



**Space Planning Advisory Committee (SPACe)**  
August 28, 2020

**Members:** Joe Bace, Kathryn Horne, Jay Raja, Tammie Boyd, Darin Spease, Lee Gray, Steve Coppola, Richard LaLiberté, Sujit Chemburkar, Jon Varnell, Rich Steele, Casey Tullos, Clay Andrews

**Consent Agenda**

The intent of the consent agenda is to approve all recommendations in one vote.

**1. Space Requests for Review and Approval –**

- Covid 19 related - Temporary (through 6/2021):

Academic Affairs – Covid 19 Contact Tracers Offices – Colvard suites 1028 & 3042  
Processes are underway to hire 18 Covid 19 Contact Tracers each of whom will need an individual office to safely conduct their confidential work. Academic Affairs/ Research & Economic Development requests allocating Colvard office suites 1028 and 3042 for this use. The offices are currently unassigned.

Academic Affairs – Covid 19 testing lab storage – Cameron 2<sup>nd</sup> floor – room 272  
Geography and Earth Sciences was allocated the above referenced room (approved 6/20) for temporary computer storage during construction work at McEniry. The room is no longer needed for computers storage. The room is now needed for the Covid testing lab associated storage. Academic Affairs requests allocating Cameron 272 for this use, Geography and Earth Sciences concurs.

- McEniry HVAC Project Temporary Moves (through 12/2021):

Business Affairs – Building Environmental Services (BES) – Cedar 1st floor –  
BES needs temporary space to relocate offices from McEniry while renovation work is underway. Cedar rooms 12A&B, 13A&B, 12D&C, 13D&C are allocated to Geography and Earth Sciences. (approved 5/20). Geography and Earth Sciences no longer needs this space.  
Business Affairs requests allocating the above referenced rooms in Cedar for temporary BES office, Academic Affairs concurs.

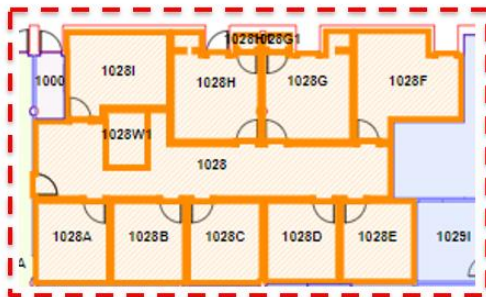
## 2. Space Requests Descriptions

Covid 19 related - Temporary (through 6/2021):

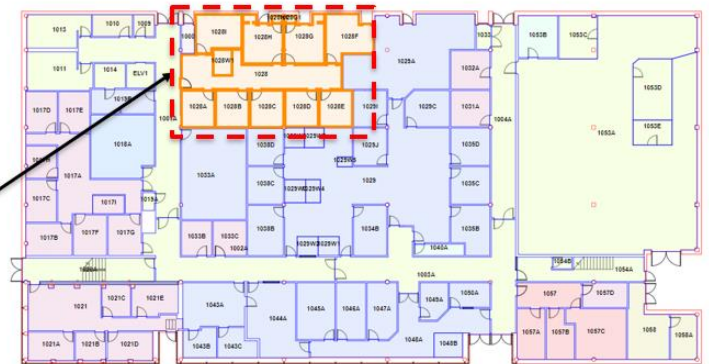
Covid 19 Contact Tracers Offices – Colvard suites 1028 & 3042

Processes are underway to hire 18 Covid 19 Contact Tracers each of whom will need an office to safely conduct their confidential work. Academic Affairs/ Research & Economic Development requests allocating Colvard office suites 1028 and 3042 for this use, spaces are unassigned.

Room	Quantity	ASF
Offices	9	1,143
Reception/Admin	1	581
<b>Total</b>		<b>1,724</b>

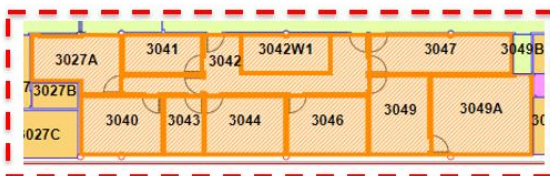


COLVARD SUITE 1028



COLVARD 1st FLOOR

Room	Quantity	ASF
Offices	7	1,271
Cubicles	3	130
Work rooms	2	326
Reception/Admin	1	303
<b>Total</b>		<b>2,030</b>



