



Space Management Advisory Committee

July 28, 2015

9:00 – 10:00

Location: Reese 524C

Minutes prepared by Beverly Imes

Old Business:

- I. May Meeting Minutes
Meeting minutes from May were approved. There were no objections.

- II. SPSC Action and Chancellor endorsement
They were approved by the chancellor
 - a. Fretwell Third Floor
 - i. Math Tutoring
 - ii. CLAS Sponsored Research
 - iii. Office of Assessment and Accreditation
 - iv. Undergraduate Admissions
 - b. Family Style Accessible Restroom - Woodward Second Floor
 - c. Project Mosaic – Barnard First Floor
There will be a space request for the testing center for the Barnard lab to be used for the testing center.

- III. Space Requests being evaluated
 - a. Office Swing Space Spring 2017 and Summer 2017 for first phase of Academic Complex renovation.
 - b. Classroom Swing Space Spring 2017 and Summer 2017; 18 classrooms while Denny is being renovated
 - c. Business Affairs; Vice Chancellor for Business Affairs office space

New Business

- I. Space Requests Received
 - a. Academic Affairs; Big Data Initiative; DSBA/Health Informatics Research and Training Center
 - i. Denny – working with the registrar – more to follow later.
 - ii. Chris distributed options.
 - iii. Big data Initiative research and training.
 1. Divided space request into phases

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2. Small suite of office space in Bioinformatics. This is a good option. They will move this fall. This will meet their needs. For now they will share meeting rooms in Bioinformatics.
 3. Student collation space – has not been identified yet. Option 1 – PORTAL 4th floor. There is a cost to lease space
 - b. Adult Students and Evening Services for allocation of Room 112 in Denny
 - i. Requested space in Denny. Dr. Hill agrees to one year allocation. Denny will be vacated in 2017.
 - c. Marching Band temporary location
 - i. Marching Band instruments and uniform storage. Temporary location needed until music annex is completed in September 2015. RDH is identified as a location.
 - d. Facilities Management; Key Shop
 - i. Facilities Operations Key Shop and office space for those in the Facilities Operations building. Will begin working on this. Lock Shop is in Cone Center. They need storage and additional work space.
 1. Phil said to expect a request from Lee Snodgrass because Zone 4 will have to be relocated during the RDH renovation.
 2. Frank asked about an update on the SECU building. Richard said they are waiting for the guy to retire
 - e. Academic Affairs; Kinesiology Classroom Space
 - i. Kinesiology needs classroom space due to 64% increase in enrollment over the last two years. Courses are continuing in Cameron through fall 2017.
- II. Upcoming Space Requests
- a. Zone 4
 - b. Development; Medical Office Condo
 - i. Discussion regarding Broadcasting. Tammy stated the price tag to move the studio is enormous. Try to understand what they need. Move them and leave the studio in the library. Development will request that space because we are out of space in the Foundation building. Kathryn stated in her discussion with Niles that someone in Design Services is looking at a couple of sketches. Phil stated there may be opportunities to relieve nonacademic pressures in the medical office building. We are trying to acquire the other three condos.
 - c. COA+A; Niner House – they have two options from Design Services \$50K and \$150K under review. There is an issue with water. The building is empty due to a maintenance issue. Jay wants to make that building functional within the next five years.
 - d. Academic Affairs; relocations related to Academic Complex and Colvard Renovations
 - e. Library – Richard
 - i. The new university librarian requested storage space for the library. Jay said there are multiple things going on in the library. They moved staff to make room for the students. Jay suggests Kathryn talk to her and

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determine phases. We cannot just let them have storage without a plan. Kathryn will take Facilities Planning with her.

ii. Discussion followed regarding doing a study.

f. Jay mentioned the CCI and HHS audit in September so we can figure out who has what and figure out how it is being used. Frank stated when Levine and honors move in the Levine Hall, there will be repurposing of Cone.

III. Space Allocation Recommendations

- a. Big Data
- b. Adult Students
- c. Marching Band
- d. Academic Affair Kinesiology

Phil moved to approve the space allocation recommendations. Chris seconded.

Motion carried.

IV. Intent to Vacate Submittals/Vacated Space

- a. Spring 2016 – Belk Gym swing space; Cameron, Health and Human services, Cone Center
- b. Cedar, Hickory, Sycamore Residence Halls - Phil stated the five year academic plan states we will use Cedar and Hickory for swing space for the academic complex. Sycamore will be repurposed for office space.

V. Planning Updates – Chris Gilbert

- a. We've had many iterations of scheduling of CID2 construction. We will know how much money we're going to have in the next month or so. We're going to need approximately 180 offices. We may need to massage the schedule or find more office space.
- b. In discourse with Chancellor Dubois, we are moving forward towards visitors center. Some space will become available. Phil stated design is to begin this fall and construction in 2017.
- c. Housing and dining are happy with RDH design review.

VI. Real Estate Update

- a. University Research Park dissolved the end of the June. Real estate assets absorbed into the endowment.
- b. Single family residence on Mallard Creek. It is occupied, but a security guard has been in there. We'll keep him in it.

VII. Other Business

- a. Phil - working on 10 year capital plan. It's been briefed to the cabinet. The focus now is to bring it down to a five year capital plan and a funding plan. Second cabinet briefing on August 12 and a briefing at the Board of Trustees retreat in September.

VIII. Adjournment at 10:00 a.m.