allow for the planned Cameron 2nd floor renovation. Belk Gym 024 is currently allocated to Kinesiology as a Class Lab, the change in room category would be to a Research Lab.

Jay Raja moved to approve the room category change, Rich Steele seconded. The motion passed.

Cameron 189 – Academic Affairs requested moving Geography and Earth Sciences McEniry 213 & 213A lab to Cameron 189 to allow for HVAC work to be done in McEniry. The room is currently allocated to Academic Affairs, office services. The change in room category would be to a Research Lab.

Jay Raja moved to approve the request, Clay Andrews seconded – the motion passed.

Belk Gym 011/011A – This space was previously allocated to Athletics for the Women’s Swim Team. The start of the Women’s Swim Team program is to be determined but will not be within the next few years. Student Affairs and Academic Affairs jointly request that room 011 be shared, scheduled use by Kinesiology/U Rec and Venture. Room 011 will be used as it is, no renovations are required. Three offices, 124, 125 & 126, currently allocated to Kinesiology will be used by Athletics to support a new lacrosse program. The request for room 011/011A and the three offices will be temporary, through 12/31/2022 at which time the three offices will revert back to Kinesiology.

Jay Raja moved to approve the request, Clay Andrews seconded – the motion passed

Colvard 1st Floor – Academic Affairs requests a new 88 seat (1,700 sf) Active Learning Classroom in the suite 1017/1018A Distance Education space. Distance Education will be moving into a new space previously allocated to them. A new location for the Communication Studies conference room 1018A will have to be identified prior to any work being done in room 1018A.

Clay Andrews moved to approve the request, Jay Raja seconded. The motion passed.

CHHS 330/330A – Room 330 (911sf) is currently a classroom assigned to AISLE. Academic Affairs is requesting that it be re-categorized as a class lab and subdivided into two simulation labs with a control room for Obstetrics and Pediatrics. Room 330A would be included in the renovated space

Clay Andrews moved to approve the request, Jay Raja seconded. The motion passed.

Woodward 2nd Floor – Academic Affairs requests that the existing Kinesiology Research Lab and associated lab service rooms in Cameron (238B, 93, 291 A&B, 293B, 271E, 263, 267, 293A, 265C, 267A and offices 295 & 293C) be relocated to Woodward. The spaces identified in Woodward are currently allocated to Biological Sciences (264, 275, 276, 276A), Biology has consented to this proposal.

Jay Raja moved to approve the request, Lee Gray seconded. The motion passed.

6. Discussion

No additional discussion

Meeting adjourned at 4:15

The next SPACe meeting will be April 13, 2020, 2:30 PM



Space Management: Supporting the Mission of UNC Charlotte

AGENDA

- Review Previous Minutes
- SPACe Recommendations
- Space Requests Received and Under Review
- Space Requests for Review & Approval
- Discussion



SPACe RECOMMENDATIONS

SPACe – SSC RECOMMENDATIONS

January 29, 2020

- Belk Gym 130/130A
 - University Advancement – Constituent Relations
 - Spring 2020 early voting site (February – March)
 - Fall 2020 early voting site (October – November)
- Jamil Niner Student Pantry
 - MOU to use building through the end of 2020
- CAB (exterior parcel)
 - Relocation of Greenhouse from McEniry
- Belk Gym Offices
 - Revised allocations for office space
- Atkins 147E
 - Reallocation of office space from CLAS to Library



SPACE REQUESTS – RECEIVED

SPACE REQUESTS RECEIVED & UNDER REVIEW

- Academic Affairs – AISLE Faculty/ Staff Recording Studio
- Facilities Management Office of Waste Reduction & Recycling needs exterior space outside of Denny Building to store the recycling containers used for servicing the complex.
- Academic Affairs – AISLE Active Learning Classroom, Fretwell 1st floor
- Facilities Management Temporary space for BES to vacate McEniry for HVAC work in the building
- Academic Affairs Space for Systems Engineering to vacate from Cameron 2nd floor for planned comprehensive renovation



SPACE REQUESTS – FOR REVIEW

SPACE REQUESTS FOR REVIEW

- Atkins 146 & Suite 149 Center for Graduate Life (tabled 3/16/20 SPACe)
- CAB 110 Senior Engineering Projects Computer Room (recommended (R) 3/16/20 SPACe)
- Belk Gym 024 Kinesiology - Human Physiology Lab (R) 3/16/20 SPACe
- Cameron Hall 189 Geography & Earth Sciences Research Lab (R) 3/16/20 SPACe
- Belk Gym 011 Shared Use – Kinesiology/UREC/Venture/Athletics and associated Athletics offices through 2022 (R) 3/16/20 SPACe
- Colvard 1st Floor AISLE – Active Learning Classroom (R) 3/16/20 SPACe
- CHHS 330 Simulation Lab (R) 3/16/20 SPACe
- Woodward Kinesiology labs relocation from Cameron 2nd floor (R) 3/16/20 SPACe

CENTER FOR GRADUATE LIFE (CGL)

Provide an environment where graduate students and postdoctoral fellows can network and get personal and professional support and development to enhance career success. Services and programming focus on helping students refine and strengthen five core competencies proven to enhance chances for success beyond graduation:

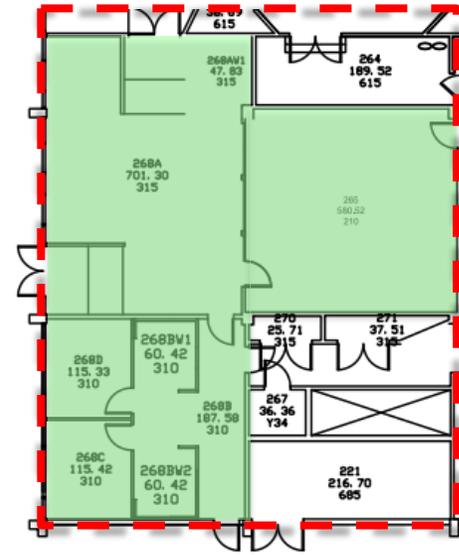
- Communication:** Communicating with clarity and persuasion through scholarly and peer reviewed publications, grant writing, public speaking, group discussions and interpersonal relationships.
- Leadership:** Through sponsored events and student organizations such as the Graduate Life Fellows, the CGL provides many opportunities to develop the ability to mentor, motivate, inspire, and lead – and do it ethically.
- Teaching:** Understanding how to help others learn in a variety of settings is a priceless life skill. Students learn how to address the challenges of non-traditional and inclusive settings and create dynamic learning in any environment using the latest instructional methods and technologies.

