



## **Space Planning Advisory Committee (SPACe)**

Tuesday, May 22, 2018

9:00AM – 10:00AM

Reese 211

**Attendees:** Kathryn Horne, Michelle Embry, Steve Coppola, Phil Jones, John Storch, Richard LaLiberté, Darin Spease, Keith Wassum, Karen Shaffer, Aaron Hart

**Guest(s):** Bart Bruchok, Anna Regan

**Absent:** Chip Yensan, Jim Hoppa, Jay Raja, Lee Gray, Tammie Boyd

### **I. Introductions**

The following people were introduced to the committee:

- Karen Shaffer, Assistant Vice Chancellor, Director of Student Activities, Student Affairs will fill Jim Hoppa's position on the committee following Jim's retirement.
- Bart Bruchok, Director of Capital Projects, Facilities Management is new to UNC Charlotte and is attending the meeting to learn more about the work of the committee.
- Anna Regan, University Program Associate, Office Manager, Facilities Planning is new to UNC Charlotte and is attending the meeting to learn more about the work of the committee.

### **II. Space Requests Received and Under Review**

The following requests have been received and are under review. Additional information is needed to evaluate the requests.

- Student Union has requested Cone 172, 175, and 176 to accommodate Student Affairs IT help desk.
- LGBTQ and Allies requests space to be used as a center for students, faculty, and staff who identify within the LGBTQ+ community.
- A Fresh2U food service concept has been requested in Fretwell and will be coordinated with the CLAS project to update the first floor of Fretwell.
- The Small Business and Technology Development Center (SBTDC) has requested space on campus, as SBTDC is currently housed in PORTAL, which is intended for University Business Partner relationships.
- Athletics has requested space in SAC for work-out rooms, equipment storage, and offices.
- SAC Event Venue Management has requested the same space as Athletics in SAC for office and storage space.
- Zone 5 has requested space in CAB for elevator part(s) storage.

### **III. Space Requests Recommended for Action**

The following requests were presented for review and action.

- CoA+A has requested a reallocation of Center City rooms 708, 709, 710, and 711 for the Director of Collaborative Programs and Administrative Assistant, the Assistant Director of Galleries, the new CoA+A Director of Galleries, a "hot desk" office/work space for three installation personnel, and Gallery storage space.
  - These spaces are currently allocated to CoA+A. The office is occupied by a faculty member who will be on sabbatical next year. CoA+A will be responsible for relocating this faculty member to a new office.
  - Phil Jones motioned to approve the reallocation of Center City rooms 708, 709, 710, and 711. Darin Spease seconded the motion, and the motion passed.

- CoA+A has requested conversion of restrooms in Rowe 221 and 223 to storage space. Design Services conducted a preliminary review of the building (plumbing) code requirements and determined that the restrooms are not required to meet the plumbing fixture requirements of the code, which has been confirmed by a consultant. There are other restrooms on Rowe 2<sup>nd</sup> Floor. CoA+A has lost storage space in Rowe to BES and to the FSAR.
  - Phil Jones motioned to approve the removal of plumbing fixtures in Rowe 221 and 223 for use as storage. John Storch seconded the motion, and the motion passed.
- The College of Liberal Arts and Sciences (CLAS) has requested Denny 121B for an Anthropology GIS Lab to support the research activity of a faculty member.
  - John Storch motioned to approve the allocation of Denny 121B for an Anthropology GIS Lab. Phil Jones seconded the motion, and the motion passed.

