



Space Planning Advisory Committee (SPACe)

Meeting Minutes

Tuesday, December 11, 2018

10:30AM – 12:00PM

Reese 524C

Attendees: Joe Bace, Sujit Chemburkar, Michelle Embry, Richard LaLiberté, Keith Wassum, Steve Coppola, Karen Shaffer, Chip Yensan, John Storch, Darin Spease, Kathryn Horne, Aaron Hart

Absent: Tammie Boyd, Jay Raja, Jon Varnell

1. General

- The SPACe welcomes Sujit Chemburkar, new associate vice chancellor for Student Affairs, to the committee. Introductions were made.
- Chip Yensan moved to approve the minutes from the November 19 meeting. Darin Spease seconded the motion. The motion passed.

2. Space Steering Committee (SSC) Recommendations

SPACe has recommended the following requests to SSC for approval.

- SAC Event Venue Management
 - SPACe recommended allocating SAC 062 to SAC Event Venue Management upon vacancy by URec for equipment storage and office space with the understanding that SAC 062 must retain its multifunctional, pre-function purpose and must continue to support all events that the space currently supports.
- Athletics
 - SPACe recommended allocating SAC 064 to Athletics for student athlete training weight room and office space.
- ITS Telecommunications Rooms – Storrs 130C, 174, 230, & 276
 - SPACe recommended allocating Storrs 130C and a portion of 174, 230, and 276 to ITS for telecommunications closets and the consequent room use change of Storrs 222B, 230, and 276 by CoA+A with the condition that a formal agreement on funding be made between ITS and CoA+A.

3. Space Requests Received and Under Review

The following requests have been received and are being reviewed.

- Student Affairs has requested space in Belk Gym for the VENTURE program upon completion of the Health and Wellness Center (URec). The requested spaces and their proposed use is as follows:
 - Rooms 110, 111, 113, 114, 116, 117, and 118 for staff offices
 - Rooms 009/009A for equipment storage
 - Rooms 108, 109, 112, 115, 119, and 127 for a reception area, conference room, breakroom, workroom, training room, and equipment storage
 - Gym4/130A for a climbing wall

- Kinesiology has requested Belk Gym 005, 006, 008, 009, 011, 023A, 023B, 023C for office space for faculty, staff, students, and advising; equipment and materials storage; classrooms including racquetball courts, fitness center, weight room, two activity rooms, and a small gym for weight training and other courses.
- Enrollment Management has requested Cone 380P, 380Q, 380R, 380S, 380T, 382A, 382B, 382C, 382AW1, and 382AW2 for an expansion of Niner Central office space and training space.
- Enrollment Management has requested Cone 349A, 349W1, 349B, 349, 349C, 349E, 348A, 348B, and 348 for an expansion of Niner Central office space and training space.
- Enrollment Management has requested the Cone Gallery and old call center space in Cone for relocation of Financial Aid to consolidate the Enrollment Management department.
- ITS has requested space in Reese for telecommunications closets.

4. **Space Requests Recommended for Action**

The following requests were presented for review and action.

King Renovations

- The Registrar has requested to combine King 107 (107 SF) and 109 (120 SF) for a larger office for dependable meeting space. Room 107 was vacated when Niner Central moved to Cone. Other conferences rooms in the building are shared and greatly used by other departments.
- Keith Wassum moved to approve the combined use of King 107 and 109 for office and conference room space, with the suggestion for consideration of installing a door between the two rooms rather than renovating the spaces, and with the understanding that the Registrar recognizes the loss of office space and thus will not seek to request additional office space in the near future. Lee Gray seconded the motion. The motion passed.
- The SPACe expressed interest in the effects on the Reese and King buildings since Niner Central relocated to Cone Center.

Center City Room Use Change

- Center City building (CCB) has requested to convert the use of room 1156, Storage to that of room 420, Wellness Room, to provide after-hours access to the space.
- Chip Yensan noted that wellness rooms are not consistently incorporated into every building on campus. For example, there are no wellness rooms within the Charlotte Research Institute (CRI) buildings; however, CCB will now potentially have two wellness rooms.
- College of Health & Human Services (CHHS) has a wellness room with access that ends at 5PM as well; however, CCB hosts after-hours events that would need to accommodate those guests and visitors.
- Lee Gray noted that 1156 is not an ideal space for a wellness room, as it is on the top floor at the end of the hall that has high-volume student traffic throughout the year. He asked if other storage rooms in the building would be more convenient.
- Kathryn Horne expressed interest in how access to the current wellness room, 420, is controlled and requested confirmation from CCB that both spaces will be used as a wellness room.

- Keith Wassum moved to approve the change in use of CCB room 1156, Storage, to a wellness room like room 420, Wellness Room. Lee Gray amended the motion with the understanding that room 1156 may not be the best space for this function and the condition that CCB contact CoA+A with a courtesy notice of the additional foot traffic on the eleventh floor. Karen Shaffer amended the motion to include appropriate signage. Sujit Chemburkar seconded the motion. The motion passed.
- Keith Wassum and Kathryn Horne noted that the concept of the wellness room should be explored in further detail at another time.

5. Space Requests on Hold

At this time, no solutions have been identified to meet the needs of the following requests for space.

- Vice Chancellor of Business Affairs Administrative Space
- Center for Graduate Life has requested relocation to Cone 3rd floor across from McKnight Hall.
- Permanent space has been requested for Student Conduct Hearing Rooms.
- COE has requested space for an Industrial Solutions Laboratory for Senior Design Class projects.

6. Feasibility and Space Studies

- Athletics Facilities Master Plan
- Student Union Expansion
- Meeting and Event Space – Task Force
- Fretwell and Fresh2U
- Cato First Floor Re-allocation
- College of Computing and Informatics (CCI) Space Study
- Cone Sector Study
- Sanford Residence Hall Repurpose White Paper

7. Discussion

- Jon Varnell, new associate vice chancellor for Facilities Management, will be joining SPACe.
- The SPACe requested more information on the Chancellor's plans for the Niner House.

8. Next SPACe Meeting: Monday, January 28, 2019 in CCB 1102 from 2:00 - 5:00 PM

This will be a "retreat" for a review of space feasibility studies and a "bigger picture" visioning meeting.

9. General

- Sujit Chemburkar moved to adjourn the meeting. Aaron Hart seconded the motion. The meeting adjourned at 11:41 AM.
- Minutes were recorded by Jade Reed-Kreis.