CENTER FOR GRADUATE LIFE (CGL)

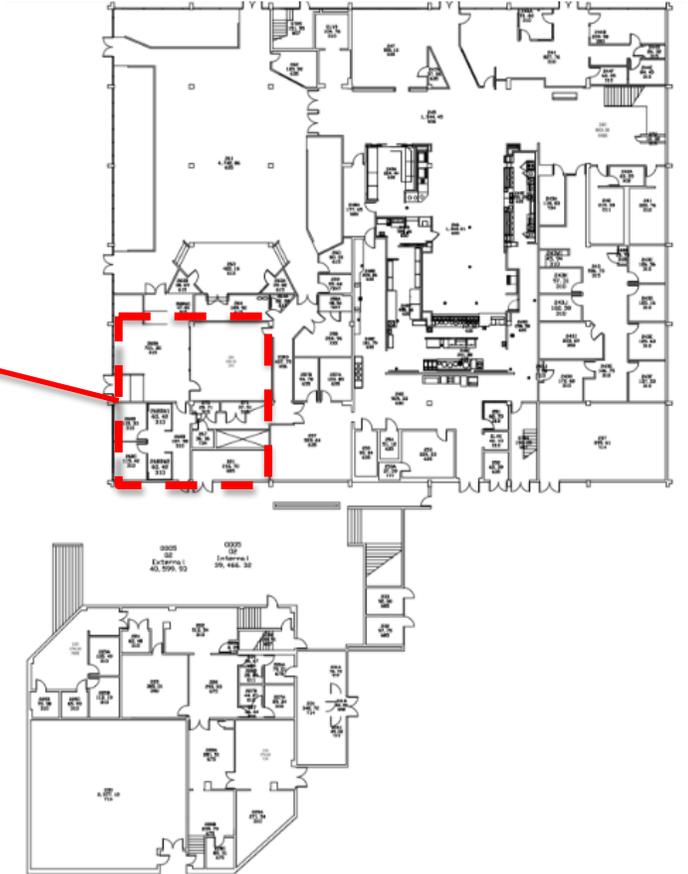
EXISTING – CONE SUITE 268

Room	Quantity	ASF
Offices	2	230
Workstations	2	120
Reception/Admin	1	48
Open Student Space	1	701
Office Service	1	188
		1,287

Meeting Room	1	580
Total Suite and Meeting Room		1,867



CONE SUITE 268



CONE 2nd FLOOR

CENTER FOR GRADUATE LIFE (CGL)

PROPOSED – ATKINS SUITE 149

<u>Room</u>	<u>Quantity</u>	<u>ASF</u>
Office Suite	1	1,303
Meeting Room 146	1	903
Total Requested		2,206

Atkins spaces have become available and are better suited to CGL space needs. CGL has outgrown the 580 sf meeting room in Cone. Atkins 146 will accommodate larger groups

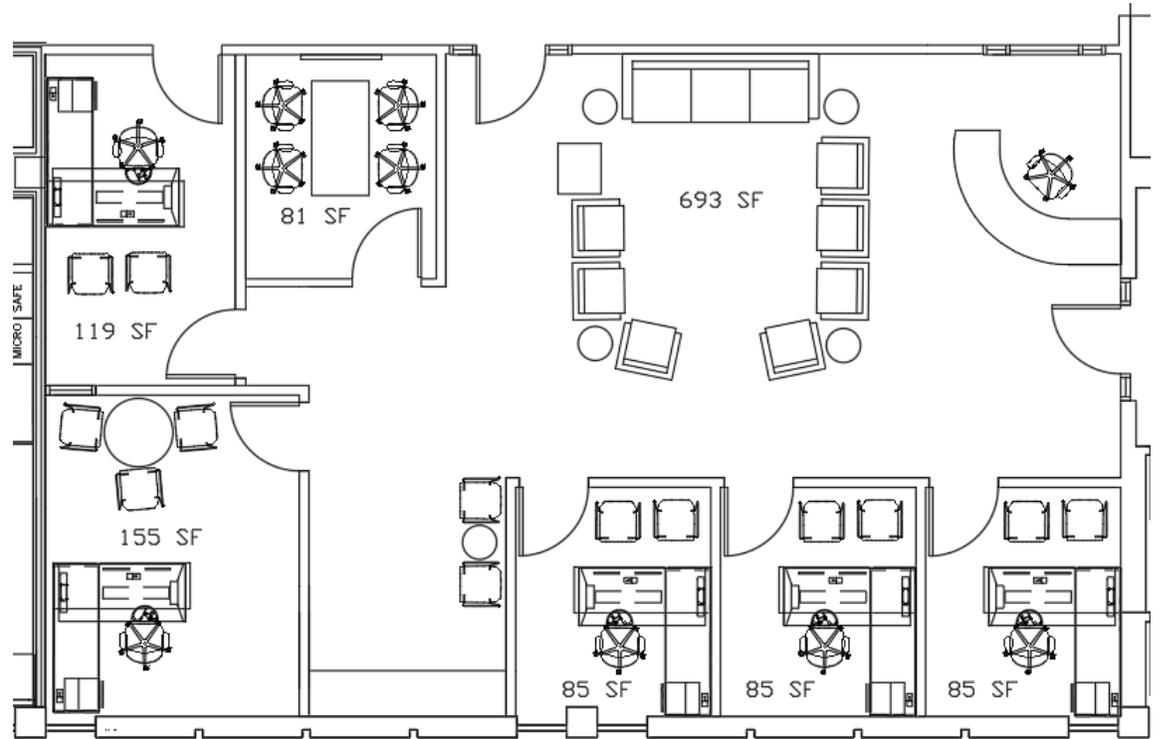


ATKINS 1ST FLOOR

CENTER FOR GRADUATE LIFE (CGL)

PROPOSED OFFICE SUITE PLAN

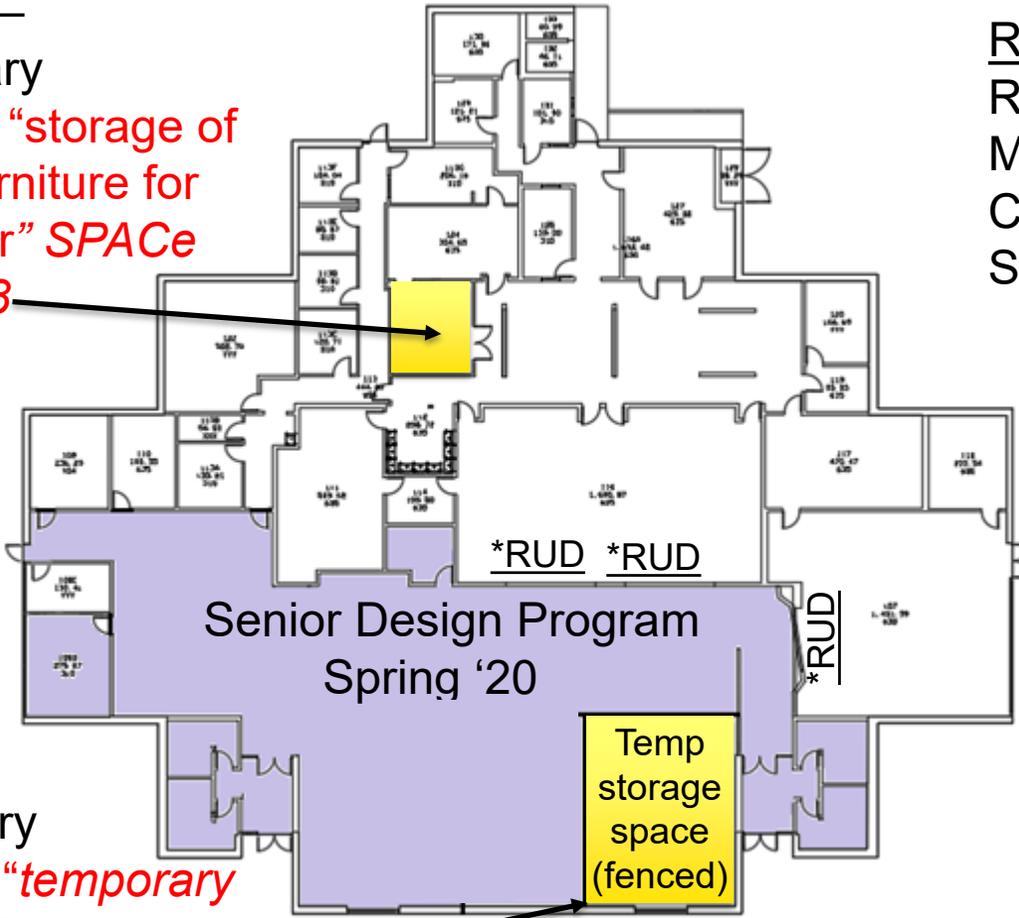
<u>Room</u>	<u>Quantity</u>	<u>ASF</u>
Offices	5	529
Conference Room	1	81
Open Area	1	693
Total		1,303
<hr/>		
<u>Meeting Room (146)</u>	<u>1</u>	<u>903</u>
Total		903



