



Space Planning Advisory Committee (SPACe)

Meeting Minutes

Monday, November 19, 2018

3:00PM – 4:30PM

Cameron 303

Attendees: Joe Bace, Michelle Embry, Richard LaLiberté, Lee Gray, John Storch, Jay Raja, Kathryn Horne, Keith Wassum, Steve Coppola, Aaron Hart

Absent: Tammie Boyd, Karen Shaffer, Chip Yensan, Darin Spease, Sujit Chemburkar

1. Space Steering Committee (SSC) Recommendations

SPACe has recommended the following requests to SSC for approval.

- College of Liberal Arts & Sciences (CLAS)
 - SPACe recommended allocating Denny 200A to CLAS for storage.
- ITS Additional CAB Storage
 - SPACe recommended allocating CAB 108C & 108D to ITS for storage with the condition that this allocation be terminated upon occupancy of the new admissions building.
- SAC Event Venue Management
 - SPACe recommended allocating SAC 062 to SAC Event Venue Management upon vacancy by URec for equipment storage and office space with the understanding that SAC 062 must retain its multifunctional, pre-function purpose and must continue to support all events that the space currently supports.
- Athletics
 - SPACe recommended allocating SAC 064 to Athletics for student athlete training weight room and office space.

2. Space Requests Received and Under Review

The following requests have been received and are being reviewed.

- Student Affairs has requested space in Belk Gym for the VENTURE program upon completion of the Health and Wellness Center (URec). The requested spaces and their proposed use is as follows:
 - Rooms 110, 111, 113, 114, 116, 117, and 118 for staff offices
 - Rooms 009/009A for equipment storage
 - Rooms 108, 109, 112, 115, 119, and 127 for a reception area, conference room, breakroom, workroom, training room, and equipment storage
 - Gym4/130A for a climbing wall
- Kinesiology has requested Belk Gym 005, 006, 008, 009, 011, 023A, 023B, 023C for office space for faculty, staff, students, and advising; equipment and materials storage; classrooms including racquetball courts, fitness center, weight room, two activity rooms, and a small gym for weight training and other courses.
- ITS has requested space in Reese for telecommunications closets.
- The Registrar has requested to combine King 107 & 109 for office and meeting space.
- Center City building has requested to swap the use of 420, Wellness Room, and 1156, Storage.

3. **Space Requests Recommended for Action**

The following requests were presented for review and action.

ITS Telecommunications Rooms – Storrs

- ITS has requested Storrs 130C, and a portion of 174, 230, and 276 for telecommunications closets. If approved, the College of Arts & Architecture will change room use of Room 222B to a small computer lab/classroom, Room 230 will become a print lab relocated from 222B, and the remainder of Room 274 and Room 276 will combine to create a Seminar Room.
- Funding for structural renovations will be ITS responsibility, and Academic Affairs will fund equipment, furniture, etc. A formal agreement needs to be signed between ITS and Academic Affairs regarding funding. Lee Gray will coordinate the project schedule with Brian Kugler.
- Jay Raja moved to approve the allocation of Storrs 130C and a portion of 174, 230, and 276 to ITS for telecommunications closets and the consequent room use change of Rooms 222B, 230, 274, and 276 by CoA+A with the condition that a formal agreement on funding be made between ITS and CoA+A. Lee Gray seconded, and the motion passed.

ITS Telecommunications Rooms – Rowe

- ITS has requested a portion of Rowe 215 to provide additional space to Room 217 for a server room. Room 217 is currently an office. The occupant will be relocated, and the remainder of Room 215 will be used for adjunct office space.
- Jay Raja suggested updating the design and construction manual for ITS equipment server rooms. The consensus was to reject the request of Rowe 215 and ask ITS to minimize the space and footprint required for server rooms where possible.
- Keith Wassum moved to reject the allocation of Rowe 215 to ITS for a server room and to request an evaluation of ITS server room standards for best use practices. Jay Raja seconded, and the motion passed.

Biological Sciences CAB Storage

- Biological Sciences has requested 360 SF in CAB for temporary storage of office furniture and file cabinets. CAB 126 with 243 SF has been identified as a possible temporary storage location.
- Jay Raja suggested a limit of one year temporary use.
- Keith Wassum moved to approve the allocation of CAB 126 to Biological Sciences for storage of office furniture for one year. Jay Raja seconded, and the motion passed.
- Discussion followed concerning how long CAB will be available for storage use.
- Keith Wassum noted that the remainder of Food Services equipment currently located in CAB is scheduled to be removed and placed in surplus storage.

Student Union Retail Space

- The Student Union is formally requesting Union 126 to be used as a retail space. The space was temporarily used as the Veteran's Affairs Student Lounge during a renovation, but VA moved back to their permanent space in early November.

- Keith Wassum moved to approve reinstatement of Union 126 as retail space. Jay Raja seconded, and the motion passed.
- The SPACe extends thanks to the Student Union for allowing VA to use the space temporarily.

4. Space: Current and Future Capacity – a presentation by Kathryn Horne

5. Space Requests on Hold

At this time, no solutions have been identified to meet the needs of the following requests for space.

- Vice Chancellor of Business Affairs Administrative Space
- Center for Graduate Life has requested relocation to Cone 3rd floor across from McKnight Hall.
- Permanent space has been requested for Student Conduct Hearing Rooms.
- COE has requested space for an Industrial Solutions Laboratory for Senior Design Class projects.

6. Feasibility and Space Studies

- Athletics Facilities Master Plan
- Student Union Expansion
- Meeting and Event Space – Task Force
- Fretwell and Fresh2U
- Cato First Floor Re-allocation
- College of Computing and Informatics (CCI) Space Study
- Cone Sector Study
- Sanford Residence Hall Repurpose White Paper

7. Discussion

- Joe Bace asked for a motion to approve the minutes from the previous meeting. Aaron Hart moved to approve the minutes from the previous meeting. Lee Gray seconded, and the motion passed.
- Sujit Chemburkar, new associate vice chancellor for Student Affairs, will be joining SPACe.

8. Next SPACe Meeting: Tuesday, December 11, 2018 in Reese 524C from 10:30 AM - 12:00 PM

Meeting Adjourned at 3:50 PM.

Minutes by Jade Reed-Kreis