

FO Resource Page: Standards for Archibus Permission Level Requests

I. Manager

- Building Operations Management:
 - Building Operations Director
 - Customer
 - Equipment Manager
 - Equipment User
 - Equipment Viewer
 - PM Manager – New
 - PM Supervisor – New
 - Safety Management
 - Supervisor/PA
 - Technician

II. Supervisor

- Building Operations Management:
 - Customer
 - Equipment User
 - Equipment Viewer
 - PM Manager (PM Supervisor)
 - PM Supervisor – New
 - Safety Management
 - Supervisor/PA
 - Technician

III. Administrative Associate

- Building Operations Management:
 - Customer
 - Equipment User
 - Equipment Viewer
 - PM Supervisor
 - Safety Management
 - Supervisor/PA

IV. Technician/Lead Technician

- Building Operations Management:
 - Equipment User
 - Equipment Viewer
 - PM Technician – New
 - Technician

V. Specialty/Other

- Examples of specialty/other positions would include: Water Quality Specialist, FCAP Manager, PM Supervisor, etc.

***The levels granted will depend on the position of the employee. This will be left to discussion between the employee and the employee's supervisor. For further assistance, please contact Christy Case.*

****Zone 7** also has the following modules: - Kannapolis – Customer
- Kannapolis – Supervisor