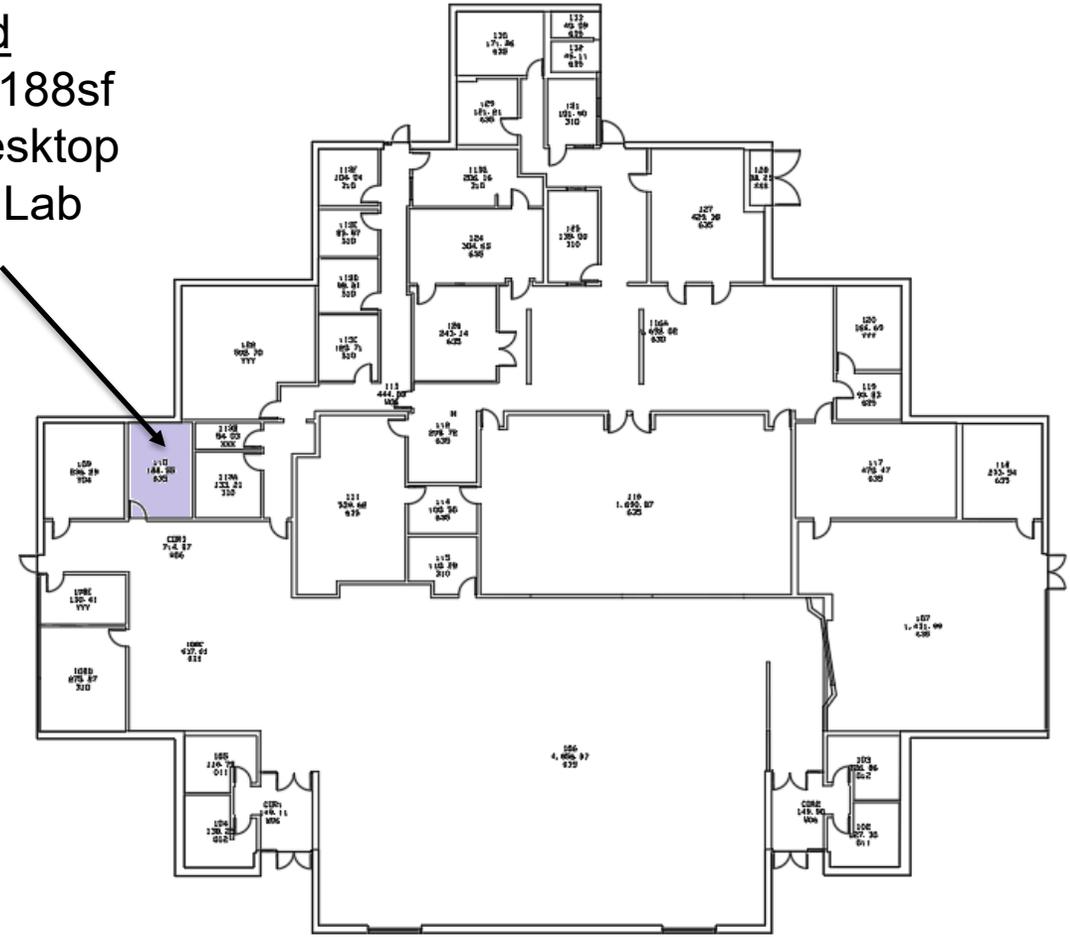
ATKINS 1ST FLOOR
Proposed CGL Plan

ENGINEERING – SENIOR DESIGN SPACE

Biology –
temporary
Storage “storage of
office furniture for
one year” *SPACE*
11/19/18



Requested
Rm 110 – 188sf
Mosaic Desktop
Computer Lab
Spring '20



SAC –
temporary
Storage “temporary
until CAB is repurposed”
SPACE 2/7/18

CAB 1ST FLOOR

*RUD – Existing
Roll Up Doors

SPACE recommended 11/18/19

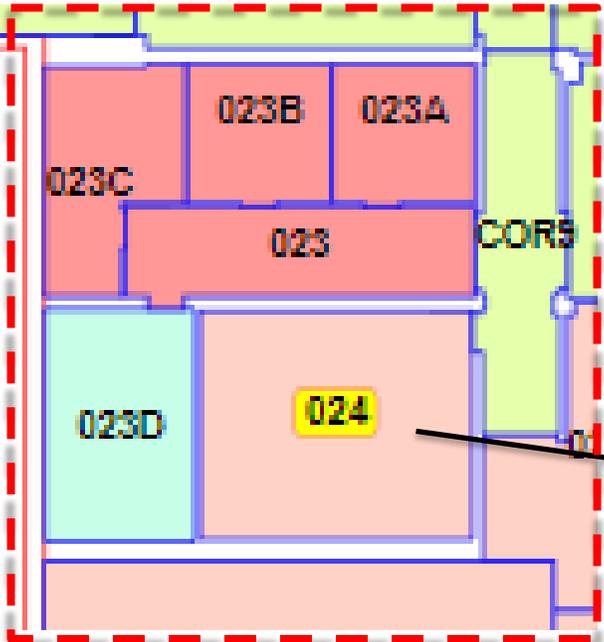
CAB 1ST FLOOR
Propose adding room 110

SR # 3520
(recommended 3/16/20 *SPACE*)