#### **IV. Cafeteria Activities Building (CAB) Repurpose**

- Existing space use
  - Catering has moved out of CAB; Zone 4 will move out in August 2018.
  - Dining Services is using a portion of the building for equipment storage.
  - SAC Event Management is using a portion of the building for storage.
  - ITS is using a portion of the space for telecommunication equipment storage through October.
  - There have been several other requests for storage.
- Space Requests - Potential Space Use

Several space requests for CAB were submitted and reviewed last year. The requests were put on hold until the Innovation Spaces Study was completed. Requests previously submitted include:

  - General Storage
    - Storage for attic stock and other materials currently stored in buildings across campus
  - Storage of Library print materials
  - College of Engineering (COE) Senior Design project work space
  - “Makerspace” innovation space
    - The Innovation Spaces Study evaluated CAB and the first floor of Cameron for use as a campus-wide innovation space.
    - The study determined that Cameron is a better location for a space designed to engage the entire campus community; CAB was determined not an ideal location to serve as an innovation “hub” for the campus.
    - The study estimated the conversion of CAB to cost approximately \$3M. Almost half the cost is in repair/replacement of the mechanical system.
  - Office space
    - Conversion of CAB space for office use by academic or administrative units is estimated to cost over \$3M and is feasible if the building is not demolished in the next ten years.
    - Requests for office space could be prioritized for new hires and/or units undergoing space conversions to create more office space within their current space.
    - Units with office space in CAB could pay for utilities to help fund future CAB demolition.
- Potential issues
  - Keith Wassum noted that storm-water detention related to the East Village Infrastructure / John Kirk Rd Realignment project locates a large basin adjacent to CAB.
  - The Campus Master Plan calls for demolition of CAB to address Master Plan storm-water management.

- The development of the Storm-Water Master Plan must be considered when evaluating long term use of CAB.
  - Kathryn Horne will follow-up with David Schlobohm for storm-water project plans.
- At this time, funding is not available for conversion of CAB to office space or any other long-term use, such as storage of library materials. Renovation of CAB is included in the FY21-25 Capital Plan.
- The recommendation is to use CAB as temporary storage for institutional resource support for 2-3 years with priority given to storage requests based on the applicant's proposed space for office use and with the understanding that the length of time (2-3 years) is dependent on the Storm-Water Master Plan.
  - Phil Jones motioned to approve the short-term (2-3 year) use of CAB for temporary storage as an institutional asset or resource with priority given to storage requests based on the applicant's proposed space for office use and with the understanding that the length of time (2-3 years) is dependent on the development of the Storm-Water Master Plan. Keith Wassum seconded the motion, and the motion passed.

#### **V. Space Requests on Hold**

The following requests are on hold. At this time, no solution has been identified to meet these needs.

- Vice Chancellor of Business Affairs Administrative Space
- Center for Graduate Life
  - Center for Graduate Life has requested relocation to Cone 3<sup>rd</sup> floor across from McKnight Hall.
- Student Conduct Hearing Rooms
  - Permanent space is requested for hearing rooms for student conduct.
  - If the VENTURE space in Cone Center moves to Belk Gymnasium as requested in the Space Request received from Student Affairs, Student Affairs suggests that hearing rooms could be located in the vacated space. Kathryn Horne noted that renovation would be required to make this space accessible.
- COE Industrial Solutions Lab
  - COE has requested space for an Industrial Solutions Laboratory for Senior Design Class projects.
- Cameron 271 has been requested by Kinesiology as a research lab.
  - The recommendation was to defer the decision on the allocation of the lab until the Cameron 2<sup>nd</sup> Floor Research Lab Space Study is complete.

#### **VI. Space and Feasibility Studies**

The following studies are underway and will be used to evaluate needs for space.

- Fretwell Fresh2U Study
- Cato First Floor Reallocation Study
- Bioinformatics 4<sup>th</sup> Floor and Cameron 2<sup>nd</sup> Floor Research Lab Study
- College of Computing Informatics (CCI) Space Study
- Cone Sector Study
- Sanford Residence Hall Re-purposing White Paper
- Atkins Library Study (complete)

#### **VII. Next SPACe Meeting: Wednesday, June 13, 2018 in HRL 103**

Meeting Adjourned at 10:00 AM.

Minutes by Jade Reed-Kreis