



Space Planning Advisory Committee (SPACe)
Meeting Minutes
Wednesday, June 26, 2019
3:00 – 4:30 P.M.
Reese 524

Attendees: Joe Bace, Donia Schauble, John Storch, Jay Raja, Kathryn Horne, Lee Gray, Michelle Embry, Rich Steele, Sujit Chemburkar, Jon Varnell, Keith Wassum, Steve Coppola, Karen Shaffer, Richard LaLiberte

Absent: Tammie Boyd, Darin Spease, Kimberly Tullos

Guests: Michelle Reinken, Christine Davis, Kaela Lindquist, Johnna Watson, Morgan Meehan

1. General

The meeting was brought to order at 3:03pm. Lee Gray moved to approve the minutes from the previous SPACe meeting held May 30, 2019. Jay Raja seconded the motion. The motion passed.

2. Space Steering Committee (SSC) Recommendations

SPACe has recommended the following requests to SSC for approval:

March 25, 2019:

- Cameron 298 – Geography & Earth Sciences – Temporary teaching lab.
- McEniry 13, 13A & 14 – Geography & Earth Sciences – Temporary storage.

May 30, 2019:

- Cato 1st Floor – Allocated to Title IX and Internal Audit – Enrollment Management and Assessment & Accreditation
- Bioinformatics – Reassign rooms 321, 325 & 327 to Bioinformatics.
- Cameron 184 – Temporary space for Teaching & Learning Connection
- DMCL Building, Kannapolis – 3rd floor additional lease space.

3. Space Requests Received and Under Review

The following requests have been received and are being reviewed:

- Academic Affairs - AISLE – Faculty/Staff Recording Studio
- Student Affairs – Cone 349 - Student Assistance & Support Services relocation
- Academic Affairs – Cone 349 – Niner Central expansion
- Student Affairs – King 204 - Dean of Students – New Student & Family Services central location
- Student Affairs – King 118, 118A, B & C - Dean of Students – Relocation and Consolidation of the Research & Assessment Department

4. Space Requests Recommended for Action

The following requests were presented for review and action:

Cato Room 146 allocation:

Two space requests were presented for Cato 146: Title IX/Student Affairs, requested by Institutional Integrity/Student Affairs; and the Graduate School, requested by Academic Affairs.

Title IX/Student Affairs:

Michelle Reinken, Christine Davis and Kaela Lindquist spoke on behalf of the presented space request for allocating the space for a Title IX and Student Affairs Student Conduct Hearing Room. It was noted that renovation would be necessary to accommodate the Title IX/Student Affairs Hearing room, but it would give them needed dedicated space to conduct their proceedings.

Graduate School:

Johnna Watson spoke on behalf of the presented space request for allocating the space for a Graduate School Information Sessions Room. The Graduate School would be able to utilize the room in its current configuration to conduct information sessions to prospective applicants and training for program directors and students. The Graduate School would have priority scheduling, but other groups would be able to request use of the space as well.

The guest speakers left the meeting. The committee discussed the two space requests.

Sujit Chemburkar moved to approve allocating room 146 on the first floor of Cato to Institutional Integrity with Student Affairs for Title IX and student conduct hearings. Student Affairs will administer hearing scheduling. The room will also be made available for other campus groups (i.e. - HR) to schedule grievance hearings through Student Affairs. Jay Raja amended the motion as follows:

Space Management will identify spaces on campus that would accommodate the Graduate School's need for Information Sessions space and work with the department to submit a space request for a space that will meet their needs. Keith Wassum noted that proximity to parking needs to be a consideration in the search for the Graduate School Information Sessions space.

Sujit Chemburkar accepted the amendment for inclusion in his motion, Jay Raja seconded the motion. The motion passed.

Reese – ITS Infrastructure Upgrades:

ITS and Space Management have met with the departments in Reese to identify spaces for required planned infrastructure upgrades in the building. Associated work in the adjacent spaces affected by the ITS infrastructure construction work that needs to be done to provide those ITS spaces were agreed upon by the departments in Reese and will be included as part of the project.

Jay Raja moved to approve the proposed ITS data closet locations on floors 1, 2, 3, and 4. Sujit Chemburkar seconded the motion. The motion passed.

Active Learning Classrooms – PORTAL 129, Cameron 171A-E, Cone 210A-B:

In response to the rescheduling of two heavily used active learning classrooms in Kennedy, Academic Affairs is requesting (3) new spaces be reviewed by the committee to be up-fitted as active learning classrooms for the upcoming academic year. The PORTAL 129 up-fit would be complete for the upcoming academic year. Cameron 171A-E would be completed after PORTAL 129, but there may be some issues with the timing of the construction. Cone 210A-B would be up-fit if necessary, but would only be used for a semester. Cone 210A-B would still however be available for CRES to schedule after 4:00pm and on the weekends.

Lee Gray moved to approve the request, Jon Varnell seconded the motion. The motion passed.

Colvard 1021 - Teaching & Learning Connection (TLC) – Permanent office space:

Academic Affairs requests permanent space for the new Teaching and Learning Connection Department in Colvard, suite 1021. TLC is currently in a temporary space in Cameron 184. Colvard suite 1021 does not have a direct, accessible connection to the rest of the first floor of the building but the nature of the work the department does for the campus makes that connection unnecessary. Sujit Chemburkar moved to approve the request. Jay Raja seconded the motion. Keith Wassum abstained. The motion passed.

Fretwell 407 – Academic Affairs

Academic Affairs requests that Fretwell 407, a small underutilized AISLE classroom be reallocated to Sociology as a computational Research Lab. Jay Raja moved to approve the request. Keith Wassum seconded the motion. The motion passed.

The meeting adjourned at 4:50pm.

The next SPACE meeting will be July 31, 2019, 10:00 – 11:30 a.m. in Reese 524.