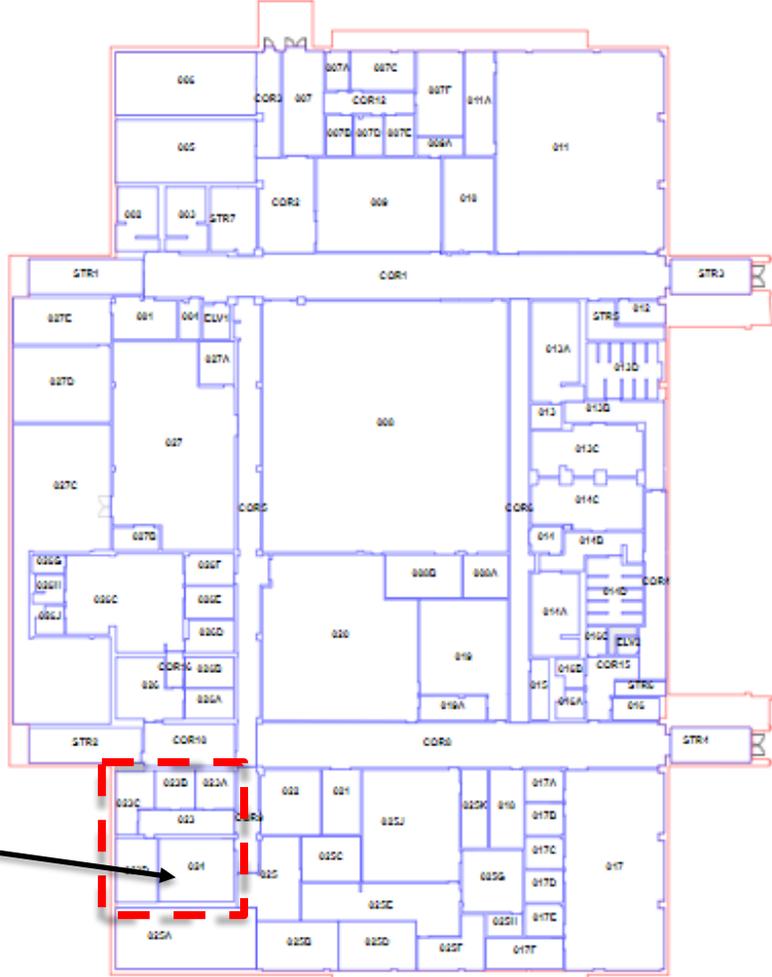
KINESIOLOGY

PROPOSED ROOM USE - CATEGORY CHANGE

Academic Affairs requests Belk Gym room 024, currently allocated to Kinesiology as a class lab services room, be reallocated as a research lab for Human Physiology to move research labs 265A (236 sf) & 265 (189 sf) from Cameron for the scheduled renovation



BELK GYM 024



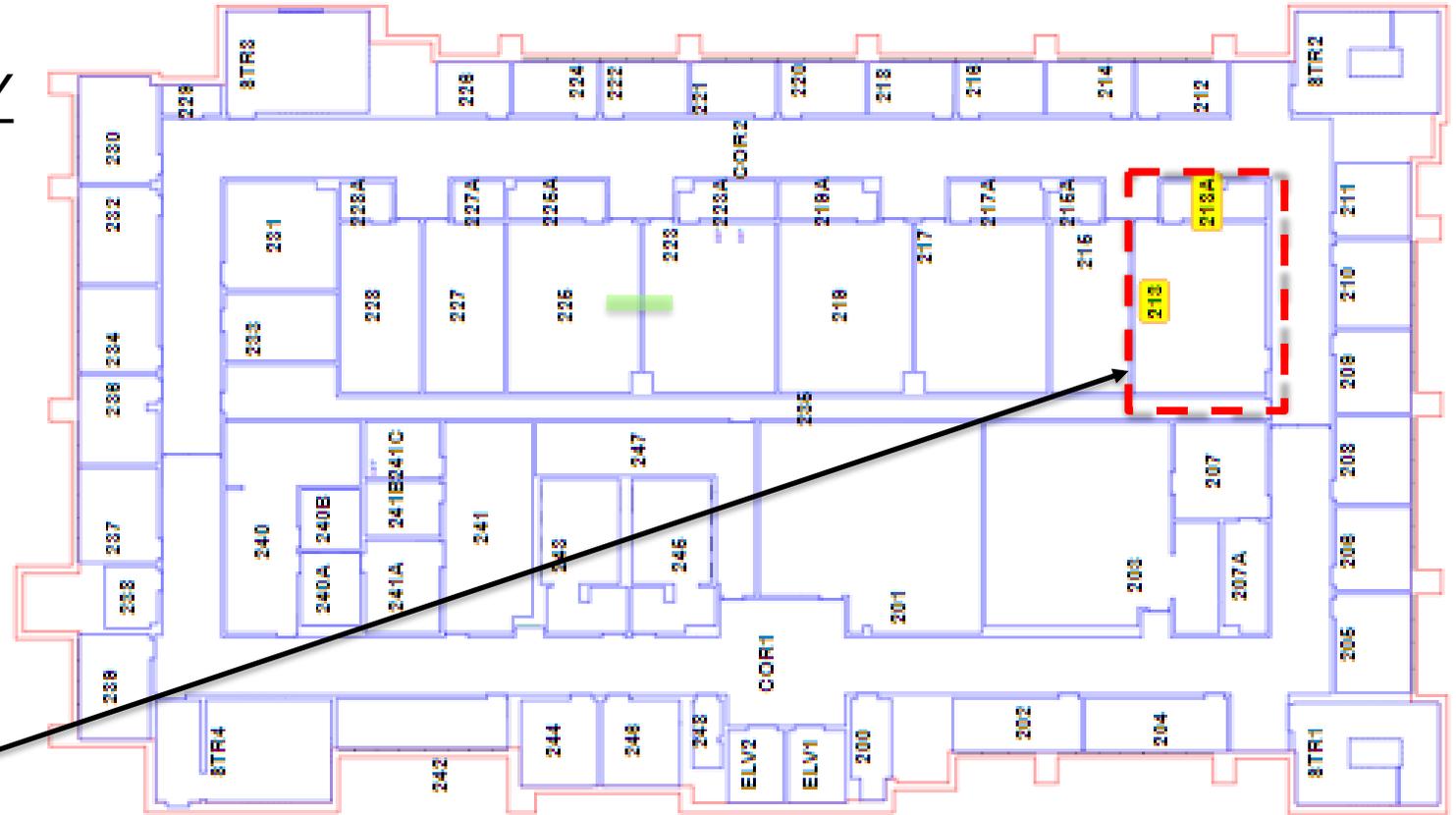
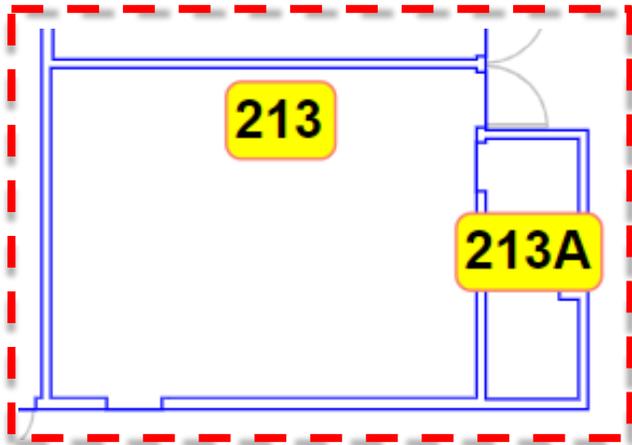
BELK GYM LOWER FLOOR

SR # 3541 (recommended 3/16/20 SPACe)

GEOGRAPHY & EARTH SCIENCES

EXISTING SPACE TO BE VACATED FOR HVAC RENOVATION WORK IN McENIRY

Dr. Eppes existing research lab
Room 213 (415 sf) and lab
Service room Room 213A (71 sf)
to move to Cameron 1st floor

