UNC CHARLOTTE
Facilities Management

Planning, Design, and Construction Meeting (PDC)
Meeting Notes
Thursday, March 25, 2021 at 2:30 pm

Attendees: Kathryn Horne, Peter Franz, Elizabeth Frere, Lee Gray, Richard LaLiberte, Steve Coppola, Darin Spease, Sujit Chemburkar, Rich Steele, Karen Shaffer, Jon Varnell, Jay Raja, Clay Andrews

Introduction: Jon Varnell
This presentation will provide an overview of space use post-pandemic and attempt to provide some discussion of a hybrid workforce at the University of North Carolina at Charlotte.

Kathryn Horne presented information from a recent publication from the Educational Advisory Board and the statistics regarding the change in remote working that occurred almost overnight due to the pandemic.
Kathryn Horne then presented a series of polls to canvass for discussion. Current statistics show that 46% of the space on campus is used for office functions and that is the reasoning for focusing the efforts of this group to reevaluate how office space is used.

Results
Poll 1: Discussion
Clay Andrews discussed his opinion that most of the administrative staff perform just as well or better since working remotely. The group elaborated that it is dependent on job function, but mostly agree that administrative work will be more common after the pandemic than before.

Poll 3: "Are we ready to begin assessing requests for office space based on a model or an idea of a remote/flexible work?" With buildings undergoing construction in the future, that could be an opportunity to start considering what a hybrid work scenario would mean in terms of space. The group's consensus is that there needs to be more discussion and research.

Jayaraman Raja recommended a call for proposal to see this hybrid space in testing. Jon Varnell mentioned that he has been working with some members from the Space Steering Committee to develop a document that outlines the criteria for this model. OneIT will be the initial candidate for this testing model.

Rethinking shared spaces   Rich Steele

Rich suggests rethinking the current office environments through recreating what it means to use a space and make the campus an attractable place to work even for those who work remotely.

- Current office environments establish a hierarchy. By recreating the space, it turns into a more equitable space for everyone.
- Create open workspaces.
- Provide space options (traditional desk, lounge area, outside sitting).
- Ensure spaces can support a vast variety of needs and not just for a singular purpose.
- Create fluid spaces.

Sujit Chemburkar asked Rich Steele his thoughts on meals and parking revenue and Rich mentioned that as an example, Parking and Transportation is looking at selling permits at blocks. They are also considering charging parking permits based on salary. Rich also mentioned that they are considering options for subscription style meal plans where you purchase a plan for a week or as needed.

Sujit Chemburkar mentioned that a remote workforce may lessen the density of mid morning and post lunch courses and therefore make more spaces available for use.

Conclusion/Wrap-Up:
- Assembling a group to specifically discuss the hybrid/remote workspace effort and develop the criteria. To join, please contact Kathryn Horne.
- The OneIT group will be the initial group for testing this model.
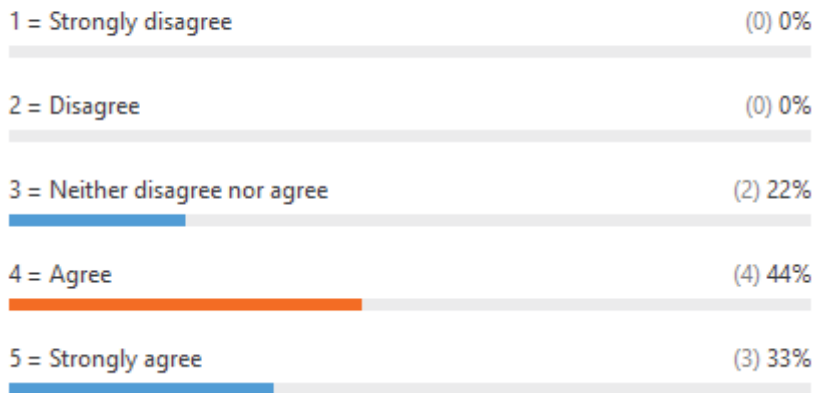- Criteria for remote/hybrid working will highly depend on job function.

Poll results

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1. In my division, remote work will be more common for administrative staff after the pandemic than it was before.

1 = Strongly disagree   (1) 11%

2 = Disagree   (1) 11%

3 = Neither disagree nor agree   (2) 22%

4 = Agree   (2) 22%

5 = Strongly agree   (3) 33%

1. Employees who work remotely the majority of the time, will not need a dedicated office.

1 = Strongly disagree   (1) 11%

2 = Disagree   (0) 0%

3 = Neither disagree nor agree   (3) 33%

4 = Agree   (2) 22%

5 = Strongly agree   (3) 33%

1. Hoteling or hot-desk (unassigned) space will meet the needs of employees who come to campus less than one day a week.

1 = Strongly disagree
(0) 0%

2 = Disagree
(0) 0%

3 = Neither disagree nor agree
(2) 22%

4 = Agree
(4) 44%

5 = Strongly agree
(3) 33%

Space Management:
Supporting the Mission of
UNC Charlotte

AGENDA

- Space Requests Received and Under Review

- Post-Pandemic Space Use Presentation

- Discussion

SPACE REQUESTS – RECEIVED

SPACE REQUESTS RECEIVED & UNDER REVIEW

- Academic Affairs   College of Computing and Informatics

- Academic Affairs   COAA off campus lease for mixed use warehouse, large scale projects, public meeting, practice

- Student Affairs   Storage for office equipment through December 2022

POST-PANDEMIC SPACE USE

DISCUSSION