



Space Planning Advisory Committee (SPACe)

Tuesday, July 24, 2018

1:30PM – 3:00PM

Student Activities Center (SAC) 221

Attendees: Kathryn Horne, Michelle Embry, Steve Coppola, Richard LaLiberté, Darin Spease, Keith Wassum, Karen Shaffer, Chip Yensan, Lee Gray

Guest(s): Nikolai Mather, Bill Tolone

Absent: Phil Jones, John Storch, Aaron Hart, Jay Raja, Tammie Boyd

I. Space Steering Committee (SSC) Recommendations

- CoA+A Center City Office Space Reallocation
 - CoAA offices will be reassigned to the Gallery Director. CoAA will be responsible for identifying office space for the displaced faculty (currently on leave) from within CoAA's current space allocation.
- CoA+A Rowe Restroom Conversion to Storage
 - Restrooms on second floor are not needed to meet building code requirements.
 - Restrooms will be used for storage to replace storage previously allocated to BES and ITS.
- CAB Repurpose
 - The SPACe recommendation was to use CAB as temporary storage space for the next 2-5 years.
 - CAB renovation is included in the FY21-25 Capital Plan.
 - The Space Steering Committee recommended that Academic Affairs investigate renovating CAB to provide additional administrative office space.

II. Space Requests Received and Under Review

The following requests have been received and are being reviewed.

- ITS has requested space in Storrs for telecommunications closets.
- ITS has requested space in Rowe for telecommunications closets.
- ITS has requested space in Reese for telecommunications closets.
- College of Computing and Informatics (CCI) has requested Cone 172 and 175 for an instructional computer classroom and space for twelve teaching assistants.

III. Space Requests Recommended for Action

The following requests were presented for review and action.

Amateur Radio Club Equipment Storage

- The Amateur Radio Club has requested space in Washington cell tower for equipment storage.
 - Karen Shaffer noted that any request from a student group must be submitted through Student Affairs. Student Affairs has not received this request and has not evaluated it.
 - A recommendation to deny this request and have the Amateur Radio Club submit the request to Student Affairs was made.

- Lee Gray motioned to approve the recommendation with the condition that the process for requesting space for registered student organizations be communicated by Student Affairs to the student organizations.
- Keith Wassum seconded the motion, and the motion passed.
- Karen Shaffer asked if there are there other student groups that have assigned space that is not allocated through their department.

ITS Telecommunication Rooms in Storrs

- ITS requests space for ITS telecommunications rooms in Storrs 130C, 174, 230, 272, 274, and 276. These rooms are currently allocated to CoAA and are used for instructional and lab use, such as computer labs, classrooms, fabrication labs, and seminar rooms. CoAA is willing to work with ITS to reallocate these spaces provided that the cost of reconfiguring the spaces is included in the ITS project or funded by Academic Affairs.
 - A recommendation was made to defer a decision until an agreement on revisions and funding can be made.
 - Lee Gray motioned to approve the recommendation. Keith Wassum seconded the motion, and the motion passed.

LGBTQ Center

- Student Affairs has updated the request from LGBTQ+ for a center for students, faculty, and staff who identify within the LGBTQ+ community to include Cone 172 or 313 as options for the requested space.
 - A recommendation to table the discussion until a quorum is present was made. Chip Yensan suggested that a meeting be held to make a decision before the next regularly scheduled SPACE meeting date.
 - Lee Gray motioned to approve the recommendation. Keith Wassum seconded the motion.
 - Chip Yensan amended the recommendation and asked that Student Affairs investigate an alternate meeting space in Cone that is currently scheduled through CRES in exchange for Cone 313 and that this option be presented for consideration at the action meeting. All were in favor, and the revised motion passed.

Student Affairs IT Staff Office Space

- Student Affairs requests Cone 175 for Student Affairs IT staff. The request includes relocating staff from Student Union, RDH, King, and SHC to consolidate the Student Affairs IT staff. Space vacated by IT staff in Student Union, RDH, King, and SHC will be used for three new positions that have been approved and for future staff additions.
 - A recommendation to table the discussion until a quorum is present was made. Chip Yensan suggested that a meeting be held to make a decision before the next regularly scheduled SPACE meeting date.
 - Lee Gray motioned to approve the recommendation. Keith Wassum seconded the motion. All were in favor, and the motion passed.

College of Computing and Informatics Computer Classroom

- College of Computing and Informatics (CCI) requests Cone 175 for an instructional computer classroom and Cone 172 for space for twelve teaching assistants.
- CCI is the fastest growing college at UNC Charlotte and requires additional space to accommodate the number of courses that are taught. These courses serve both CCI majors and non-majors.
- CCI has three other instructional labs on the first floor of Cone adjacent to 175 and 172.
 - A recommendation to table the discussion until a quorum is present was made. Chip Yensan suggested that a meeting be held to make a decision before the next regularly scheduled SPACE meeting date.
 - Lee Gray motioned to approved the recommendation. Keith Wassum seconded the motion. All were in favor, and the motion passed.
- Discussion
 - Keith Wassum recommended collecting instructional classroom usage data from R25 schedules in the Cone classrooms.

IV. Space Requests on Hold

At this time, no solutions have been identified to meet the needs of the following requests for space.

- Vice Chancellor of Business Affairs Administrative Space
- Center for Graduate Life has requested relocation to Cone 3rd floor across from McKnight Hall.
- Permanent space has been requested for Student Conduct Hearing Rooms.
- COE has requested space for an Industrial Solutions Laboratory for Senior Design Class projects.
- Cameron 271 has been requested by Kinesiology as a research lab.
 - The recommendation was to defer the decision on the allocation of the lab until the Cameron 2nd Floor Research Lab Space Study is complete.

V. Next SPACE Meeting: Monday, August 27, 2018 in HRL 103

Meeting Adjourned at 3:12 PM.

Minutes by Jade Reed-Kreis