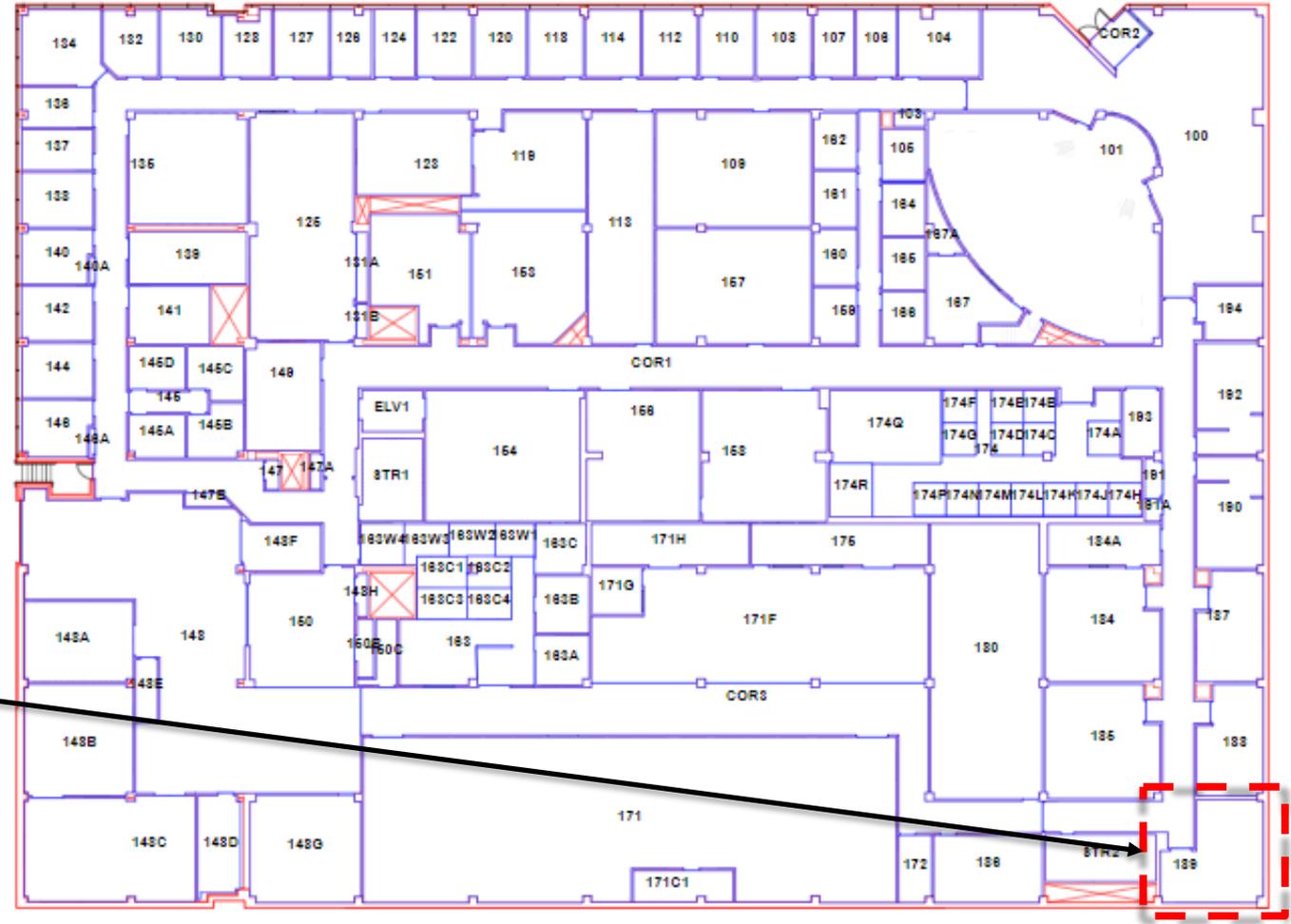
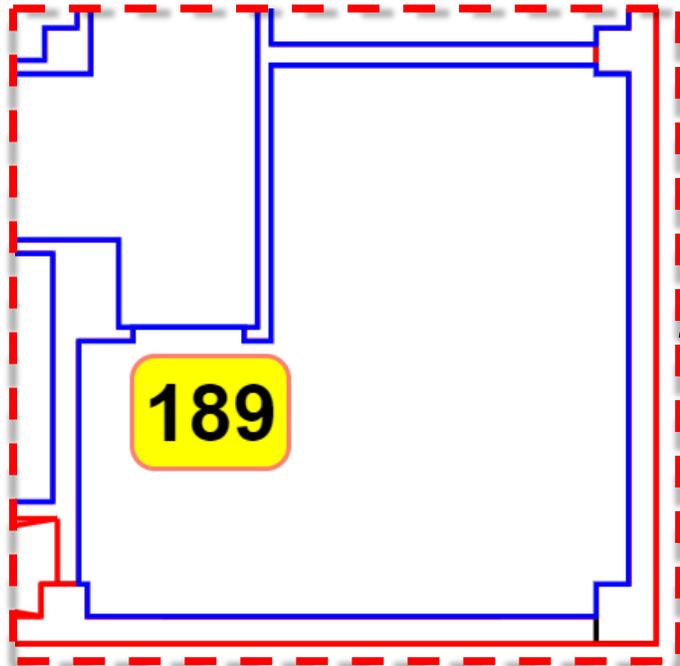


McENIRY 2ND FLOOR

SR # 3480/3542 (recommended 3/16/20 SPACe)

GEOGRAPHY & EARTH SCIENCES

PROPOSED ROOM, CAMERON 189
move research lab to Cameron 189
(326 SF) and change room use
category from office service to
research lab



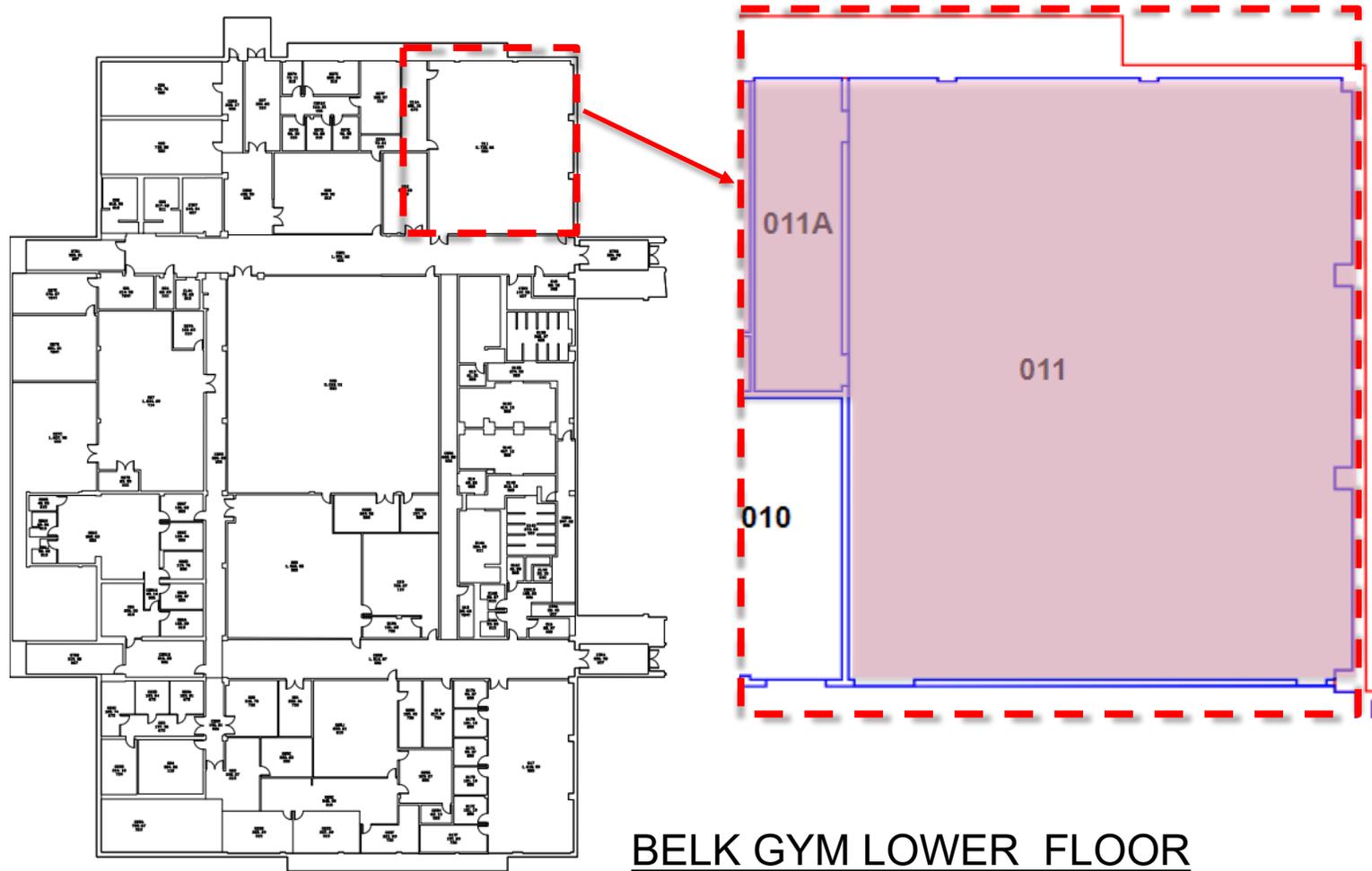
CAMERON 1ST FLOOR

SR # 3480/3542 (recommended 3/16/20 SPACe)