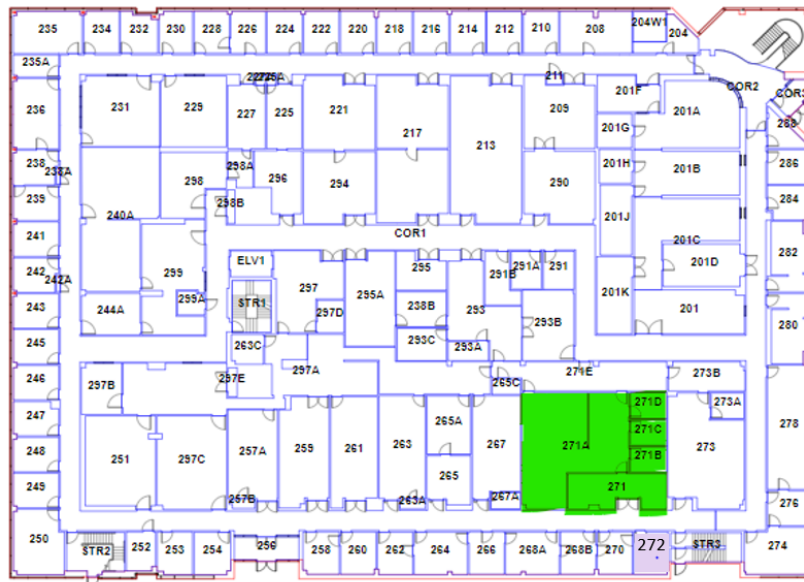
COLVARD SUITE 3042



COLVARD 3rd FLOOR

Covid 19 related - Temporary (through 6/2021):

Covid 19 testing lab storage – Cameron 2<sup>nd</sup> floor – 272 (272 sf): Geography and Earth Sciences was allocated the above referenced room approved 6/20 for temporary moves associated computers storage during construction work at McEniry. The room is no longer needed for computers storage. The room is now needed for the Covid testing lab associated storage. Academic Affairs requests allocating Cameron 272 for this use, Geography and Earth Sciences concurs.



Existing Lab Rooms 271, 271A, 271B, 271C & 271D

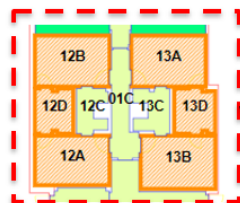
Proposed Lab Storage Room 272

Cameron 2<sup>nd</sup> Floor

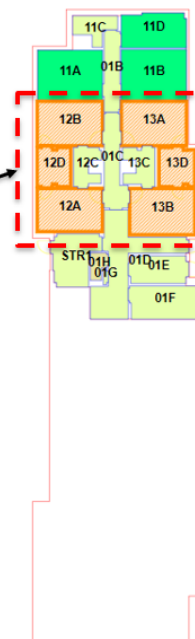
McEniry HVAC Project Temporary Moves (through 12/2021):

Building Environmental Services (BES) – Cedar 1st floor –

Room	Quantity	ASF
Offices	4	647
Work rooms	2	151
<b>Total</b>		<b>798</b>



CEDAR  
Rooms 12A&B, 13A&B,  
12D&C, 13D&C



CEDAR 1st FLOOR

### 3. SPACe Recommendations

#### May 21, 2020

- McEniry HVAC Project Temporary Moves (through 12/2021):  
Academic Affairs – Geography and Earth Sciences – Cameron 2<sup>nd</sup> floor – 261, 296, 225, 227, 227A, 298A, 271, 271A, B, C & D & 273B
- Student Health Center – Student Affairs – SHC 102/102A (966 SF) – request to lease the space to a physical therapy firm in lieu of monthly fee to the firm
- CAB – Incident Management Team – Rooms 129, 131, 130, 113G, 113D, 113E and 113F
- COE 002-009 – Academic Affairs – Active Learning Classroom 005 & 007, 56 seats (2,347 SF), Student Lounge 002 (274 SF), Grad Office 003 (467 SF), Seminar 009 (466 SF)  
*formerly used by Charlotte Mecklenburg Schools for the Early College High School will be vacated by June 30, 2020*
- McEniry HVAC Project Temporary Moves to Swing Spaces (through 12/2021) – Informational Notification:  
Academic Affairs – Geography and Earth Sciences – Hickory/ Cedar (Swing Space) Temporary offices for Geography and Earth Sciences

#### June 19, 2020

- Covid 19 related - Temporary (through 6/2021):  
Academic Affairs – Teaching & Learning Connection – AISLE – Cameron 2<sup>nd</sup> Fl - install temporary video studios for recording of instructional content to be delivered online or by means of hybrid teaching for fall 2020 and spring 2021 in rooms 246, 247, 249 & 258  
Covid 19 testing lab – Cameron 2<sup>nd</sup> floor – 271, 271A, B, C & D
- McEniry HVAC Project Temporary Moves (through 12/2021):  
Academic Affairs – Geography and Earth Sciences – Cameron 2<sup>nd</sup> floor – Above rooms approved 5/20 for use, superseded by Covid testing lab use, request rooms 257A, 259, 297 & 297A as alternates  
Geography and Earth Sciences – Cameron 2<sup>nd</sup> floor – Room 272 for storing computers during construction.
- Academic Affairs – Urban Institute – CAB 113C – temporary office supplies storage (1 year duration) room. Urban Institute is moving from Colvard, 1<sup>st</sup> floor to Sycamore.

### 4. Space Requests Received and Under Review

- Facilities Management - Denny – Area/ room for recycle carts
- Academic Affairs - Space for Systems Engineering to vacate from Cameron 2<sup>nd</sup> floor
- Academic Affairs – Expansion of Niner Central into current Title IX Cone suite
- Student Affairs – SASS move from King into current Title IX Cone suite
- Academic Affairs – Associate Provost's Office, Women + Girls Research Alliance, Office of Chancellor Emeritus & Engaged Scholarship request 1 request 100 sf of storage space
- Academic Affairs – Request Fretwell office suite 320 to be used by CLAS for the Interdisciplinary Studies Department