BELK GYM – MULTIPURPOSE ROOM 011 SHARED USE

- Athletics was formerly allocated Belk Gym 011 for the Women's Swim Team (2/7/2018) which now looks to be pushed several years out, TBD.
- Athletics is looking to start a LaCross program the most immediate need would be for 3 coaches offices (July '20) to be located in SAC, coaches from existing programs would be moved to Belk Gym offices
- Kinesiology, Venture and URec have an immediate need for scheduled use of a space in Belk Gym such as 011 (space would be used as-is) Kinesiology would agree to allow Athletics to use 3 offices (rooms 124, 125 & 126) that they were previously allocated, for coaches through 12/22, which would make 011 available for shared, scheduled use through 12/22.

BELK GYM



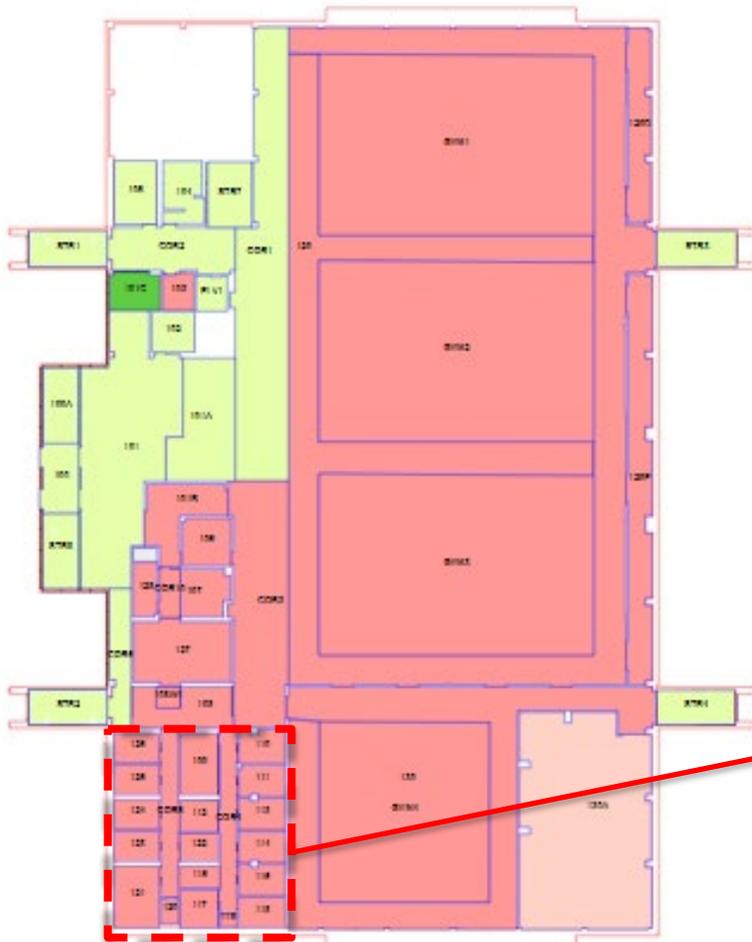
BELK GYM LOWER FLOOR

PROPOSED THROUGH 12/22

 SHARED

*Belk Gym room 011 would be allocated for shared, scheduled use by KNES, Venture, **Athletics** and Urec through 12/31/22*

BELK GYM



BELK GYM 1ST FLOOR



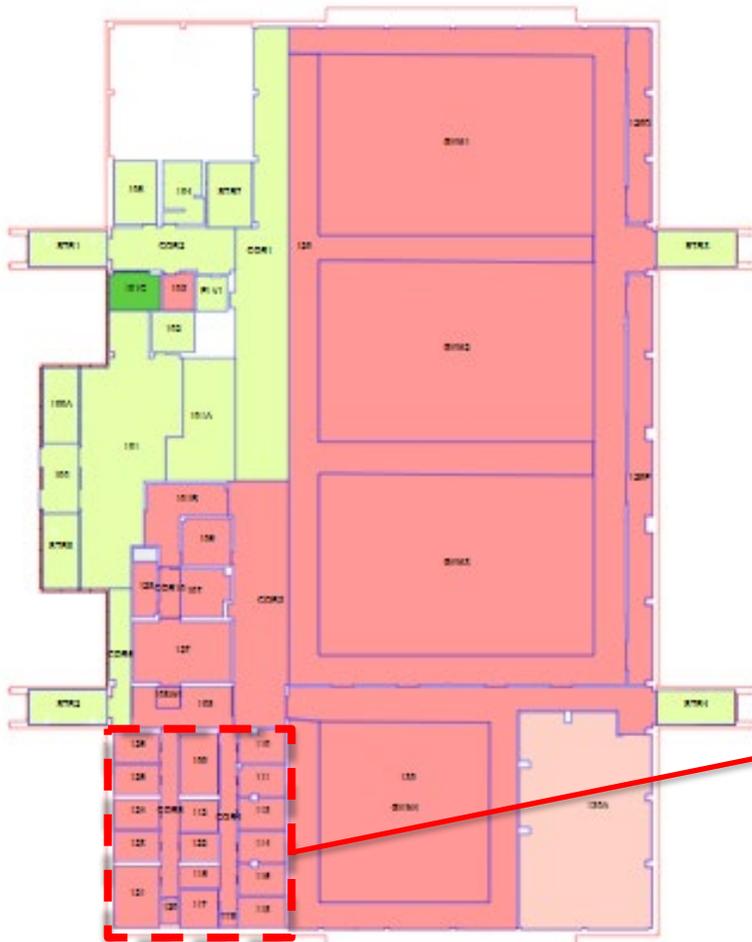
BELK GYM 1ST PARTIAL

PREVIOUSLY RECOMMENDED REQUEST

- KINESIOLOGY
- SHARED
- VENTURE

SR # 3580 (recommended 3/16/20 SPACe)

BELK GYM



BELK GYM 1ST FLOOR



BELK GYM 1ST FL PARTIAL

PROPOSED THROUGH 12/22

- KINESIOLOGY
- VENTURE
- ATHLETICS
Through 12/22
- SHARED

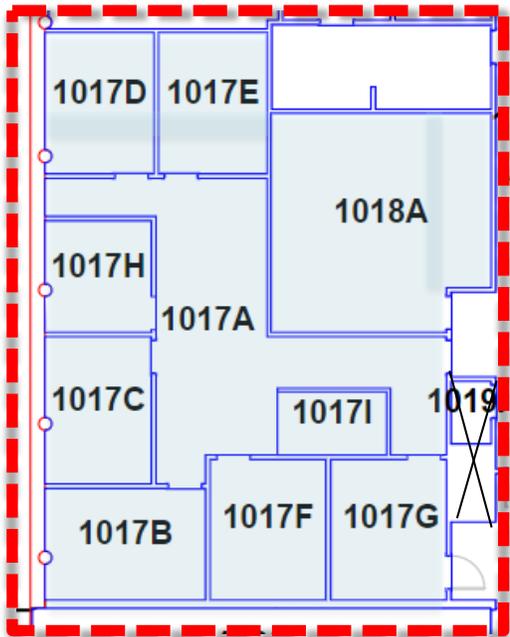
3 Offices Rooms 124, 125 & 126
(115 sf each)

- Athletics coach offices
- Through 12/22 after which revert back to Kinesiology

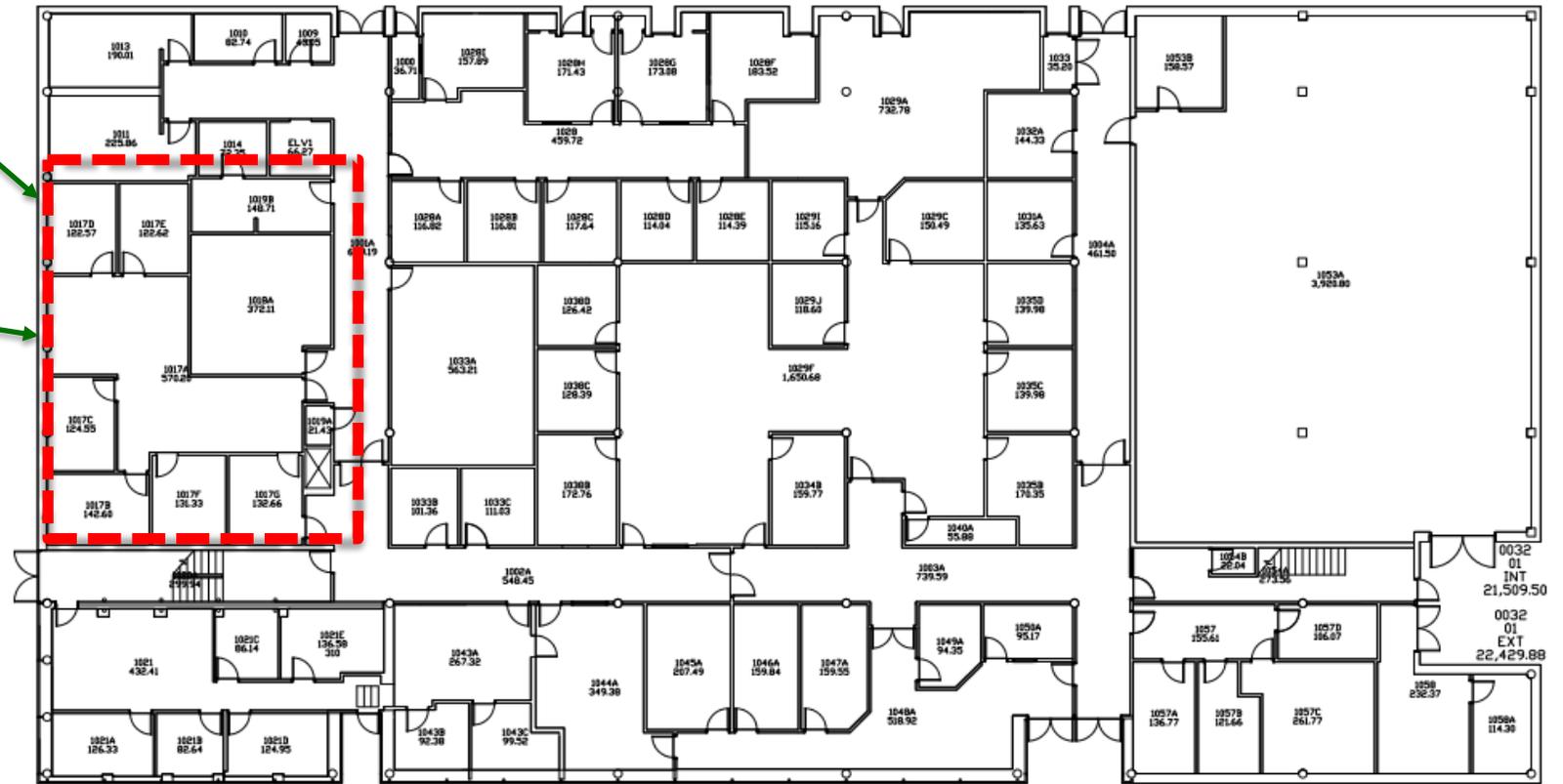
SR # 3580 (recommended 3/16/20 SPACe)

COLVARD – ACTIVE LEARNING CLASSROOM

Proposed 88 seat (1,700 SF)
Active Learning Classroom



COLVARD 1017



COLVARD 1ST FLOOR

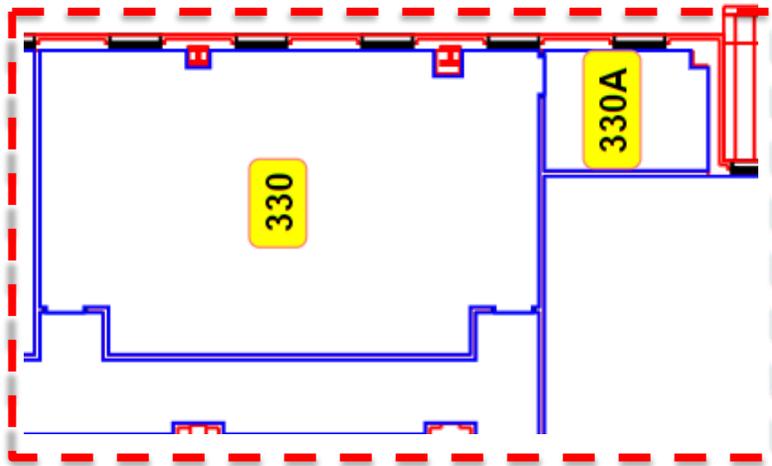
No work will be done until Distance Education relocates to suite 1040/1060, Colvard 1st floor and Communication Studies conference room 1018A has been moved to a new location

SR # 3543 (recommended 3/16/20 SPACe)

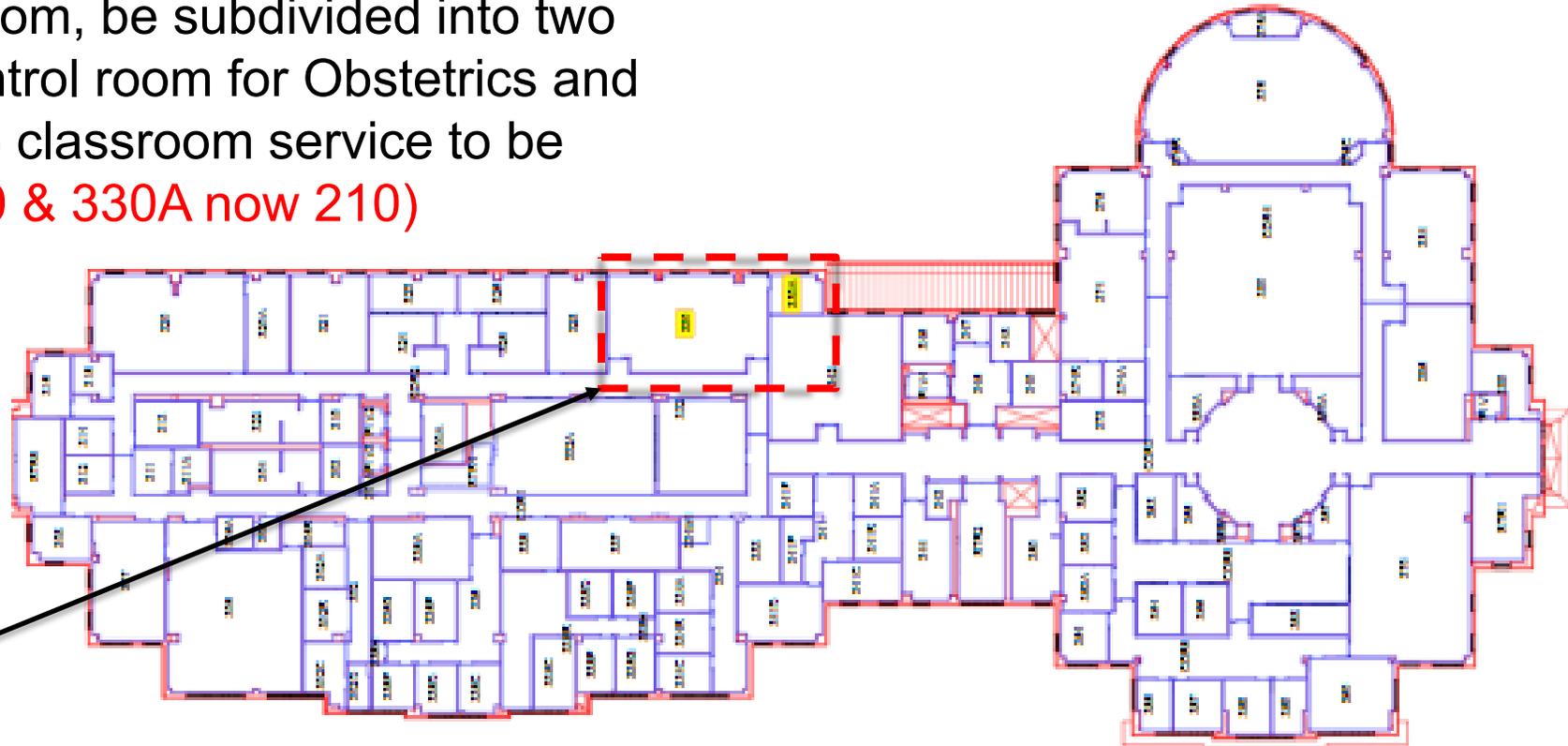
CHHS - OBSTETRICS AND PEDIATRICS

PROPOSED ROOM USE - CATEGORY CHANGE

Academic Affairs request CHHS room 330 (911 sf), currently allocated to AISLE as a classroom, be subdivided into two simulation **class** labs with a control room for Obstetrics and Pediatrics. Room 330A (122 sf) classroom service to be included in the renovation. (330 & 330A now 210)



CHHS ROOMS 330 & 330a



CHHS 3rd FLOOR

SR # 3544 (recommended 3/16/20 SPACe)

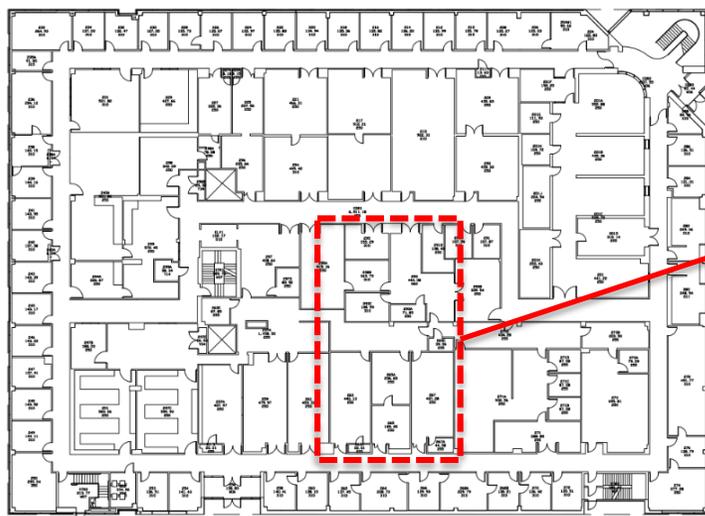
KINESIOLOGY – EXISTING LOCATION

Kinesiology to be relocated for Cameron 2nd floor renovation:

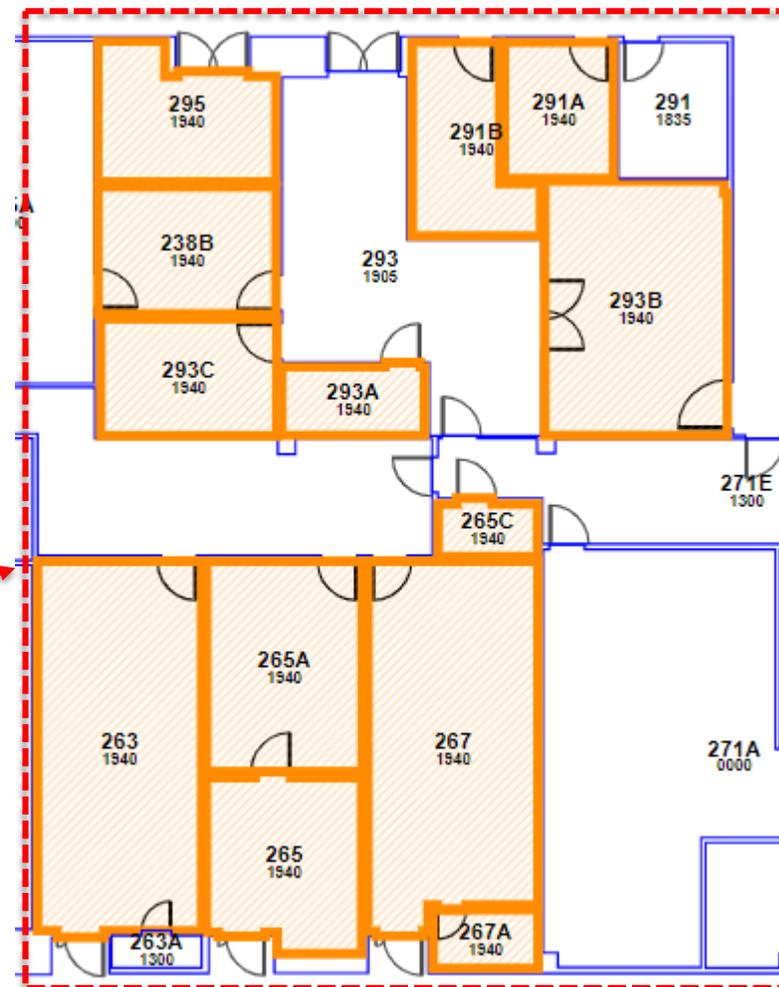
Research labs 238B, 293, 291A&B, 293B, 271E, 263, and 267

Research lab service rooms 293A, 265C, 267A

Offices 295 and 293C (new offices sharing TBD)



CAMERON 2ND FLOOR



CAMERON 2ND FLOOR PARTIAL

SR # 3540 (recommended 3/16/20 SPACe)



DISCUSSION